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A Message From President Carol L. Folt



We've worked diligently at USC to create and maintain an environment where all students, faculty, and staff can thrive – and it starts with our unshakable commitment to safety. The 2024 Annual Security and Fire Safety Report details the collective actions we've taken to ensure everyone is secure and treated with respect, even in one of the world's largest cities. We also continue to strengthen our culture of trust and build spaces that are safe, civil, and centered on well-being so the important work of the university can move forward.

I would like to extend my gratitude to our public safety team, our campus partners, and the Trojan community for your dedication and teamwork this year, and for building a strong support system to help us achieve our public safety mission.

This report highlights what we have been working on this year, including our approach to safety and security across our campuses. Guided by our four foundational safety pillars – accountability, transparency, alternatives to armed response, and community care – we've worked together to make solid progress on several recommendations from the DPS Community Advisory Board (CAB).

For example, we updated DPS protocols for disturbance call responses that emphasize respectful and equitable community interactions. We made it easier for students to use supportive resources surrounding racial profiling. And we launched a new, university-wide portal that streamlines complaint reporting and ensures uniformity in our compliance efforts.

We also continued to develop and enhance our safety outreach and communications. We expanded DPS's online presence with more public-facing information, including FAQs, and we translated our safety education materials for Spanish speakers in our community. These are important steps as we continue to address all 45 of CAB's recommendations for re-imagining DPS's work in our community.

As always, compassion is at the heart of USC's safety mission, and we can each play a role in this shared responsibility to the Trojan Family; we welcome your ideas and participation.

My thanks to DPS and the entire public safety team for ensuring we live up to our ONE USC Safety Vision. And thank you to everyone for reading this valuable report. I'm continually grateful for the many ways we care for each other.

A handwritten signature in black ink that reads "Carol L. Folt". The signature is written in a cursive, flowing style.

Carol L. Folt
President
University of Southern California

MESSAGE FROM CHIEF LAURETTA HILL



On behalf of the women and men of the University of Southern California (USC) Department of Public Safety (DPS), I am pleased to present our 2024 Annual Security and Fire Safety Report. This report reflects our ongoing efforts to keep you informed of DPS' initiatives to ensure your safety and provide you with information regarding the university's various safety resources available to assist you.

DPS is ready to serve the needs of our university community 24 hours a day, seven days a week, on both the University Park and Health Sciences Campuses. We strive to provide a welcoming, accessible, safe and secure educational environment. To this end, we share in the university's ONE USC Safety Vision of ensuring an environment where everyone feels safe, respected, and protected from being a crime victim and where the diverse experiences and needs of all USC students, faculty, staff, and neighbors throughout USC's spheres of influence are addressed.

Here at one of the world's premier research universities, it is the goal of our public safety team to build a community of trust through strong community partnerships and engagement, as well as through constitutional, data-driven strategies that are rooted in procedural justice. The members of DPS are public safety professionals who are firmly committed to the university's unifying

values: integrity, excellence, diversity, equity, inclusion, well-being, open communication and accountability. We work hard and shape our training around ensuring a safe campus community while respecting freedom of expression, safeguarding life and property and enforcing applicable state and local laws. We work closely with the Los Angeles Police Department on investigations of reported crimes and work with our campus, city, and other partners to ensure that resources are available to support community members impacted by crime.

Since Oct. 7, 2023, we have put in place enhanced safety measures throughout our campuses. Whenever needed, we have added security personnel and will continue to do so.

As mandated, the information in this report includes crime statistics from the past three years and information about safety resources available to you.

You play a key role in keeping our campus community safe. I encourage you to become involved by proactively identifying issues before they become problems and reporting them to DPS by phone, in-person at any DPS location, to any DPS officer, or via LiveSafe, the Trojan Mobile Safety App. We also welcome your concerns and your feedback for making our community a safer place to live, study and work.

The safety of our community is our top priority, and I look forward to serving you as we work together toward our vision of making USC the safest urban campus in America.

Fight On!

Laretta Hill
Assistant Vice President/Chief
USC Department of Public Safety



IMPORTANT CONTACT INFORMATION

EMERGENCY NUMBERS

DEPARTMENT OF PUBLIC SAFETY (DPS)

University Park Campus (UPC)

Emergency

(213) 740-4321

Health Sciences Campus (HSC)

Emergency

(323) 442-1000

Keck Medicine of USC Security Contact- Healthcare Buildings

Non-emergency: (323) 442-8571

Emergency: (323) 442-1000

USC Village

Emergency: (213) 740-4321

Emergency Information: (213) 740-9233 or

(650) 724-1387

In the event of an emergency, information will be posted online at <https://emergency.usc.edu>

Los Angeles Police Department

911

Los Angeles Fire Department

911

DPS at UPC

General Information & Communications Center

(213) 740-6000

Front Desk

(213) 740-5519

USC Village Non-Emergency

(213) 740-6000

USC Village Sub-Station

(213) 821-6677

Lost & Found

(213) 740-9759

Office of the Chief

(213) 821-5748

Crime Prevention Education

(213) 740-6224

DPS Website

<http://dps.usc.edu>

Rape Aggression Defense (RAD)

<https://dps.usc.edu/services/self-defense/rad-for-individuals>

Records Manager - Dan Wallace

dpsrecords@dps.usc.edu

NOTICE OF NON-DISCRIMINATION AND RETALIATION PROHIBITION

USC prohibits discrimination on the basis of actual or perceived race, color, ethnicity, religion (including religious dress and grooming practices), creed, sex, age (40 years and over in the employment context), marital status, national origin, citizenship status, employment status, income status, shared ancestry and ethnic characteristics, partnership status, medical condition (including cancer and genetic characteristics), pregnancy (including childbirth, breastfeeding, or related medical conditions), disability, political belief or affiliation, domestic violence victim status, military or veteran status, sexual orientation, gender, gender identity, gender expression, genetic information, and any other class of individuals protected from discrimination under federal, state, or local law, regulation, or ordinance in any of the university's educational or otherwise federally-funded programs and activities, and in the employment (including application for employment) and admissions (including application for admission) context, as required by: Title IX of the Education Amendments of 1972 and its implementing regulations, 20 U.S.C. § 1681 et seq.; Title III of the Americans with Disabilities Act of 1990, as amended in 2008; Section 504 of the Rehabilitation Act of 1973; Title VI and VII of the Civil Rights Act of 1964; the Age Discrimination Act of 1975; the Age Discrimination Act of 1967; the California Fair Employment and Housing Act; and other federal, state, and local laws, regulations, or ordinances that prohibit discrimination, harassment, and/or retaliation.

The university prohibits unlawful harassment of students, employees and third parties on the basis of any protected characteristic as identified above. The university also prohibits retaliation against any individual for the purpose of interfering with any right or privilege secured by university policy or law, or because the individual makes a good faith report or formal complaint, testifies, assists, participates, or refuses to participate in any manner

in an investigation, proceeding, or hearing related to a report or formal complaint under the university Policy on Prohibited Discrimination, Harassment, and Retaliation.

The university has designated the Vice President for Equity, Equal Opportunity, and Title IX (VP for EEO-TIX) to oversee the university's compliance with federal and state civil rights laws regarding protected characteristics, including Title IX and those other laws and regulations referenced above:

Linda Hoos

Vice President for Equity, Equal Opportunity, and Title IX and Title IX Coordinator

Office for Equity, Equal Opportunity, and Title IX

King Hall

1025 W. 34th Street, Suite #101

Los Angeles, CA 90089

(213) 740-5086

<http://eotix.usc.edu>

eotix@usc.edu

The university complies with all federal and state laws that protect individuals with disabilities from discrimination based on their disability or perceived disability status. As such, reasonable accommodations and auxiliary aids and services are available to individuals with disabilities when such modifications and services are necessary to access the institution's programs and services.

The university has also designated a Deputy Equity, Equal Opportunity, and Title IX Coordinator for Healthcare:

Nicoli Richardson

Deputy EEO-Title IX Coordinator for Healthcare
Office for Equity, Equal Opportunity, and Title IX
King Hall

1025 W. 34th Street, Suite #101
Los Angeles, CA 90089

<http://eeotix.usc.edu>

eeotix@med.usc.edu

(213) 740-5086

The university's ADA/504 Coordinator is:

Christine Street

Associate Vice Provost for Institutional Accessibility and ADA
Compliance

University of Southern California

Grace Ford Salvatori Hall,
3601 Watt Way, Room 120,

Los Angeles, CA 90089

(213) 821-4658

streetc@usc.edu

Inquiries about Title IX or the university's prohibitions against discrimination, harassment, and retaliation can be directed to the VP for EEO-TIX, the ADA/504 Coordinator (for disability-related questions) or to the U.S. Department of Education, Office for Civil Rights, at the following contact information.

Complaints and inquiries regarding discrimination, harassment, and retaliation involving federal laws may be directed to:

U.S. Department of Education Office for Civil Rights

50 United Nations Plaza 2

Mail Box 1200, Room 1545, San Francisco, CA 94102

OCR.SanFrancisco@ed.gov

(415) 486-5555

TTY: (800) 877-8339

U.S. Equal Employment Opportunity Commission Office for Civil Rights

Roybal Federal Building

55 E. Temple Street, 4th Floor, Los Angeles, CA 90012

(800) 669-4000

TTY: (800) 669-6820

Complaints and inquiries regarding discrimination, harassment, and retaliation involving state laws may be directed to:

California Department of Fair Employment and Housing

320 W. 4th Street, 10th Floor, Los Angeles, CA 90013

(800) 884-1684

TTY: (800) 700-2320

Any person who believes that the university, as a federal contractor, has violated nondiscrimination or affirmative action obligations may contact the Office of Federal Contract Compliance Programs (OFCCP) at:

OFCCP

U.S. Department of Labor
200 Constitution Avenue N.W., Washington, D.C. 20210

www.dol.gov

(800) 397-6251

TTY: (202) 693-1337

University of Southern California – Protecting Minors

If you have questions about USC’s Youth Protection & Programming, please visit: <https://protectingminors.usc.edu/> or contact:

Gabriel Gates

Associate Vice President for Clery Act Compliance & Youth Protection

Office of Culture, Ethics, & Compliance

3720 S. Flower Street, 2nd Floor, Los Angeles, CA 90089

ggates@usc.edu





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Preparation of the Annual Security and Fire Safety Report

USC publishes its Annual Security & Fire Safety Report (ASFSR) each year, on or before October 1st, in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The university's Office for Clery Act Compliance, in cooperation with several other offices at the university, publishes this report.

USC's Clery Coordinator is responsible for requesting and collecting annual crime statistics from several sources, including records of crimes reported to and in the possession of USC DPS, local, state of California and national law enforcement agencies, abroad law enforcement jurisdictions and Campus Security Authorities.

The fire statistics for on-campus student housing locations are also collected by the Clery Coordinator from USC's Fire Safety personnel, who are responsible for investigating and preparing reports for fires which occur in on-campus student housing and other USC-owned locations.

A variety of USC campus partners contribute information related to the policy disclosures contained in this report. These partners include DPS, USC Student Health, Housing, Student Life, Office of Community Expectations (formerly Student Judicial Affairs and Community Standards), the Office for Equity, Equal Opportunity & Title IX, Residential Education, Fire Safety and others.

The ASFSR is prepared by the Clery Coordinator and reviewed by USC administrators, leadership in DPS, members of the Clery Act Interdisciplinary Review Team and legal counsel for the university.

The usual practice to disseminate and publish the ASFSR is for the university to provide a notice of availability of the report to the USC community on or before October 1st annually.

Each year before the deadline imposed by the Clery Act, the university will disseminate via an email sent to all currently enrolled

students, faculty and staff a Notice of the Availability with a direct link to the ASFSR.

The university publishes the ASFSR on the DPS website at <https://dps.usc.edu/alerts/annual-report>.

USC provides prospective students with notice of the availability of the ASFSR on admissions websites for undergraduate, graduate and certificate programs. Prospective employees are advised of the availability of the ASFSR on USC employment websites and at the bottom of job announcements.

Please review the information in this report to become familiar with the programs and services provided by the university so you may become involved as a responsible member of our community. Working together, the campus community, DPS, the Los Angeles Police Department (LAPD) and campus partners will endeavor to keep the USC community safe.

The university is fully committed to meeting its obligations to comply with federal law and guidance that governs the counting and disclosing of crime reports in the ASFSR. This includes the requirement that the university include in its crime report statistics the number of all reported offenses, without regard to the findings of a court, coroner, jury, or prosecutor. It is not necessary for the crime to have been investigated by the police or a campus security authority, nor must a finding of guilt or responsibility be made to include the reported offense. If a crime is alleged, even if it has not been proven or investigated, it is reflected in this report.

HOW TO OBTAIN THE ANNUAL SECURITY & FIRE SAFETY REPORT

The 2024 ASFSR is available on the DPS website at <https://dps.usc.edu/alerts/annual-report>. The ASFSR is published as a PDF and can be viewed and or printed using Adobe Acrobat Reader, which is free and can be downloaded via a link on the same page by clicking on the word “download.”

Individuals may request a free paper copy of the 2024 ASFSR:

- In person at the DPS front desk located at 3667 S. McClintock Avenue, Los Angeles, California 90089-1912;
- By written request addressed to: DPS Records Manager, 3667 S. McClintock Avenue, Los Angeles, California 90089-1912;
- By email to DPS Records Manager, at dpsrecords@dps.usc.edu;
- By phone to DPS Records Manager, at (213) 740-5524.





USC DPS is one of the largest private campus public safety departments in the United States, employing approximately 300 full-time personnel and 30 part-time student workers. Under the leadership of Chief Laurretta Hill, the department's primary mission is to provide a safe and secure environment on campus that allows students, faculty, staff and campus visitors to realize their academic and social pursuits.

The department offers a variety of quality public safety services and educational programs administered through the utilization of highly trained personnel, state-of-the-art technology, and a community-based policing philosophy.

DPS operates a dispatch and communications center 24 hours per day, 365 days per year, and can receive calls for service from mobile phones, landline phones, blue light emergency phones on campus, elevator phones or through the LiveSafe mobile application. DPS has three locations to serve USC's campus community.

DPS maintains a headquarters at UPC which is located at 3667 McClintock Avenue, Los Angeles, CA 90089-1912. The telephone contact information for DPS UPC is:

- Emergency: (213) 740-4321
- Non-Emergency: (213) 740-6000

DPS Sub-Station at HSC which is located at 2001 Soto Street, Los Angeles, CA 90032. The telephone contact information for DPS HSC is:

- Emergency: (323) 442-1000
- Non-Emergency: (323) 442-1200

DPS Sub-Station in USC Village is located at 3131 S. Hoover Street, Suite 1300, Los Angeles, California 90089. The telephone contact information for DPS USC Village is:

- Emergency: (213) 740-4321
- Non-Emergency: (213) 740-6000
- Sub-Station: (213) 821-6677

To view a map of each DPS location visit: <https://dps.usc.edu/contact>.

DEPARTMENT MISSION

It is the mission of DPS to serve the USC community by providing a safe, secure, and welcoming environment through community engagement, technology, collaborative partnerships, and commitment in support of the university's mission for all students, faculty, staff, and campus visitors to realize their full potential intellectually, educationally, spiritually, and through their social pursuits.

DPS JURISDICTION AND LAW ENFORCEMENT AND ARREST AUTHORITY

Statutory authority for the existence of DPS, their authority to carry firearms, and powers of arrest are derived from multiple sources which include a Memorandum of Understanding (MOU) between USC and the LAPD, the California Penal and Education Codes and the California Business and Professions Code. DPS officers are non-sworn campus public safety officers and have arrest authority as permitted by Penal Code Section 830.7(b).

The LAPD has primary jurisdiction over all property beyond the confines of UPC, USC Village and the HSC.

WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

DPS has adopted and signed an MOU with the LAPD. The MOU promotes collaboration between the DPS and the LAPD and enhances the reporting, response and investigation of crime. The MOU also promotes compliance with numerous state and federal laws, including Education Codes 67380, 67381, and 67383.

The goals of the MOU are the following: a) to ensure that felonies committed on institutional property are promptly and effectively reported, investigated and prosecuted; b) to enhance communication, coordination and cooperation between DPS and the LAPD in providing services and assistance to members of the USC community who are victims or witnesses to crimes; and c) to enhance DPS's ability to alert the campus community about incidents or crimes that require issuance of an Emergency Notification or Crime Alert.

USC DPS meets monthly with representatives from the LAPD, the Los Angeles City Attorney's Office, and other local law enforcement and security agencies. These meetings are designed to discuss crime trends in order to devise strategies and tactics to solve problems, reduce crime, and improve the quality of life of the surrounding USC community. These agencies rely in part on COMPSTAT, a multilayered dynamic approach utilized for crime reduction, quality of life improvement, and personnel and resource management.

DPS also collaborates with many other local, state, and federal law enforcement agencies, including the Los Angeles Sheriff's Department, California Exposition Park Department of Public Safety and the Federal Bureau of Investigation.

PATROL AND RESPONSE AREA

DPS patrol and response jurisdiction extends beyond the immediate boundaries of UPC, USC Village and the HSC. The geographical patrol and response areas for DPS are depicted on detailed maps which can be accessed by visiting <https://dps.usc.edu/patrol>.

As a result, DPS is able to better serve the USC community by responding to calls for service within this wider geographical area. The university relies on the close relationship between DPS and LAPD to provide services to USC community members within this expanded service area.

Per the requirements of the Clery Act, only certain crimes occurring within USC's Clery Act reportable geography are reported in the data tables in the ASFSR; however, all crimes reported to DPS occurring within their patrol jurisdiction are reflected on the Daily Crime & Fire Log (DCFL) which can be located by visiting <http://dps.usc.edu/alerts/log>.



MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS works in conjunction with LAPD to monitor criminal activity both on-campus and at locations within DPS's patrol and response areas for the University Park, USC Village, and Health Sciences campuses. The following programs and crime reduction efforts demonstrate USC's commitment to providing a safe environment for members of the campus community.

MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS¹

Criminal activity occurring at off-campus locations usually is reported to the local law enforcement agency, which is LAPD for the UPC and the HSC. While DPS relies on its close working relationship with the LAPD and other law enforcement agencies to receive information about crime and other incidents, DPS routinely monitors university-owned properties and those of privately-owned student organizations located within DPS patrol boundaries as defined in its MOU with the LAPD.

If DPS learns of criminal activity involving USC students or student organizations, it will coordinate with appropriate external law enforcement agencies to forward information about the situation to the Office of Community Expectations (OCE), the Office for Equity, Equal Opportunity & Title IX, and campus support resources. The university requires all recognized student organizations to abide by federal, state and local laws and university policies. The university may become involved in the off-campus conduct of recognized student organizations when such conduct is determined to interfere with the university's mission or adversely affect members of the USC campus community.

¹ Since the fall of 2022, twelve USC fraternities have made the decision to disaffiliate and are no longer university recognized student organizations. For more information about safety considerations, visit <https://greeklife.usc.edu/unaffiliated-organizations>.

DAILY CRIME AND FIRE LOG

DPS publishes its Daily Crime and Fire Log (DCFL) online at <https://dps.usc.edu/alerts/log>. The DCFL contains the information entered by DPS dispatchers into its dispatch system following receipt of a call to DPS for service, and includes: the date the call was received, the date and time of any incident reported, the general location of the incident reported, the nature of the incident, and the disposition of the report to the extent it can be ascertained. Limited information may be temporarily withheld from the DCFL if, in consultation with the LAPD, DPS personnel determine by clear and convincing evidence that the release of the information would jeopardize an ongoing investigation or the safety of an individual, would cause a suspect to flee or evade detection, or would result in the destruction of evidence. The university's ASFSR is different from the DCFL in that the ASFSR reflects crime statistics concerning Clery Act crimes which occurred on defined USC Clery geography, rather than specific incident information concerning matters reported to DPS.

The DCFL reflects all incidents, which occurred both on and off campus, that are reported to DPS within the 60-day period immediately preceding the date on which the DCFL is published. The DCFL is updated by DPS personnel each business day with information concerning reports of crime or fires made to DPS the prior day. Reports received on weekends and university holidays are recorded in the log on the next business day. Entries made on the log within the last sixty days are updated as new information becomes available. Portions of the DCFL older than 60 days will be made available to the public within two business days of a request.

CRIME REDUCTION AND PREVENTION INITIATIVES

PHYSICAL SECURITY PROGRAM

As part of DPS' efforts to leverage technology and suppress criminal activity, DPS maintains a vast network of surveillance cameras and license plate recognition cameras strategically located both on and off campus. The security cameras are live monitored 24 hours a day. The university's goal in employing this security technology is to monitor potential criminal activity in the campus community and to document crime for the purpose of assisting local law enforcement with prosecutions.

MONITORING OF SOCIAL MEDIA

In 2016, the DPS added a social media monitoring tool to its technology platform. The tool is used to leverage real-time open source information from the internet, social media postings, and dark web to identify emerging risks, maintain situational awareness, and deploy resources when appropriate.

SECURITY AMBASSADORS

On average, there are 80 Security Ambassadors posted at USC each day. Security Ambassadors are posted at off-campus locations, primarily to sidewalks and intersections traveled by a majority of students, faculty, and staff. Security Ambassadors wear bright yellow and cardinal colored jackets or bright yellow polo shirts. Security Ambassadors carry radios and are instructed to contact their direct supervisor and the DPS in the event they observe a crime, a crime is reported to them, or they observe suspicious or unusual behavior.

LAPD-USC/DPS UNIVERSITY PARK TASK FORCE

The University Park Task Force (UPTF) is comprised of LAPD officers who are assigned exclusively to the USC campus community to address crime and quality of life issues. The UPTF utilizes crime-related intelligence, crime data, and crime analysis to more

effectively deal with crime impacting the USC community and to deploy resources.

USC SAFE ZONE

The USC DPS patrol and response areas have been designated by the City Attorney's Office as a Safe Zone in order to assist in the effort to follow up on arrests and citations resulting from UPTF and DPS activities. The Safe Zone designation provides for enhanced sentencing and penalties for those arrested and convicted of crimes committed within its boundaries. A dedicated Deputy City Attorney and Neighborhood Prosecutor contribute to USC's ability to prevent, combat, and suppress crime within its patrol and response area.

USC UPC PERIMETER SECURITY

The university and DPS, in coordination with contract security personnel, work to maintain UPC perimeter security by positioning unarmed security personnel at the entry points to campus. The number of entry points to campus varies depending on the time of day and day of the week. At the entry points, security officers screen individuals entering campus, allowing entry only to those who articulate a legitimate reason to be on campus and who otherwise do not present as a threat to the campus community. Additionally, guests are required to register in advance of entering campus, and their identifications are checked, verified, and logged. The implementation of this program, has helped to reduce crime.

CRIME ANALYSIS AND INTELLIGENCE UNIT

The Crime Analysis and Intelligence Unit analyzes and prepares weekly statistical data concerning crime trends and similar safety issues. The Crime Analysis and Intelligence Unit collaborates with the LAPD as well as with other colleges and universities, to identify and share information concerning certain crimes and crime suspects.

CAMPUS WELCOME SERVICES

To enhance the safety of USC students, faculty and staff on campus, DPS restricts access to campus. Guests are welcome, provided they notify DPS of their arrival. For additional information about registering guests, please visit <https://visitor.usc.edu>. A map of entrances is available at <https://maps.usc.edu>.

COMMUNITY OUTREACH AND PARTNERSHIPS UNIT

The mission of the Community Outreach and Partnerships Unit is to build strong and positive partnerships between USC DPS and the communities surrounding both the UPC and HSC. The Bureau builds and maintains relationships with USC's neighbors, makes university resources available to the community, and works with student organizations on community service and numerous volunteer opportunities. If you have any comments or questions, please email us at apena@dps.usc.edu.

EMERGENCY TELEPHONES

Blue light emergency phones are located throughout the UPC and HSC. The phones are connected to DPS's 24-hour communications center and identify the location of the phone used to place a call should the caller be unable to talk. The phones can be used to request an escort and to report suspicious activity and crimes. A downloadable map of the blue light emergency phone locations can be found at <https://maps.usc.edu>.

CONNECT WITH DPS ON SOCIAL MEDIA

Follow us on social media to see USC DPS updates, safety and crime prevention tips, and other relevant information. Visit <https://dps.usc.edu/contact/get-connected> for more information.

USC GOOD NEIGHBORS CAMPAIGN

Every person who works at USC has a tremendous stake in the surrounding community. The USC Good Neighbors Campaign, created in 1993, provides financial support to university-community

partnerships involving collaboration between USC faculty, staff and local nonprofit organizations, having a visible, positive impact on the neighborhoods surrounding UPC and HSC. As employees of this university, we want USC, as well as its surrounding neighborhoods, to be healthy, safe and prosperous. The USC Good Neighbors Campaign shows our commitment to making a difference.

USC PRICE SAFE COMMUNITIES INSTITUTE (SCI)

With the belief that addressing today's complex concerns for public safety requires a whole community approach, the USC Price School of Public Policy launched the Safe Communities Institute (SCI). SCI brings together leaders in public safety for a unique multi-disciplinary training and educational program. The SCI is a revitalization of the Delinquency Control Institute, which was founded at USC in 1946 as a training program for law enforcement. It ran until 2010, when the process was begun to revamp the program to better reflect the challenges that communities face in an interconnected world.

In addition to local law enforcement leaders, the SCI involves professionals from the fire department, highway patrol, homeland security, public health, corrections, probation, transit, mental health, school police and other organizations to create a comprehensive approach to public safety. For more information about SCI, visit <https://sci.usc.edu>.

CRIME PREVENTION AND SECURITY AWARENESS PROGRAMMING

DPS uses a variety of methods and programs designed to teach USC community members strategies for enhancing community safety and to involve law enforcement and security resources when needed. DPS' programs are, in some instances, scheduled throughout the year at the request of campus and USC community members. In other instances, these programs are part of routine university programming.

WHAT TO DO IN THE EVENT OF AN ACTIVE SHOOTER

Tailored for students, faculty and staff, this one-hour active shooter training addresses what to do in the event of an active shooter on campus and discusses the options of “Run, Hide, or Fight.” For more information, contact DPS Community Relations Supervisor, Adrian Pena, at (213) 764-7945 or by email at apena@dps.usc.edu.

OPERATION ID

DPS encourages everyone to mark their property and to keep a record of it in case it is stolen. The Operation ID program offers anyone in the campus community the opportunity to have personal property engraved by and registered with DPS.

ORIENTATION PROGRAMS

DPS personnel attend new student orientation programs to provide crime awareness and safety information to newcomers to the university. DPS also conducts programming for parents to provide them with the opportunity to become familiar with DPS, to learn more about the USC community and the City of Los Angeles, and to address concerns and questions they may have.

PERSONAL SAFETY PROGRAMS

DPS will arrange for interested individuals and groups to participate in personal safety and security programs presented by a trained crime prevention officer. Topics include general theft prevention, auto related crimes, consumer fraud/scams, rape and sexual assault prevention, and self-defense techniques.



RAPE AGGRESSION DEFENSE

Rape Aggression Defense is a unique crime prevention program which focuses on safety and self-defense techniques. For more information visit <https://dps.usc.edu/services/self-defense>.

ROBBERY PREVENTION PROCEDURES

The Robbery Prevention Procedures program is designed for departments and offices that handle cash. This program focuses on employee and customer safety, including both crime prevention information and the procedures to follow in the event of a robbery.

SEE SOMETHING, SAY SOMETHING

See Something, Say Something is a simple and effective campaign designed to raise public awareness of indicators of terrorism and terrorism-related crime, and to emphasize the importance of reporting suspicious activity to the proper local law enforcement and campus authorities.

SAFETY AND SECURITY, A SHARED RESPONSIBILITY

Safety and Security is a program that facilitates an ongoing partnership between DPS, university officials and students. The program aims to raise safety and security awareness, to encourage students to take ownership of their safety, and to assist in reducing their fear of crime.

USC SAFETY VIDEO

This safety video presentation highlights some of the major safety issues that can arise on a college campus. DPS uses this seven-minute short film to raise awareness during new student orientations. For more information on educational programming, visit the DPS website at <https://dps.usc.edu>.

OTHER SERVICES PROVIDED BY THE DPS

- **Bicycle Registration** – Bicycle registration is required under California law and university policy. The registration process is outlined at <http://dps.usc.edu/services/bikes>. Following submission of the online registration form, registrants may pick up their license decal on the following business day at the DPS station. Registrants must bring their USC identification and a copy of their registration receipt issued to them by email to retrieve a decal.
- **Lost and Found** – DPS operates USC’s centralized lost and found service. Found items are kept for a total of 90 days from the date DPS receives them. Those wishing to report a lost item may call (213) 740-9759 at UPC or (323) 442-1200 at HSC. Contact lost and found if you are unsure about whether an item is lost or stolen.

LIVESAFE MOBILE APP

LiveSafe, managed by USC DPS and USC Department of Emergency Planning, is a free app that mobile phone users can use to initiate

contact with emergency responders around UPC, USC Village, and HSC. Features include:

- Immediate “push button” calls to either DPS or 9-1-1 for immediate response during an emergency.
- Anonymous messaging for reporting suspicious activity, crimes in progress, or any safety concerns.

DOWNLOAD INSTRUCTIONS

1. Download the “LiveSafe” app from the App Store or Google Play.
2. Create a user profile to log in.
3. Select “University of Southern California” as your school.

TROJANSALERT

TrojansAlert is an emergency notification system that allows university officials to contact students, faculty and staff during an emergency by sending messages via text message and email. When an emergency occurs, authorized USC senders will regularly provide real-time updates, instructions on where to go, what to do (or what not to do), whom to contact and other important information.

New students will be automatically registered for TrojansAlert at the beginning of their first semester. New staff and faculty will be automatically registered for TrojansAlert upon hire.

TrojansAlerts can be initiated by the Senior Vice President, Administration or that individual’s designee, DPS personnel and Director, Fire Safety and Emergency Planning or that individual’s designee. TrojansAlert initiators are trained by Fire Safety and Emergency Planning (OFSEP) and can select alert content from among several pre-scripted messages that can be modified for a particular situation or crime. In an ongoing crisis, members of DPS may collaborate with senior university administrators, University

Communications, OFSEP, and other law enforcement partners, including the LAPD, in writing and issuing TrojansAlerts.

Students, Staff and Faculty are encouraged to confirm and update their contact information in Workday, which is the source for TrojansAlerts. For account updates, account cancellations, or any other inquiries, please send an email to trojansalert@dps.usc.edu.



3

Accurate and Prompt Reporting of a Crime

REPORTING CRIMES AND OTHER EMERGENCIES

Reporting a crime to law enforcement is essential to the apprehension and arrest of criminals. The odds of making an arrest decrease quickly with the passage of time. If you are the victim of a crime, or a witness to a crime, immediately go to a safe place and then call DPS if the incident occurred on-campus (call 911 or local emergency services if the incident occurred off-campus). Stay on the line with the dispatcher and tell them everything you can remember about the suspect (their clothing and appearance, physical description, vehicle, direction of travel, and anything else that may be helpful to police in their effort to apprehend the suspect). Reporting crimes to law enforcement decreases the likelihood that the crime will happen again and assists DPS to develop specific ways to combat crime.

If you are the victim of, or a witness, to a crime, USC strongly encourages you to promptly report the matter to DPS by calling (213) 740-4321 in an emergency situation. In a non-emergency situation, call (213) 740-6000 for UPC, and (323) 442-1200 for HSC.

If you are in immediate danger when you are not on-campus, you should contact the appropriate local police agency by dialing 911 or local emergency services. Keep the emergency numbers in this report handy and add the appropriate numbers to your phone's contacts list.

REPORTING OPTIONS FOR STUDENTS, FACULTY, AND STAFF

USC encourages the prompt reporting of all crime to law enforcement by any of the following means:

1. **UPC** - DPS is located at 3667 S. McClintock Avenue, Los Angeles, CA 90089. In the event of an emergency, call DPS at (213) 740-4321, or in a non-emergency situation, at (213) 740-6000 to make arrangements to meet with an officer to complete a report.

2. **USC Village** - DPS maintains a sub-station at USC Village which is located at 3131 S. Hoover Street, Suite 1300, Los Angeles, CA 90007. In the event of an emergency call (213) 740-4321. The front desk at the USC Village sub-station can be reached at (213) 821-6677.

3. **HSC** - Keck Medical Center of USC Security Department, 1500 San Pablo St, Los Angeles, CA 90033 (323) 442-8571 or DPS on the HSC is located at 2001 N. Soto Street, Los Angeles, CA 90032. In the event of an emergency, call (323) 442-1000, or in a non-emergency situation, call (323) 442-1200 and make arrangements to meet with an officer to complete a report.

4. **USC Trojan Mobile Safety App** - The USC Trojan Mobile Safety App, managed by DPS and USC Department of Emergency Planning, is a free app that mobile phone users can use to quickly communicate with emergency responders around the UPC and HSC. The app allows users to report crime tips and access a safety map and has emergency contact options. The app is powered by LiveSafe, Inc. and has versions for iPhone and Android devices. For more information and instructions on how to download the app visit <http://dps.usc.edu/services/safety-app/>.

5. **Blue Light Emergency Telephones** - Blue light emergency phones are located throughout UPC, USC Village, and HSC. The phones are connected to DPS's 24-hour communications center and identify the location of a phone used to place a call should the caller be unable to talk. The phones can be used to request an escort and to report suspicious activity and crimes.

6. **Los Angeles Police Department** -

- You can contact the LAPD by calling 911 in an emergency, or 877-ASK-LAPD for non-emergencies.
- You can TEXT-A-TIP to provide anonymous tips by texting CRIMES (274637) on your mobile phone and beginning the message with the letters LAPD.

- You can submit an anonymous tip anytime, anywhere, 24-hours a day, 7-days a week, by calling (800) 222-TIPS (800-222-8477).

For additional information regarding reporting to the LAPD, visit <http://www.lapdonline.org>.

7. Crime Stoppers - USC participates in the Los Angeles Regional Crime Stoppers program, which allows tipsters to anonymously alert police to a crime or incident using a phone, computer, or mobile app. All tips submitted through Crime Stoppers are anonymous. Callers whose tips lead to an arrest or filing of a criminal charge may be eligible to receive a cash reward. If a person wants to report a crime through Crime Stoppers, they may do so by any of the following means:

- Sending a text message to CRIMES (274637) and typing the word "TIPLA" into the body of the message.
- Submitting an online tip to Los Angeles Regional Crime Stoppers through <https://www.lacrimestoppers.org/>.
- Submitting a tip through the Trojan Mobile Safety App (LiveSafe) for Androids and iPhones. The app is free and allows for GPS location.
- Calling (800) 222-8477. The LAPD's phone lines for this service are encrypted, and no phone calls are recorded.

OPTIONS FOR VOLUNTARY REPORTING OF CRIMES OF SEXUAL ASSAULT AND VIOLENCE AGAINST WOMEN ACT CRIMES (OTHER THAN TO LAW ENFORCEMENT) FOR STUDENT AND EMPLOYEES SEEKING ASSISTANCE OFFICE FOR EQUITY, EQUAL OPPORTUNITY AND TITLE IX

The university encourages anyone who has experienced Prohibited Conduct to report directly to the Vice President for the Office for Equity, Equal Opportunity, and Title IX (EEO-TIX). Prohibited Conduct is an umbrella term that includes Harassment and Discrimination based on Protected Characteristics; Sexual Assault; Dating Violence; Domestic Violence; Stalking; Non-consensual Viewing, Recording, and Dissemination; Exposure; Complicity; Violation of a University Directive; and Retaliation, all of which are defined in the university's Policy on Prohibited Harassment, Discrimination, and Retaliation. Any individual may make a report of Prohibited Conduct under the university's Policy on Prohibited Harassment, Discrimination, and Retaliation regardless of affiliation with the university and regardless of whether the individual reporting is the individual alleged to be the subject of the conduct.

Reports can be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the VP for EEO-TIX receiving the verbal or written report. A report may be made at any time (including during non-business hours) using the telephone number, email address, or office mailing address for the VP for EEO-TIX and Title IX Coordinator, listed below:

Linda Hoos

Vice President for Equity, Equal Opportunity, and Title IX and Title IX
Coordinator

Office for Equity, Equal Opportunity, and Title IX

King Hall

1025 W. 34th Street

Suite #101

Los Angeles, CA 90089

(213) 740-5086

<http://eeotix.usc.edu>

Email: eeotix@usc.edu

When the university receives a report of Prohibited Conduct, the university will offer supportive measures to the Reporting Party (the individual reported to have experienced the Prohibited Conduct), inform the Reporting Party of the availability of supportive measures with or without the filing of a Formal Complaint (which initiates either an investigation and Formal Resolution process or an Alternative Resolution Process), and explain to the Reporting Party the process for filing a Formal Complaint.

The university will consider the Reporting Party's wishes with respect to a Reporting Party's autonomy in making the determination regarding how to proceed. In limited circumstances, the VP for EEO-TIX, in consultation with university stakeholders, may file a Formal Complaint initiating an investigation into reported conduct.

In response to every report of Prohibited Conduct, a Reporting Party will receive written information about resources, procedural options for alternative and formal resolution, reasonably available supportive measures and the process for requesting and obtaining those supportive measures, the range of disciplinary sanctions available upon a finding of responsibility for violating the Policy on Prohibited Discrimination, Harassment, and Retaliation, the

prohibition against retaliation, and the available mechanisms to report concerns of retaliation.

Report concerns of retaliation against those who report sex discrimination, including sexual harassment, and who participate in an investigation; this includes reports against all staff, faculty, and students.

USC officials will assist Reporting Parties in notifying law enforcement, including local police, if they elect to do so. Reporting Parties are also entitled to choose not to report to law enforcement. If you do not wish to make a report to LAPD, the University may still be required to report which may include redacted names of the complainant(s) and respondent(s). However, LAPD's ability to meaningfully investigate and respond to reports of crimes that do not include the names of either the complainant(s) or respondent(s) may be limited. Please note, in some limited circumstances, the University may be required to disclose the identity of the respondent(s) and complainant(s) in its report to LAPD, even if the complainant does not wish to share this information. Students or employees who report an incident of sexual violence, whether the offense occurred on or off campus, shall receive a written explanation of their rights and options. This written explanation identifies existing counseling, health mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services available for victims, both within the institution and in the community; and describes options for available assistance in; and how to request changes to academic, living, transportation, and working situations or protective measures. USC will make such accommodations or provide such protective measures if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. For additional USC resources and reporting options information, visit <https://eeotix.usc.edu/>.

COORDINATION WITH LAW ENFORCEMENT

A Reporting Party has the right to report, or decline to report, potential criminal conduct to law enforcement. Upon request, the university will assist a Reporting Party in contacting law enforcement at any time. Under limited circumstances where there is a threat to the health or safety of any university community member, the university may independently notify law enforcement. An individual may make a report to the university, to law enforcement, to neither, or to both. The university's resolution process and law enforcement investigations may be pursued simultaneously, but will operate independently of one another. The university will, when appropriate, coordinate information with law enforcement if law enforcement is notified. The university, upon request, may also temporarily pause its investigation to allow preliminary fact gathering by law enforcement.

TIME FRAME FOR REPORTING

Reporting Parties and witnesses are encouraged to report Prohibited Conduct as soon as possible in order to maximize the university's ability to respond promptly and effectively. Although the university does not limit the timeframe for reporting, the passage of time may impact or limit the university's jurisdiction and/or ability to gather relevant evidence that may be lost due to the passage of time. Depending on the relationship of the Respondent to the university, the university also may not have the authority to impose disciplinary action; this may occur when a student Respondent has graduated or an employee Respondent is no longer employed by the university. If the Respondent is no longer affiliated with the university, the university will still provide reasonably available supportive measures to the Reporting Party, assist the Reporting Party in identifying external reporting options, and may take other appropriate action to address the reported conduct.

REPORTING RESPONSIBILITIES OF UNIVERSITY EMPLOYEES (STAFF AND FACULTY)

Designated university employees are required to immediately report Prohibited Conduct to the VP for EEO-TIX to ensure that the university has a comprehensive process for centralized reporting and responding appropriately to notice of sex discrimination. Employees with reporting responsibilities include: faculty, academic advisors, and staff employees, including student employees who hold supervisory positions and students who exercise leadership roles or perform designated functions for the university. In addition, teaching assistants, research assistants, and residential assistants, although not employees are required to report Prohibited Conduct to the VP for EEO-TIX. A designated employee who is informed of a report of Prohibited Conduct is required to immediately share the report with the VP for EEO-TIX. This duty applies no matter how the information is learned, whether from direct report from a Reporting Party, from social media, or from a concerned third party. The failure by a designated employee to make a timely report of Prohibited Conduct may subject the employee to discipline, up to and including termination and notation in their personnel file.

In addition, all university supervisors are required to promptly inform the EEO-TIX Office after completing an employee's performance evaluation, if the evaluation reveals that: 1) an oral or written report or complaint of sex discrimination was provided to the supervisor, or 2) information arises during the performance evaluation that suggests possible sex discrimination by the employee. Further, the supervisor must document this information in the employee's personnel file. The failure to take the foregoing actions may subject the supervisor to discipline, up to and including termination, or other personnel action.

ANONYMOUS REPORTS

An individual may anonymously report Prohibited Conduct through the university's USC Report & Response reporting portal at <https://report.usc.edu>. The USC Report & Response reporting portal is supported by a third-party company and allows students, staff, faculty and others to anonymously report serious concerns or violations of university policy, perceived or known, that impact the campus community. Reports can be submitted 24 hours a day, 7 days a week, in one of two ways – either through the web form portal or by speaking with a phone representative. Once a report has been completed, it is provided to the Office of Professionalism and Ethics (“OPE”) for timely review and triage. OPE has the ability for two-way messaging communication with the anonymous reporting party through USC Report & Response. The identity of the anonymous reporting party is not disclosed unless voluntarily provided to OPE. OPE will share with EEO-TIX any reports of protected characteristic related discrimination, harassment, or retaliation received through the USC Report & Response reporting portal in a timely manner.

Anonymous reports concerning the well-being of students, faculty and staff can be made using the Trojans Care 4 Trojans (TC4T) electronic reporting form. TC4T is an anonymous reporting system that allows any individual to complete an online report regarding concern for or about a student, faculty, or staff member. Once submitted, the report is automatically sent to Campus Support & Intervention (CSI) for response. CSI will route any report of Prohibited Conduct to EEO-TIX. Information regarding the TC4T report and how to access the online form is available at <https://campussupport.usc.edu/trojans-care-4-trojans/>. The TC4T form is not intended to be used as a reporting mechanism for faculty and staff employees with reporting responsibilities who are mandated to report all potential Prohibited Conduct to the VP for EEO-TIX.

Anonymous reports can also be made to DPS through the USC Trojan Mobile Safety App (LiveSafe), or by visiting <https://dps.usc.edu/feedback/anonymous-employee-complaint-form/>, an online reporting site maintained by a third-party company for the purpose of gathering information regarding DPS related concerns.

REPORTS TO GOVERNMENT AGENCIES

Individuals who believe they have been subjected to discrimination, harassment (including sexual harassment and sexual assault) or retaliation may file a complaint with the relevant government agency, including:

- **San Francisco Office for Civil Rights (OCR)**
U.S. Department of Education
50 United Nations Plaza Mail Box 1200,
Room 1545, San Francisco, CA 94102
Telephone: (415) 486-5555
Facsimile: (415) 486-5570
TDD: (800) 877-8339
ocr.sanfrancisco@ed.gov
- **California Department of Fair Employment and Housing (DFEH)**
320 W. 4th Street, 10th Floor
Los Angeles, CA 90013
contact.center@dfeh.ca.gov
(800) 884-1684; TTY (800) 700-2320
www.dfeh.ca.gov
- **United States Equal Employment Opportunity Commission**
Roybal Federal Building
55 East Temple Street, 4th Floor
Los Angeles, CA 90012
(800) 669-4000; TTY (800) 669-6820
www.eeoc.gov

- **U.S. Department of Health and Human Services
Office for Civil Rights**
200 Independence Avenue, S.W.
Room 509F HHH Bldg.
Washington, D.C. 20201
OCRComplaint@hhs.gov
(800) 368-1019; TDD: (800) 537-7697
<https://www.hhs.gov/civil-rights/filing-a-complaint/complaint-process/index.html>
<https://ocrportal.hhs.gov/ocr/smartscreen/main.jsf>
- **Office of Federal Contract Compliance Programs (OFCCP)**
U.S. Department of Labor
200 Constitution Avenue N.W.
Washington, D.C. 20210
(800) 397-6251; TTY: (202) 693-1337
www.dol.gov

Any person who believes that the university as a federal contractor has violated nondiscrimination or affirmative action obligations may contact the Office of Federal Contract Compliance Programs (OFCCP) at (800) 397-6251 (TTY: (202) 693-1337).

REPORTS TO LAW ENFORCEMENT

Individuals who believe they have been subjected to criminal conduct may contact:

- **Los Angeles Police Department**
911 (for emergencies)
(877) ASK-LAPD (24-hour, non-emergency number)
- **Los Angeles County Sheriff's Department**
911 (for emergencies)
(213) 229-1700 (non-emergency number)

- **USC DPS**
UPC: (213) 740-4321
HSC: (323) 442-1000
<https://dps.usc.edu/>
- **USC Village DPS**
Emergency (213) 740-4321
Non-Emergency (213) 740-6000
Sub-Station (213) 821-6677

PRIVACY AND CONFIDENTIALITY

The university is committed to protecting the privacy of all individuals involved in the reporting, investigation, and resolution of a report of Prohibited Conduct under the Policy on Prohibited Discrimination, Harassment, and Retaliation. All employees who are involved in the university's response to reports of Prohibited Conduct receive specific training and guidance about safeguarding private information in accordance with state and federal law. It is important to understand that privacy and confidentiality have distinct meanings.

Privacy refers to the discretion that will be exercised by the university in the course of any investigation or disciplinary processes under the Policy on Prohibited Discrimination, Harassment, and Retaliation. Information related to a report of Prohibited Conduct will be handled discreetly and shared with a limited group of university officials who need to know in order to assist in the assessment, investigation, or resolution of the report and related issues. Taking into consideration the wishes of the Reporting Party, the university will make reasonable efforts to address and/or investigate reports of Prohibited Conduct. If the report proceeds to an investigation, information may be disclosed to participants as necessary to facilitate the thoroughness and integrity of the investigation. In all such proceedings, the university will maintain the privacy of the parties to the extent reasonably possible.

Confidentiality refers to the level of protection that must be applied to statutory protections provided to individuals who disclose information in legally-protected or privileged relationships, including, for example, relationships with professional mental health counselors, medical professionals, attorneys, and ordained clergy (Confidential Resources). These Confidential Resources must maintain the confidentiality of communications disclosed within the scope of their provision of professional services. Information shared by an individual with a Confidential Resource, on campus or in the community, intended as a confidential communication, cannot be revealed to any other individual without the express permission of the individual seeking the services, unless there is an imminent threat of harm to self or others, or the conduct involves suspected abuse of a minor. When a report involves suspected abuse of a minor under the age of 18, these Confidential Resources are required by state law to notify child protective services and/or local law enforcement.



Similarly, California law requires medical providers to notify law enforcement when providing care to an individual with an injury suspected to be caused by assaultive or abusive conduct. Additionally, medical and counseling records cannot be released without the individual's written permission or unless permitted or required consistent with ethical or legal obligations. Individuals who wish to seek confidential assistance may do so by speaking with a Confidential Resource.

Confidential Resources on campus and in the community include:

- **USC Student Health, Confidential Advocacy, Resources, and Education – Support Center, known as CARE-SC (formerly known as Relationship and Sexual Violence Prevention and Services-RSVP)**
Provides students 24/7 confidential advocacy, mental health care including crisis appointments, discussion of reporting options, and support for accommodations for all forms of gender based harm.
<https://sites.usc.edu/clientservices/>
USC Student Health
Engemann Student Health Center,
1031 W. 34th Street, Suite 356,
(213) 740-9355 or **mySHR**
- **USC Student Health, Counseling and Mental Health**
Provides counseling and support for students, including direct support to both Reporting Parties and Respondents.
<https://studenthealth.usc.edu/counseling/>
(213) 740-9355 or **mySHR**
- **USC Student Health, Medical Services**
Provide students with medical care including post-exposure prophylaxis and emergency contraception. Medical providers are required by law to notify law enforcement, but DO NOT notify campus officials.

- **USC WorkWell Center**
Provides mental health and well-being support for USC employees. (Formerly known as the Center for Work and Family Life.)
workwell@usc.edu
(213) 821-0800
- **Office of the Ombuds**
Available to students, faculty, and staff with university-related concerns, conflicts or challenging situations.
(213) 821-9556 (UPC)
upcombuds@usc.edu
(323) 442-0341 (HSC)
hscombuds@usc.edu
- **DPS**
<https://dps.usc.edu/>
UPC: (213) 740-6000 (24-hour, non-emergency number)
HSC: (323) 442-1200 (24-hour, non-emergency number)
- **Campus Support & Intervention** - For EEO-TIX matters, CSI consults with the VP for EEO-TIX to provide direct support to Reporting Parties, Respondents, or other students who are involved in reports of Prohibited Conduct. This support includes Avoidance of Contact Directives; help with accommodations; help with taking a voluntary leave of absence from the university; and connecting to other available support services and resources. <https://campussupport.usc.edu/>

Private university resources on campus and in the community include:

- **Office for Equity, Equal Opportunity, and Title IX**
King Hall
1025 W. 34th Street
Suite #101
Los Angeles, CA 90089
(213) 740-5086
<http://eeotix.usc.edu>
- **Office of Professionalism and Ethics**
(213) 740-5755
<https://ope.usc.edu>
<https://report.usc.edu/>
- **Student Life** - <https://studentlife.usc.edu/>
- **Residential Education** - <https://resed.usc.edu>
- **Human Resources** - In consultation with the VP for EEO-TIX, provides direct support to Reporting Parties, Respondents, or other employees who are involved in reports of Prohibited Conduct. This support includes Avoidance of Contact Directives; help with employment accommodations; help with taking a voluntary leave of absence from the university; and connecting to other available support services and resources. <https://hr.usc.edu/>
- **Provost** - <https://www.provost.usc.edu/>
- **For additional information on resources visit <https://eeotix.usc.edu/report/confidential-and-private-resources/>**

MANDATORY REPORTING OF CRIMES

1. Child Abuse and Neglect Reporting Act (CANRA)

In accordance with USC policy, all USC employees and covered activity staff, regardless of “mandated reporter” status, are required to report any known or suspected child abuse or neglect, as well as all other serious incidents or violations relating to minors. See USC’s Protecting Minors policy for more information at <https://policy.usc.edu/protecting-minors/>. Under USC policy, the following reports must be made in cases involving minors:

If there is an imminent threat to health or safety, contact 911 before following the steps below:

Reporting Child Abuse and Neglect

Immediately report the matter to the Department of Children and Family Services (DCFS) by calling the Child Protective Services Hotline (available 24 hours, 7 days per week)

Toll-free within California: (800) 540-4000

From outside California: (213) 639-4500

TDD (Telecommunication Device for the Deaf): (800) 272-6699

2. Immediately following a report to DCFS, and within no more than 24 hours, notify USC’s Office of Youth Protection and Programming. Submit a report via USC’s **Report & Response** website. (Choose “Protection of Minors” as the report type).

3. Within 36 hours of the initial telephone report, file a written report with DCFS by completing and submitting Form SS8572 (Suspected Child Abuse Report or “SCAR” found at (https://oag.ca.gov/sites/all/files/agweb/pdfs/childabuse/bcia_8583.pdf)) as indicated during the call with DCFS.

Reporting Other Serious Concerns and Violations Relating to Minors
As soon as possible, and within no more than 24 hours after becoming aware of the original concern, report all other serious concerns and violations relating to Minors to the Office of Youth

Protection and Programming by submitting a report via USC’s **Report & Response** website or calling the Office of Youth Protection (213) 740-2656.

2. Dependent and Elder Abuse

In accordance with USC policy, the following employees are required to report dependent and elder abuse:

- Any employee (including support staff and maintenance staff) working in any facility that provides any elder or dependent care services
- Any employee providing direct health care or social services to an elder or dependent adult
- Health care practitioners
- Clergy

The appropriate reporting agency for elder and dependent adult abuse depends on the location in which the abuse occurred, not the location in which it was discovered. After a report has been made using the procedures below, follow up and status updates may be obtained via the Adult Protective Services Mandated Reporter Hotline at (888) 202-4248.

Long-term care or adult day health care center

- **Immediately** - Telephone report to the Long-Term Care Ombudsman Program at (800) 334-9473.
- **Within two working days** - Written report on Form SOC341 “Report of Suspected Dependent Adult/Elder Abuse” to Long-Term Care Ombudsman; address to be provided when making telephone report. Form available at <https://cdss.ca.gov/portals/9/fmuforms/q-t/soc341.pdf>.

All other settings

- **Immediately** – Telephone report to Adult Protective Services at (213) 351-5401 or (877) 477-3647.
- **Within two working days** – Written report on Form SOC341 “Report of Suspected Dependent Adult/Elder Abuse” faxed to (213) 738-6485. Form available at <https://cdss.ca.gov/portals/9/fmuforms/q-t/soc341.pdf>.

For more information on mandated reports visit <https://policy.usc.edu/mandated-reporters/>

3. Reporting by Campus Security Authorities

While the university encourages all campus community members to promptly report all crimes and other emergencies directly to DPS at (213) 740-4321 (UPC) or (323) 442-1000 (HSC) or law enforcement for the geographical jurisdiction in which an incident occurs, it also recognizes that some may prefer to report to other individuals or university offices.

The Clery Act requires the university to disclose statistics concerning the occurrence of certain crimes that both occur within the university’s Clery geography and that are reported to designated Campus Security Authorities. The term “Campus Security Authorities” is a Clery Act specific term that encompasses certain individuals or offices responsible to alert the university to certain criminal incidents reported to them.

Under the law, Campus Security Authorities include any member of DPS; any individual who has responsibility for campus security, but who is not a member of DPS; any individual identified by the university as someone to whom a crime should be reported; and any university official who has significant responsibility for student and campus activities. Individuals with these job functions or who have been designated as Campus Security Authorities receive annual

training on mandatory reporting obligations. Any Campus Security Authority who receives a report of a crime will assist the victim in notifying law enforcement authorities if the victim so chooses.

Examples of the university’s Campus Security Authorities include, but are not limited to, the following:

- DPS personnel (Chief of Public Safety, Assistant Chief, Watch Commanders, Command Staff, Public Safety Officers, Community Service Officers, Records Manager, Crime Analysts, Clery Manager)
- External security staff (e.g. CSC personnel (Yellow Jackets) and Staff Pro personnel)
- Student Life Council members
- Director of Office of Community Expectations (OCE) and staff
- Vice President for EEO-TIX and Title IX Coordinator and staff
- Victim Advocates within CARE-SC
- Clery Act Program Director and staff
- Resident Assistants, Residential College Coordinators, Residential Community Coordinators, Assistant Directors, and Faculty In Residence
- Athletic department coaches, athletic trainers and directors
- Advisors of recognized student organizations

A designated Campus Security Authority generally is not required to disclose information that would identify a victim of a crime who wishes to remain confidential. However, Campus Security Authorities are required to immediately report alleged Clery Crimes to the Office of Clery Act Compliance,, including confidential reports. Campus Security Authorities may satisfy their reporting requirement by reporting directly to DPS, EEO-TIX (for protected class issues) or through the university’s USC Report & Response reporting portal at <https://report.usc.edu>. Reports will be assessed for inclusion in this report and for ongoing threat or safety issue, which may require an alert to the campus community.





The Clery Act requires universities to issue a “timely warning” to the campus community regarding any Clery Act crime that is reported to campus security authorities (or to local law enforcement authorities where local law enforcement informs DPS of the incident); occurs within the university’s Clery geography; and is deemed to represent a serious or continuing threat to the university community. At USC, timely warnings are called “Timely Warnings/ Crime Alerts.”

The Clery Act also requires universities to immediately issue an “emergency notification” to the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.

TIMELY WARNINGS/CRIME ALERTS

DPS issues Crime Alerts for both on- campus, Clery Act crimes that pose a significant and ongoing threat, and for crime events outside of Clery geography, but which pose a threat to the campus community. The decision whether to issue a Crime Alert is made on a case-by-case basis in light of all known circumstances surrounding a crime, including factors such as the nature of the crime reported, whether there exists a continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. The process the university will follow when issuing or determining whether to issue a Crime Alert is simple and designed to expedite decision making and notification to the community.

Upon receiving a report that may meet the criteria for a Crime Alert or Crime Alert/Timely Warning, DPS command staff will analyze the incident and determine whether to issue an alert. DPS considers several factors in determining whether to issue a Crime Alert or Crime Alert/Timely Warning, including the type of crime, location of occurrence, whether there is a serious and continuing threat to the campus community, and the possible risk of compromising any law

enforcement investigation. The department may consult with LAPD and with other university departments to determine the content of the Crime Alert or Crime Alert/Timely Warning

The Crime Alert will include information to promote safety and aid in the prevention of similar crimes. DPS typically issues Crime Alerts through mass email notification to all enrolled students, faculty, staff and others who have consented to receipt of such notifications. Based upon the specifics of the case and where relevant, DPS may post Crime Alerts on doors, buildings and in other areas. When a Crime Alert is issued, USC withholds the names of victims to preserve confidentiality. DPS will follow-up with notification of additional relevant information as it becomes available.

EMERGENCY NOTIFICATIONS

DPS and Fire Safety and Emergency Planning (OFSEP) receive information from offices and department’s on- campus, local municipal law enforcement, email and/or text messages, and other media sources. If DPS and/or OFSEP confirm that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of the USC campus, the university will, through DPS and/ or OFSEP, without delay and taking into account the safety of the community, determine the content of an emergency notification and activate some or all of the systems described under the section titled Emergency Communication Delivery Systems below to communicate an appropriate warning (i.e. an “emergency notification”), unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency. In determining an appropriate communication, DPS and/or OFSEP will take into account several factors, including, but not limited to, the building or segment of the population threatened, the nature of the threat, and the credibility of the information.

Following issuance of a timely warning or emergency notification, the university will communicate updates and revised health and/or safety guidance, as necessary, throughout the duration of the incident. Once emergency conditions abate, the university will distribute a final notification confirming that emergency conditions have abated. If necessary, additional health or safety instructions will accompany any final notification.

Anyone who believes they have information that may justify issuance of a Crime Alert or Emergency Notification to the USC community should report that information to DPS by phone at (213) 740-4321, or in person at DPS offices.

INFORMING THE CAMPUS COMMUNITY

CRIME ALERTS: DPS distributes Crime Alerts via email and/or on-campus flyers to notify students, faculty, and staff of crimes that represent a serious or continuing threat to the campus community. Crime Alerts are different from Trojan Alerts in that they provide information on crimes that have occurred on-campus or in the university's patrol and response area.

USC WEB: In the event of a major emergency, updates and information about the status of the university will be posted online at <http://emergency.usc.edu> in addition to updates via TrojansAlert. Backup web servers are available out of state if USC servers aren't working.

EMERGENCY INFORMATION LINE: USC community members may call the university's recording emergency information telephone line, (213) 740-9233, which provides information in the event of an emergency. The line can handle 1,400 simultaneous calls and has a backup system located out of state. Additional lines with live operators may be activated as needed utilizing the university's crisis call-center vendor or an internal call-center.

BULLETINS: USC Public Relations publishes bulletins on the university home page to provide news about emergency or safety-related situations (e.g., fires, hit-and-run accidents, hoaxes) that may or may not present an immediate danger to the university community.

EMERGENCY COMMUNICATIONS DELIVERY SYSTEMS: TROJANSALERT

TrojansAlert is an emergency communication system used by USC to send emergency alerts, notifications, and updates through email and text message.

Through the TrojansAlert system, university officials contact registered members of the Trojan Community via email and text message to apprise them of emergency situations and to provide them with related information updates. All students, faculty, and staff are automatically enrolled in TrojansAlert.

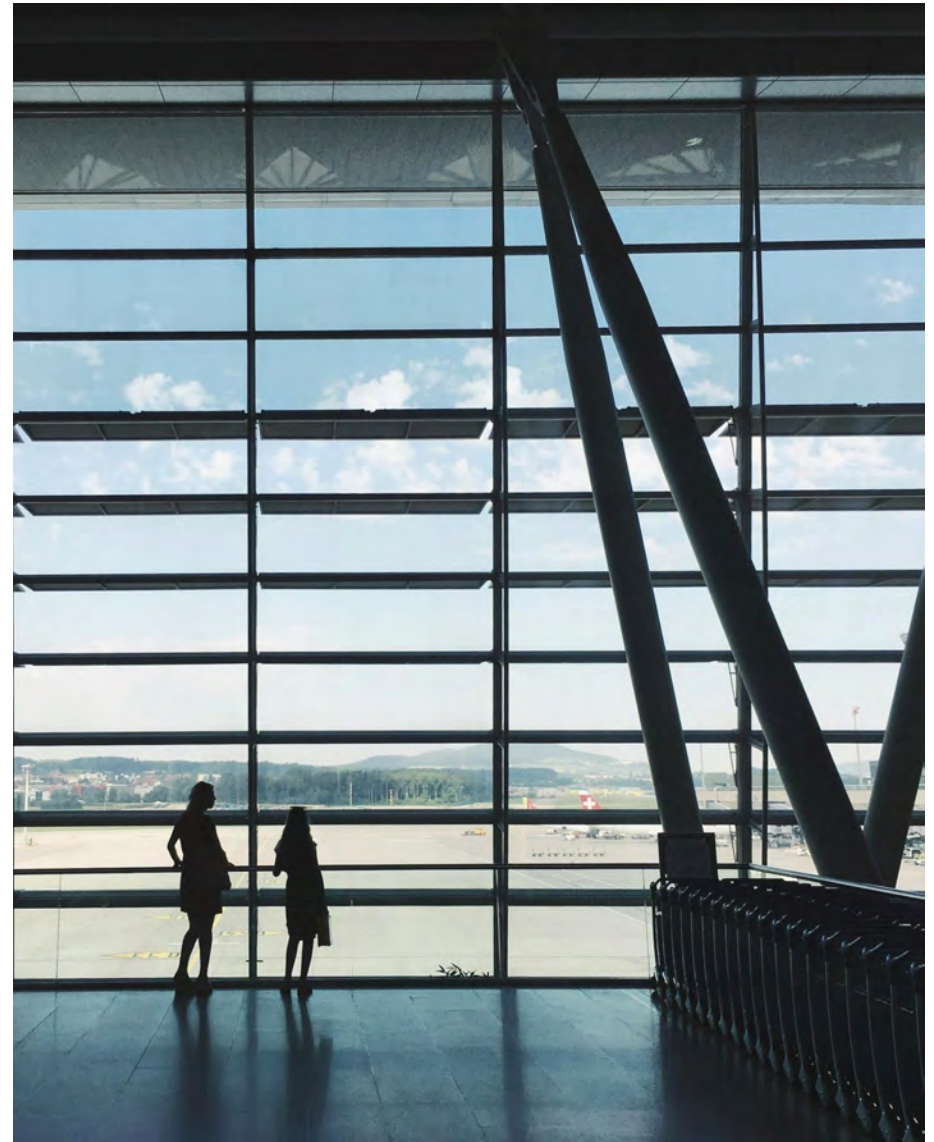
TrojansAlerts can be initiated by the Senior Vice President, Administration or that individual's designee, DPS personnel and Director, OFSEP or that individual's designee. TrojansAlert initiators are trained by OFSEP and can select alert content from among several pre-scripted messages that can be modified for a particular situation or crime. In an ongoing crisis, members of DPS may collaborate with senior university administrators, University Communications, OFSEP, and other law enforcement partners, including the LAPD, in writing and issuing TrojansAlerts.

CONCUR LOCATE WHEN TRAVELING

USC business travelers can opt in to Concur Locate in order to receive real-time emergency notifications. When traveling on behalf of USC, travelers are required to submit itinerary information for the purpose of duty of care. Itinerary information is vital for establishing proactive outreach and providing protective services in a timely manner. Having this information enables USC to provide travelers

with informational alerts regarding human- or weather-related incidents impacting travelers and assistance at all times.

If you book travel via the USC Travel Portal or with a Christopherson Business Travel (CBT) agent, your itinerary is added automatically to Concur Locate. If you find it necessary to book travel using commercial sites, you can submit itineraries for inclusion in Concur Locate by sending travel confirmations for air, hotels, etc., from your verified email address to plans@tripit.com. You must do this for every itinerary booked outside of the USC Travel program. Travel arrangers may also email plans to plans@tripit.com on behalf of a traveler. The arranger must include one of the traveler's verified email addresses in the subject line or in the first line of the email. For more information visit <https://businessservices.usc.edu>.





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Violence Free Campus Policy

The university's goal is to enhance the safety of all USC campuses, facilities, activities, and events so that students, faculty, staff, patients and visitors can work, learn and receive health care in an environment free from violence and threats. This policy defines prohibited conduct and outlines reporting responsibilities should a concern for safety arise.

USC strictly prohibits violence, threats of violence, and any other behavior that jeopardizes or harms the safety of any USC campus, facility, activity, or event, or that raises a reasonable concern for the safety or well-being of students, faculty, staff, patients or visitors at a university campus or related facility or during university-sponsored activities or events.

"Violence" refers to any behavior that could be interpreted by a reasonable person as an intent to cause physical harm to another person or property or to place someone in fear of physical harm. This definition is not limited to in-person behavior and may also include conduct through any form of communication, including but not limited to, electronic means such as social media, text, email, or phone.

Prohibited behavior includes, but is not limited to:

- Engaging in any act of violence toward a person or property
- Making a direct, indirect, or conditional threat of harm
- Engaging in any conduct, including aggression, intimidation, harassment, epithets, belligerence, and disruptive or erratic behavior, that has the purpose or effect of generating a reasonable concern for physical safety
- Damaging or destroying university property or equipment, or threatening such harm
- Engaging in stalking or aggressive pursuit

- Participating in, or encouraging, a fight
- Using any instrument to injure, threaten, or intimidate
- Using or possessing any firearm, explosive, or weapon of any kind, regardless of whether the person has a lawfully-issued permit to carry a concealed weapon (except for DPS or peace officers on duty)
- Using university resources to engage in threats or violence towards anyone

In the interest of protecting safety, USC reserves the right to address any behavior in addition to that described above whenever the conduct generates a reasonable concern for the safety or well-being of students, faculty, staff, patients, or visitors at a university campus or related facility or during university-sponsored activities or events.

Violation of this policy is considered to be serious misconduct and can lead to disciplinary and/or other appropriate responsive action, up to and including academic expulsion or termination of employment, in accordance with the provisions of the **Faculty Handbook**, **Staff Disciplinary Practices policy**, or the **Living Our Values: The USC Student Handbook**. In addition, where appropriate, USC may pursue civil and/or criminal prosecution.

WHEN THIS POLICY APPLIES

This policy applies to students, faculty, staff, vendors, contractors, consultants, and all persons, whether or not affiliated with the university, who visit a USC campus or facility or conduct business with the university.

This policy applies to behavior occurring at any USC campus or facility, and off-campus during university- sponsored activities and events. In addition, this policy can apply to conduct occurring off-

campus and off- duty, if that conduct generates a reasonable concern for safety at a university campus or related facility or during university-sponsored activities or events, or for the safety of USC students, faculty, staff, patients, or visitors.

REPORTING RESPONSIBILITIES

All USC employees and students are encouraged to remain alert to and must immediately report any behaviors listed in the “Prohibited Conduct” section above to the persons listed in the “Where to Report” section below.

USC Employees and students are highly encouraged to report any conduct that indicates a USC Employee or student might intentionally engage in self-inflicted harm to the Department of Public Safety or local law enforcement.

Reporting should include but is not limited to behavior described above that USC Employees or students experience, witness, or otherwise become aware of, regardless of: (a) whom that behavior affects, (b) the perpetrator’s relationship to the University or any USC Employee or student, and (c) whether the behavior occurs on- or off-campus, if there is reason to believe that the behavior could affect safety of USC Employees, students, or patients.

Nothing in this Policy is intended to require that any USC Employee breach legally protected privilege or confidences, such as those arising from the provision of professional services by a mental health professional, medical professional, or other confidential resource, unless otherwise permitted by law.

WHERE TO REPORT

Concerns involving USC employees or students that are based upon a protected characteristic (e.g., sexual assault, dating violence, or domestic violence) must be reported to the Office for Equity, Equal Opportunity and Title IX at eeotix@usc.edu or (213) 740-5086.

Emergencies and immediate threats of harm must be immediately reported as follows:

- For situations occurring on-campus (UPC or HSC), call the Department of Public Safety (213) 740-4321(UPC) or (323) 442-1000 (HSC).
- For situations occurring off-campus (including buildings not located directly on UPC or HSC), call the police at 911, or visit <https://dps.usc.edu/contact/report/>, to see all the different reporting options. Concerns that are not based upon a protected class involving USC Employees or other members of the USC community, may be reported to the Office of Professionalism and Ethics and may be reported through USC’s Report & Response by calling (213) 740-2500.
- Concerns that are not based upon a protected class involving students may be reported to the Office of Community Expectations at communityexpectations@usc.edu or (213) 821-7373. For information on additional reports required for violence or threats involving children, see the Mandated Reporters and Protecting Minors policies. Reports of criminal offenses reported through USC Report & Response may also be assessed for required notification to the campus community.

USC’s Workplace Violence Prevention Plan

- Per California Senate Bill 553 (SB 553), all employers that fall within the scope of California Labor Code (LC) 6401.7 and LC 6401.9 are required to establish, implement, and maintain an effective, written Workplace Violence Prevention Plan (WPVPP) and provide their (non-healthcare) employees initial and subsequent annual training. USC’s Workplace Violence Prevention Plan can be located at <https://ehs.usc.edu/occhealth/injury-prevention/workplace-violence-prevention/>.



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Supporting Our International Community

We have several resources on campus to advise and provide support for our international community. For specific questions about immigration, the **Office of International Services** and the **Gould School of Law Immigration Clinic** are excellent sources of information. **The Office of Religious and Spiritual Life** and **Student Health/ Counseling and Mental Health Services** are available for more general support. For international faculty and staff, immigration assistance and information is provided by Faculty/ Staff Visa Services. Additional support for all faculty/staff is available from the WorkWell Center. For those outside the United States, you can always contact one of USC's nine international offices for assistance.

We continue to work with our governmental relations team and with our peer universities through the Association of American Universities and other associations to best serve our international community. The Association of American Universities statement on the executive order is here: <http://www.aau.edu/news/article.aspx?id=18366>. As a creative and compassionate community, we know you will have ideas about how we can be supportive. We welcome them at uscprovost@usc.edu.

RESOURCES FOR OUR INTERNATIONAL COMMUNITY MEMBERS

USC Office of International Services

91649 West. 34th Street
Royal Street Parking Structure, Suite 101
Los Angeles, CA 90089
Phone: (213) 749-2666
Email: ois@usc.edu

USC Gould School of Law

699 Exposition Boulevard
Los Angeles, CA 90089-0071
Main Line: (213) 740-7331

USC Office of Religious and Spiritual Life

UPC
University Religious Center, Room 106
Los Angeles, CA 90089

Health Sciences Campus

McKibben Hall, Room 160
Los Angeles, CA 90033
(213) 740-6110
orl@usc.edu

USC Student Health

(213) 740-9355 or mySHR
Translation services and multi-lingual providers are available
studenthealth@usc.edu



OFFICE OF FIRE SAFETY AND EMERGENCY PLANNING

<https://fsep.usc.edu/emergency-planning/>

The OFSEP (<http://fsep.usc.edu>) provides guidelines for safety and emergency procedures to members of the university community.

For information on fire or earthquake safety email:

sgoldfar@usc.edu. For laboratory safety information, call (213) 740-6448 (UPC); or (323) 442-2200 (HSC).

The university has established plans and procedures for major emergencies. For more information, visit <https://fsep.usc.edu/emergency-planning/usc-emergency-procedures/>.

In the event of an emergency, such as an earthquake, students, faculty, staff, and parents may call (213) 740-9233 for USC emergency information or visit <https://emergency.usc.edu/>.

In an emergency, information will also be available on the university webpage at <http://www.usc.edu>.

Emergency procedures and safety information may be viewed at any time at <http://emergency.usc.edu>.

TRANSPORTATION SERVICES

<https://transnet.usc.edu/index.php/how-to-use-lyft/>

USC Lyft Rides Program - Current USC students, faculty and staff have access to free rides provided by Lyft. The rides must be within either the UPC or HSC geofence and be requested within a qualifying time frame. Rides that begin or end outside of the geofence at any time are not covered, regardless of the address you entered when you requested the ride. Rides with added stops are also not covered.

The UPC program operates from 6 p.m. to 2 a.m., daily. During these hours, you can take a free Lyft Shared ride inside the USC Lyft Rides

Program **boundary**. The HSC program operates from 5 p.m. to midnight, Monday through Friday only. The HSC program enables you to receive free rides within the **boundary**, and to/from HSC and Union Station. If you need access the HSC program, please click **here**.

You must choose Shared as your ride option. USC does not cover rides using the scheduling system or priority pickups. USC does not cover LUX rides.

If you need ADA accommodations for a non-collapsible or motorized wheelchair, please refer to this instructional page for the **Lyft's WAV Rides** program.

If you have not yet received an invitation for the program, and you are a current USC student, faculty, or staff member, please fill out this **form**. For additional information, please visit <https://transnet.usc.edu/index.php/how-to-use-lyft/> or contact us via email at auxtrans@usc.edu.

Bus Service - Transportation Services operates several bus routes on and around the UPC. Buses operate between the campus and the off-campus housing areas, and the University Parking Center. For Metrolink riders, there are scheduled shuttles between both USC campuses and Union Station, as well as shuttle service between the UPC and HSC. For bus routes and schedules, please visit the Transportation Services website at: <http://transnet.usc.edu/index.php/bus-map-schedules/>.



ZIPCAR

USC has partnered with Zipcar to bring self-service, on-demand car sharing to the area. To use Zipcars, simply register as a member, reserve a car online or by phone, use your Zipcard to enter the car, and drive away. Return the car to the same location where you picked it up. For more information visit <https://transnet.usc.edu/index.php/zipcar/>.

USC BUSES

USC buses begin their Fall schedules on the first day of classes. Due to construction both on and off campus, a number of routes and bus stops may have changed. Please be sure to visit www.usc.edu/parking for the most recent schedules/information.



USC has a strong culture of preparedness and encourages all students, faculty, and staff members to take individual responsibility for emergency preparedness. Especially in the event of a large-scale incident, each of us must know what to do and be prepared to be self-reliant for a period of time. DPS and OFSEP work closely with LAPD, the Los Angeles Fire Department, the USC Environmental Health & Safety Hazmat Response Team, other local and state agencies, and some federal agencies such as the FBI, which assists the university during large-scale special events.

Many resources are in place to help the university respond to an emergency and facilitate the recovery of critical operations, including:

- Personal Preparedness
- TrojansAlert
- Emergency Supply Vendors
- Building Emergency Response Teams (BERT)
- Campus Emergency Response Teams (CERT)
- USC Amateur Radio Team
- USC All-Hazards Emergency Operations Plan
- Safety Fact Sheets

Emergency preparedness, evacuation information, and related instructions can be accessed online at <https://fsep.usc.edu/>.

The Emergency Planning Office coordinates the university's efforts to prepare for and respond to major emergencies. The primary focus of the Emergency Planning Office is coordination, preparation and training for central emergency service departments and maintaining

the campus emergency operations plan. Schools and departments maintain internal emergency plans covering their personnel and facilities. The university maintains an All-Hazard Emergency Response Operations Plan, please contact Office of Fire Safety & Emergency Planning for more information.



USC's OFSEP conducts unannounced residential fire and evacuation drills, including activation of fire-life-safety systems, at the beginning of the fall and spring semesters. At the time the drills are conducted, OFSEP staff review emergency procedures and fire safety with participants before they are allowed return to their residence. OFSEP maintains an internal online log which notes for each drill, the date and time conducted, the location of the drill, notes any issues and or lessons learned.

All Residential Education staff receives training by Fire Safety and Emergency Planning on USC's emergency procedures and evacuation training prior to the fall semester and this information is shared by Residential Education staff in their first day floor meetings with residents.

Emergency procedures are available on the USC Safety website at <https://fsep.usc.edu/usc-emergency-procedures/>.

Emergency evacuation plans are posted in every building on campus and in student housing facilities. Each evacuation plan provides a floor plan of the building and/or residence floor; identifies the locations of all exits, fire alarm pull stations, and fire extinguishers; and lists instructions for response to a fire.

Classroom signage also includes instructions for response to an earthquake.





USC is proud to be an open and publicly accessible campus. Due to the unprecedented COVID-19 public health situation, we are currently carefully following all relevant local and state public health guidelines. The following measures are in effect for all individuals wishing to access either campus:

Symptom Monitoring: Individuals who are symptomatic (chills or fever of 100 degrees Fahrenheit or higher; loss of taste or smell; muscle soreness or headaches; cough or runny nose/congestion or sore throat; difficulty breathing or shortness of breath; conjunctivitis (“pinkeye” or inflammation of the eye including redness, itching and tearing) along with feeling feverish; gastrointestinal symptoms (stomach upset, such as abdominal pain, diarrhea, nausea or vomiting)) should not enter campus. The appropriate steps are:

1. Stay home.
2. Arrange for testing by picking up a free antigen test kit available at on campus residence halls, at the USC bookstore, or at the Engemann Student Health Center(UPC) or Eric Cohen Student health Center(HSC). <https://studenthealth.usc.edu/>

Compliance with these public health measures is mandatory. To prevent widespread infection and possible campus closure, all students, faculty and staff must play a role and take these measures seriously. Those who put others at risk by violating these expectations will be subject to disciplinary action that may lead to removal from campus. Managers and supervisors are expected to hold their employees accountable for adhering to mandatory health and safety behaviors while in the workplace.

COVID Reporting: Students, faculty, staff, and visitors who have been on campus within 48 hours of a positive test are required to notify USC Student Health and complete the campus contact tracing form <https://coronavirus.usc.edu/instructions-tested-positive/>.

All individuals who test positive are required to isolate according to the most recent local public health guidance.

For questions regarding COVID-19, contact covid19@usc.edu or call (213) 740-9355. For information on testing for COVID-19 at USC visit <https://coronavirus.usc.edu/instructions-tested-positive/>.

CAMPUS ACCESS

DPS officers and other university officials are authorized to enforce university policies and may, in their discretion, restrict or prohibit access to university property, or prohibit certain activities on campus. Failure to abide by a DPS officer’s instruction may result in arrest and/or prosecution. The university’s Campus Access policy can be found at <http://policy.usc.edu/campus-access>.

UPC Hours of Access: A few heavily-used campus entrances will always remain open, including overnight. Other entrances close at the end of the business day or in the early evening at the discretion of university officials.

Entrance information is subject to change and can always be accessed at <https://maps.usc.edu/>.

AFTER-HOURS ACCESS

Security personnel stationed at each open entrance will ask anyone coming onto campus, including students, faculty, and staff, to present their USC identification card or other approved photo identification. Guests, including parents and family members, must be registered to access campus after hours. Students and employees may use the online invited guest registration system at <http://dps.usc.edu/services/visitor-registration/> to register their guests. Once guests are in the system, their information will be available immediately to entrance personnel. Registered guests may be admitted upon presenting photo identification and confirmation of their authorization to be on campus.

SPECIAL PROCEDURES FOR RESIDENTIAL HOUSING ACCESS

University-owned residence halls and apartment complexes use an electronic card-key access system that limits entry to residents and other users permitted by the university. DPS personnel are granted access to residential facilities when they are called for service-related reasons.

Entrances to residential housing and fire exit doors are equipped with alarms that sound if a door is propped open for more than one minute. DPS personnel respond to such alarms to determine the cause of activation and to take action, where appropriate, to protect the well-being and safety of USC's campus community.

USC VILLAGE

USC Village is a 15-acre extension of the UPC that provides an exciting living and learning environment for undergraduate students. A milestone in the history of the university, USC Village represents the finest traditions of immersive learning in the Oxford model of residential colleges combined with contemporary social amenities. For more information on USC Village and its residential colleges, visit <https://village.usc.edu/>.

CAMPUS EMERGENCY LOCKDOWN

DPS maintains procedures for securing the UPC, USC Village and the HSC in the event of an emergency. Depending on the type of emergency, DPS may coordinate response efforts with USC's OFSEP, the LAPD, the Los Angeles County Sheriff and the Los Angeles Fire Department. These coordination plans are not made publicly available.



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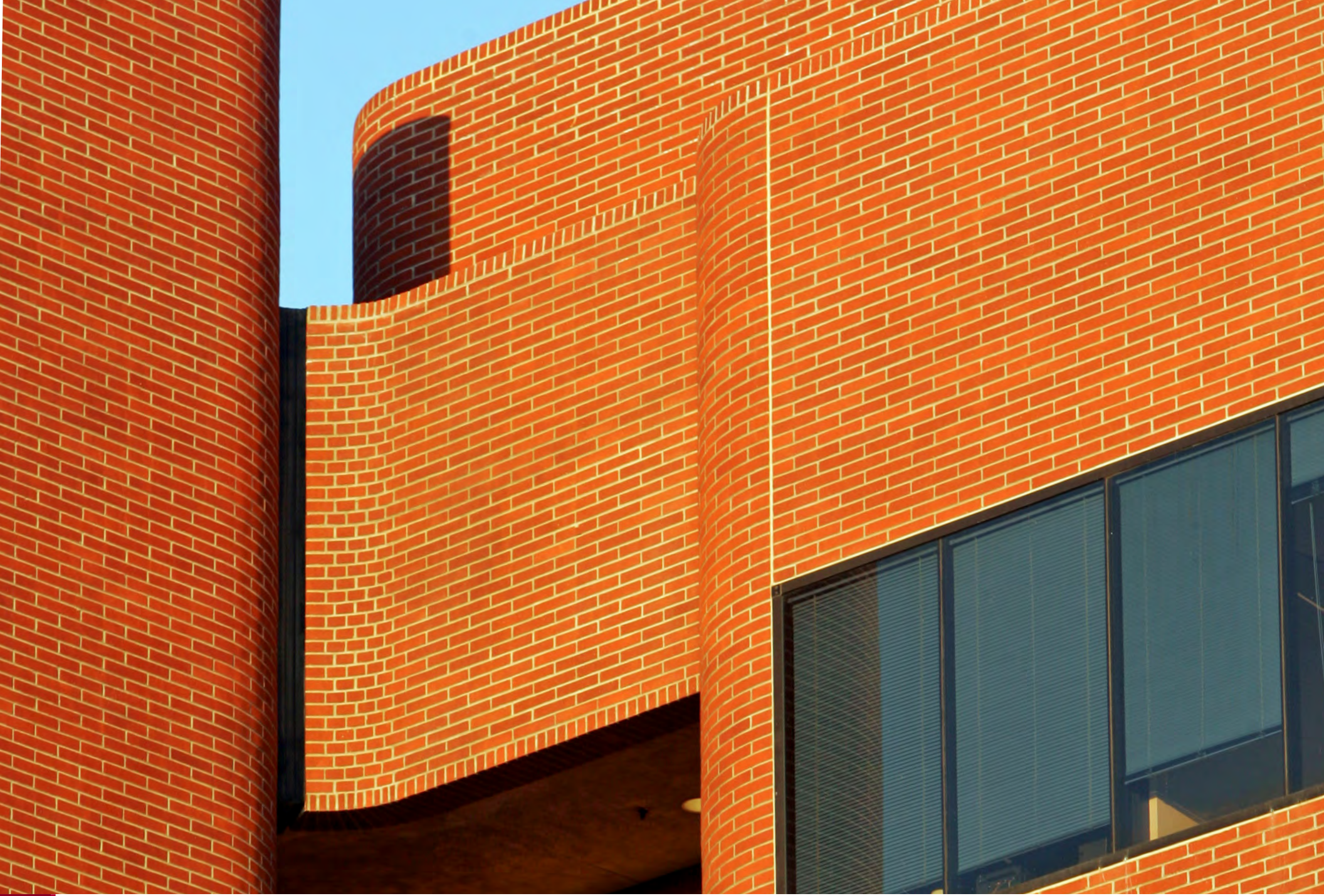
Security Considerations in Facilities Maintenance



Facilities Planning and Management (FPM) regularly monitors all campus facilities for necessary safety and security-related repairs, and partners closely with DPS to assist in creating a safer campus community. To request service for an electrical, plumbing, or other maintenance-related problem, call the FPM Customer Resource Center line at (213) 740-6833.

ACTIVITIES PROHIBITED AT ALL TIMES – ALL CAMPUSES AND OTHER USC PROPERTY

Unauthorized vendors may not sell or distribute any consumable product, merchandise, or other items on USC property. Scavenging and searching through campus trash containers for recyclables or for any other items is also prohibited. Anyone witnessing any unauthorized vendors or individuals searching the trash should immediately notify DPS. To report a violation on the UPC, call (213) 740-6000, or text your concern to 274637 and include the term “TC4T” in the body of your message. To report a violation on the HSC, call (323) 442-1200.



The Campus Sex Crimes Prevention Act (effective October 28, 2002) provides for the tracking of convicted sex offenders enrolled at or employed at institutions of higher education.

If registered sex offenders are enrolled or employed at a post secondary institution, the offenders also must provide this information to the state. The state then provides the information to campus police departments or to other law enforcement authorities in the jurisdiction where the institution is located. Anyone interested in obtaining public information regarding sex offenders in California near the UPC or the HSC may visit the Megan’s Law website located at <http://www.meganslaw.ca.gov/> or view the Megan’s Law CDROM at the following LAPD stations:

- **UPC LAPD Southwest Division**
1546 W. Martin Luther King Jr. Boulevard
Los Angeles, CA 90062
(213) 485-2582
- **HSC LAPD Hollenbeck Division**
2111 E. 1st Street
Los Angeles, CA 90333
(323) 342-4100

The Los Angeles County Sheriff’s Department website, located at <http://www.lasd.org> has a link entitled “Sexual Offender (Megan’s Law)” that contains more information that can assist you in obtaining information regarding sex offenders. A Registered Sex Offender Locator map also is available at www.meganslaw.ca.gov. Please note, however, that it is illegal under California law to use any disclosed public information to commit a crime against any registrant or to engage in illegal discrimination or harassment against any registrant.





USC supports the health and safety of all of its students. This policy and procedure has been developed to assist in locating students who reside in on-campus and university-owned housing and who have been determined by USC to be missing. Any member of the USC community who believes that a student is missing should immediately notify DPS at (213) 740-6000 or Campus Support and Intervention at (213) 740-0411. Any university official who believes a student is missing is required to notify DPS immediately.

Each student who resides on-campus or in university-owned housing has the option to confidentially register contact information for an individual or individuals to be contacted no later than 24 hours following an official determination by DPS, in consultation with Campus Support and Intervention, that the student is missing. Students may register confidential emergency contact information through Housing at the time of application for university housing. Students may update or change their confidential emergency contact information at any time by contacting USC Housing. Housing is required to obtain emergency contact information for any student under the age of 18 years who will reside on-campus or in university owned housing. Confidential contact information registered pursuant to this policy will be accessible only by authorized campus officials and law enforcement and will only be used in furtherance of a missing person investigation.

If DPS, in consultation with Campus Support and Intervention, makes an official determination that an on-campus resident or student residing in university-owned housing has been missing for more than 24 hours, USC will, within 24 hours following such determination, notify the individual or individuals the missing student has confidentially registered with the university pursuant to this policy.

If the missing student is under 18 years old and is not an emancipated minor, the university will notify the student's custodial parent or guardian immediately upon making the determination that the student is missing. The university will further notify either the LAPD or other appropriate local law enforcement agency within 24 hours following a determination that any on-campus resident or resident in university-owned housing, regardless of age, is missing. Campus Support and Intervention and DPS work closely on missing persons matters to locate missing persons.

USC's Missing Student Notification policy may be located in its entirety at: <https://policy.usc.edu/missing-student-information/>.





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Information on Disrupting or Threatening Conduct Within the Campus Community

THE OFFICE OF THREAT ASSESSMENT AND MANAGEMENT

USC Threat Assessment & Management provides proactive collaborative oversight and support to the university in the identification, assessment and management of threats and/or threatening behavior that may lead to acts of targeted violence against individuals within the USC campus and community.

When disruptive or threatening conduct occurs within our community, it is important to know how to respond and where to turn for assistance. We are providing this information to make sure you understand what to do if you believe someone poses a threat to a member of our community, and how our threat assessment process works. For more information please visit <https://threatassessment.usc.edu/>.

What are some of the behaviors that might be reported?

- Disruptive behavior that may threaten or endanger your physical or psychological well-being.
- Belligerent behavior that includes verbal or physical threats or threatening behavior.
- A person whose behavior suggests an obsessive interest in another person such as stalking behavior.
- Expressions of a desire or attempts to harm or kill yourself.
- Extreme or sudden changes in behaviors, or over-reaction to events on campus or in the community.
- Numerous conflicts with others or aggressive, hostile interactions in the classroom, workplace or other university environments.

- Makes statements indicating approval of the use of violence to resolve problems.
- Identification with or idolization of persons known to have engaged in violence toward others.

THE OFFICE OF CAMPUS WELLBEING AND EDUCATION

The Office of Campus Wellbeing and Education is one of two integrated offices in Campus Wellbeing and Crisis Intervention, which also includes Campus Support and Intervention. Together, these two offices reflect the understanding that the university culture is shaped both by how it responds to crisis, and importantly, its efforts to cultivate a culture of compassion, well-being, and support from the outset.

This team of experts will help you explore the change you seek, provide recommendations and a variety of options, work with you to select the best course forward for you or your team, and connect you with the services and support to achieve your goals.

For more information, please visit: <https://wellbeing.usc.edu/>.



THE OFFICE OF CAMPUS SUPPORT AND INTERVENTION (CSI)

The Office of Campus Support and Intervention (CSI) is where members of the Trojan Family go to seek support for themselves, for others, and for the community. It is a one-stop-shop for care and support, troubleshooting and advocacy.

For a multitude of reasons, students, faculty and staff members may get off-track, and their ability to succeed and meet their goals can be challenged. CSI helps them to connect with campus resources and provides them with options and pathways for success. It is an office of hope and opportunity.

CSI connects with members of the USC community when they need support in achieving their academic, professional, and/or personal goals. They provide consultation, in person or over the phone, to learn more about your individual situation so they can provide troubleshooting, support, and guidance and help you connect with

relevant campus and community resources. For more information, please [email uscsupport@usc.edu](mailto:uscsupport@usc.edu) or visit <https://campussupport.usc.edu/>.

WORKWELL CENTER

<https://workwell.usc.edu/>

The WorkWell Center has empowered employee work/life well-being for the Trojan Family for the past 40 years. We support faculty, staff, their dependents and retirees with free and confidential work/life resources including:

- Individual brief solution-focused counseling for personal and workplace issues.
- Workplace consultations for leaders and supervisors to support and manage their teams.
- Support groups and work/life well-being talks tailored for your department, unit, or workgroup.
- Executive coaching by International Coaching Federation-certified clinicians for Director-level and above employees.

Whatever the reason you come to the WorkWell Center, you'll find the help you seek from one of our dedicated and highly-trained professional staff members. The WorkWell Center also maintains an extensive network of additional resources for referral, both at USC and in the community, and a wide variety of self-service resources on work and well-being topics.

Offices are located at both UPC and HSC, and services are also available and through secure telehealth Zoom video calls. Office hours are 9am-5pm. workwell@usc.edu (213) 821-0800.

Locations:

- **UPC Figueroa Building**
3535 S. Figueroa Street
Suite E202
Los Angeles, CA 90007
- **HSC**
Soto Street Building
2001 N. Soto Street, #112
Los Angeles, CA 90032

MINDFUL USC

Wellness and the promotion of mental and physical health are longstanding priorities of the faculty, staff, and student communities at USC. As a way of proactively addressing wellness on campus, we launched Mindful USC in 2014 as a secular, university-wide initiative focused on positive health outcomes and learning experiences for our campus community, especially in terms of stress reduction, workplace happiness, emotional intelligence, and creative expression.

Mindful USC offers free courses on mindfulness for students, faculty, and staff at USC, and since its inception, approximately 2,000 members of our university community have taken a Mindful USC course. The overwhelming majority of participants report significant improvements in terms of addressing stress and anxiety, and in developing more meaningful interpersonal relationships.

If you are interested in taking a free mindfulness course on campus, please visit the Mindful USC website as enrollment is open now at <http://mindful.usc.edu/classes/>.

OFFICE OF COMMUNITY EXPECTATIONS

The Office of Community Expectations (OCE) is responsible for responding to complaints from the university community related to

violations of the university's Living Our Unifying Values: The USC Student Handbook.

Following the investigation of a complaint, OCE conducts an Administrative Review of the complaint with the student and may dismiss the case against the student or make findings against the student. If the student denies the allegations, OCE completes a Summary Administrative Review and renders findings of fact and policy as appropriate.

OCE is also responsible for assessing any outcomes deemed warranted against a student, which may include, without limitation, educational classes, warning, disciplinary probation, service, restitution, removal from university housing, revocation of degree or revocation of admission, suspension, and/or expulsion. For additional information, please visit: <https://communityexpectations.usc.edu>.

RESIDENTIAL EDUCATION CONDUCT PROCEDURES

The Residential Education Review process was established to address violations of USC Housing policies outlined in the Housing & Hospitality Services Contract & Living Agreement. Residential Education Review is conducted by a Residential Education staff member and is a process which utilizes procedures in lieu of the procedures contained in the Living Our Unifying Values: The USC Student Handbook.

The Residential Education Review process should be informal, fair, and expeditious. The procedures of criminal and civil courts do not govern Residential Education Review proceedings and formal rules of evidence are not applicable. Deviations from prescribed procedures will not invalidate a proceeding or decision, unless significant prejudice to a student or to the university may occur.

The Residential Education Review process uses the preponderance of the information (more likely than not) standard when determining whether or not a student is responsible for violating USC Housing policy.

Questions concerning Residential Education Review should be addressed to the Office for Residential Education or the OCE. Please note that each situation is handled individually and that some of the procedures outlined below may not be necessary in every case.

RESIDENTIAL EDUCATION REVIEW PROCESS

1. The Office for Residential Education receives information regarding an alleged violation of USC Housing policy.
2. The Residential Education Review process begins with an email sent by a Residential Education staff member to the student's USC email. This email contains information about the alleged USC Housing policy violation with a request for the student to schedule a meeting with a Residential Education staff member within 3 business days from the date of the letter. Alternatively, this email may include information about a policy reminder or warning that was given to the student based on the information contained within the report. The student who receives this type of letter retains the option to meet with the Residential Education Staff member.
3. The student schedules a meeting with the Residential Education staff member to discuss the alleged Housing policy violation*.
4. After meeting with the student, the Residential Education staff member makes a decision based on the conversation with the student and based on the information that was included in the incident report.
5. The outcome is emailed to the student. This email may include instructions on how to complete any assignment(s.)

6. The decision may be appealed within 3 business days from the date on the outcome letter.

*The Residential Education staff member will collaborate with the Disability Services & Programs office to best support the student's needs should the student require any disability related accommodations or auxiliary aids and services.

STUDENT RIGHTS IN THE CONDUCT PROCESS

The student has the following rights in the Residential Education Review process:

1. To receive notice of the alleged violation of USC Housing policy.
2. To attend a meeting with a Residential Education staff member.
3. To review the incident report concerning the alleged violation of USC Housing policy during the meeting.
4. To appeal the outcome of the process.
5. At all steps of the initial review and in preparing an appeal, the student may have an advisor of their choice present. The advisor may be a practicing attorney only for cases in which criminal charges are pending or the recommended sanctions include expulsion, suspension, revocation of degree or revocation of admission. Advisors must request and review a copy of guidelines for their role in the respective review process from the Office of Residential Education prior to the meeting in question. In all reviews, whether or not an advisor is present, the primary conversation shall be with the student.

For more information on the Residential Education Review process, visit <https://resed.usc.edu/resources/residential-review-process-policies/>.



The university has developed formal and alternative processes to investigate or otherwise address reports of Prohibited Conduct (Discrimination, Harassment, and Retaliation (DHR) and Sexual Misconduct). In all formal and alternative resolution processes, the university will treat Reporting Parties and Respondents equitably by offering supportive measures to a Reporting Party when the university has notice of potential Prohibited Conduct, and by following the resolution process before the imposition of any disciplinary sanction against a Respondent. Upon receipt of a report of Prohibited Conduct, the university will conduct an initial assessment of the available information and consider the Reporting Party's stated interests, as well as the university's compliance obligations, in determining how to proceed. A report of discrimination, harassment, or retaliation, including Title IX Sexual Harassment, may be resolved through: the provision of supportive measures only; a formal resolution process, which involves a prompt, thorough, equitable, and impartial investigation, a live hearing in certain instances, and an appeal; or an alternative resolution process, which requires the voluntary and written consent of the Reporting Party and the Respondent. A Reporting Party is always entitled to reasonably available supportive measures, regardless of whether a formal or alternative resolution process has been initiated.

SUPPORTIVE MEASURES

Supportive measures are non-disciplinary, non-punitive, individualized support services that are offered as appropriate, as reasonably available, and without fee or charge to the Reporting Party when a report is received, whether or not a Formal Complaint is filed, and to Respondents after a Formal Complaint has been filed. Supportive measures are designed to address the physical safety and emotional well-being of the parties (and university community, as appropriate), as well as to restore or preserve equal access to the university's education programs and activities (including

employment opportunities) without unreasonably burdening the other party, or to deter any form of Prohibited Conduct.

Supportive measures may be temporary or permanent and may include, but are not limited to, the following:

- Access to confidential counseling and assistance with scheduling initial appointments;
- Arrangement of a meeting with appropriate law enforcement to discuss or report conduct and/or to discuss safety planning;
- Assistance in seeking academic accommodations, such as modified class schedules (including transfer to another section);
- Permission to withdraw from and/or retake a class, or attend a class via alternative means (e.g., online or independent study);
- Extensions of deadlines or other course-related adjustments; and voluntary leaves of absence; assistance in modifying university housing arrangements, including immediate temporary relocation to safe living quarters and/or permanent reassignment of university residence halls;
- Assistance in modifying university employment conditions, such as changes in work schedules, job or supervisory assignments, work locations, and/or assigned parking; assistance in arranging campus escort services;
- Imposition of a mutual Avoidance of Contact Directive (i.e., a written directive to refrain from contact, directly or indirectly through a third-party proxy) to the parties;

- Increased security and monitoring of certain areas of the campus; and any other similar measures that may be arranged by the university (to the extent reasonably available) to ensure the physical safety and emotional well-being of a Reporting Party or Respondent.

The Vice President for EEO-TIX will consider a number of factors in determining which supportive measures to take, including the needs of the student or employee seeking supportive measures; the severity or pervasiveness of the alleged misconduct; any continuing effects on the Reporting Party; whether the Reporting Party and the Respondent share the same residence hall, academic course(s), university activity (including athletic teams and other university programs) or job location(s); and whether judicial measures have been taken to protect the Reporting Party (e.g., protective orders).

The university will work in good faith to implement the requirements of judicially-issued protective orders and similar orders, to the extent it has the authority to do so.

The Vice President for EEO-TIX is responsible for ensuring the effective implementation of supportive measures and coordinating resources with the appropriate offices on campus.

The university will maintain the confidentiality of any supportive measures provided to the extent practicable and will promptly address any violation of supportive measures.

Allegations that a party has violated the terms of a supportive protective measure, including but not limited to an Avoidance of Contact Directive or other university directive, may constitute a violation of the Policy on Prohibited Discrimination, Harassment, and Retaliation and may subject the individual who has been alleged to have violated the supportive measure to disciplinary or administrative actions.

The Vice President for EEO-TIX will determine and identify the appropriate procedures to be followed for such alleged violations, depending on the timing and circumstances of the reported violation. The Vice President for EEO-TIX will also provide reasonably available supportive measures for third parties, provided that the supportive measures are within the scope of that individual's relationship to the university.

EMERGENCY REMOVAL

The university may remove a Student Respondent on an emergency basis from university property or employment, education, research programs or activities, or other university programs and activities. Before imposing an emergency removal, the university will undertake an individualized analysis of safety and risk for the campus community to determine whether the Respondent's presence in the university program or activity poses an immediate threat to the physical health or safety of any person. The Respondent will have 72 hours from the notice of Emergency Removal to submit a written challenge to the safety and risk analysis that forms the rationale for the Emergency Removal to the Vice President for EEO-TIX. The Vice President for EEO-TIX will assign the matter to be reviewed by the Vice President for Student Life or designee to evaluate the information in support of the individualized safety and risk analysis and any information provided by the Respondent and the Reporting Party, as applicable. Vice President for Student Life will submit a final decision in writing to the Respondent and the Reporting Party within three (3) calendar days, with a copy to the Vice President for EEO-TIX.

ADMINISTRATIVE LEAVE

The university may place a non-Student, Staff or Faculty Respondent on administrative leave, with or without pay, at any time. In reaching a determination as to administrative leave, the VP for EEO-TIX will consult with the Respondent's immediate supervisor or designee, the Senior Vice President of Human Resources, or the Provost.

OPTIONS FOR REPORTING ISSUES TO THE UNIVERSITY AND FOR ASSISTANCE

USC Office of Ombuds Services

<https://ombuds.usc.edu/>

The USC Office of the Ombuds provides a safe place on both the UPC and HSC for faculty, students, and staff to navigate policies, issues, concerns, and conflicts without fear of reprisal or judgement. In doing so, the Office promotes and embodies an ethical, empathetic, and engaged university culture committed to problem-solving, dispute resolution, and workplace wellness.

- Katherine Greenwood is the University Ombuds at UPC and can be reached at (213) 821-9556 or at upcombuds@usc.edu.
- Thomas Kosakowski is the University Ombuds at HSC and can be reached at (323) 442-0382 or at kosakows@usc.edu.

Office of Professionalism and Ethics

<https://ope.usc.edu>

The Office of Professionalism and Ethics (OPE) serves as a centralized hub for concerns and the subsequent tracking of those concerns. OPE manages the university's USC Report & Response reporting portal. At times, OPE is also charged with conducting investigations at the direction of the Vice President of OPE or university senior leadership.

For more information on the university offices that provide confidential and other supportive services visit: <https://report.usc.edu/resources/>. For information about how to report a concern and what to expect visit: <https://ope.usc.edu/how-to-report/>

Employee and Labor Relations

In November 2021, the Employee Relations Advisory and Consultative Groups were convened at the invitation of Senior Vice

President, Human Resources, Equity, and Compliance and the Provost to provide valuable insight and input for the university's efforts to improve our systems, processes, and culture; provide better care for our people; and promote accountability in keeping with our Unifying Values. Building on the work of prior committees, the Employee Relations Advisory and Consultative Groups reviewed current processes and procedures, drafted guiding principles, and made specific recommendations to build a robust Employee Relations unit and provide widespread understanding, confidence, and trust in the processes.

As part of the HR Designing for USC's Future initiative, USC has established a new Employee and Labor Relations unit that, when fully built out, will cultivate a healthy work environment by engaging with university leaders and employees to ensure they have the tools to resolve concerns in a respectful, proactive, and supportive manner that serves the USC community and mission. This team also provides training on workplace laws, policies, and practices, analyzes data, and conducts fact-finding needed to resolve concerns.

Office for Equity, Equal Opportunity and Title IX

<https://eotix.usc.edu/>

The Office for Equity, Equal Opportunity and Title IX (EEO-TIX) centralizes resources for civil rights education, reporting, and resolution procedures.

EEO-TIX's mission is to:

- Promptly and appropriately address reports of discrimination and harassment based on protected characteristics and related retaliation;
- Provide supportive measures, such as reasonably available academic and workplace accommodations, with or without the filing of a formal complaint;

- Advance equity, equal opportunity, and inclusion in university programs and activities, such as admissions and employment; and
- Provide prevention, education, and training programs to promote and protect the civil rights of all university community members.

EEO-TIX manages the university's response to reports of discrimination, harassment, and retaliation involving community members at all of its locations, including Keck Medicine of USC departments, institutes, and satellite operations.

Office of Athletic Compliance

<https://usctrojans.com/sports/2017/6/2/compliance.aspx>

The Office of Athletic Compliance is dedicated to assisting all coaches, student-athletes, athletic department staff members, USC faculty and staff, former and future Trojans, and all supporters of Trojan Athletics as they strive to comply with rules applicable to intercollegiate athletics.

In addition to educating these groups about applicable rules, Athletic Compliance is responsible for monitoring, addressing, and investigating all potential violations of NCAA, Pac-12 Conference, and university rules and regulations governing athletics. When necessary, Athletic Compliance reports infractions to the NCAA and oversees the imposition of any remedial action.

Office of Culture, Ethics and Compliance

<https://ooc.usc.edu/>

The Office of Culture, Ethics and Compliance is leading the university-wide initiative, the Culture Journey, to explore and ultimately embed unifying core values across USC through improvements in HR processes such as development, communications, well-being, and diversity, equity and inclusion. The newly aligned unifying values were incorporated into the USC Integrity and Accountability Code, which the USC Board of Trustees

adopted in October 2021 and replaces the previous USC Code of Ethics.

The Institutional Compliance program is responsible for maintaining Compliance Program governance and partnering with USC key leaders in managing USC's compliance risks. Through the Ethics and Compliance Committee, Institutional Compliance implements policies and programs in response to new laws, regulations and industry trends that present significant legal, financial, and/or reputational risk for the university. The program provides training and education to the university community, conducts internal monitoring and auditing, and communicates best practices and lessons learned for continuous improvement opportunities. Institutional Compliance also develops standardized protocols for reporting, communication and training in addition to managing university-wide policy governance.

The Research Compliance program is responsible for oversight of university-wide research compliance and partnering with USC key leaders in managing USC's research compliance risks. The program sets policy, compliance program elements, conducts training and performs investigations ensuring appropriate enforcement and corrective action. Investigations include possible regulatory and university policy violations such as: conflicts of interest, misconduct related to research grants, and violations of U.S. export control regulations, the Foreign Corrupt Practices Act, or economic and trade sanctions regulations.

The Data Privacy program is responsible for oversight of university-wide data privacy compliance and partnering with USC key leaders in managing USC's privacy-related compliance risks. In coordination with Information Security, the program sets policy, compliance program elements and performs investigations ensuring appropriate enforcement and corrective action for data privacy breaches in medical, student, or financial records. Additionally, the

program conducts training and develops standardized protocols for communications and crisis response related to data privacy matters.

The ADA Compliance program is responsible for oversight of Institutional Accessibility, Americans with Disabilities Act and regulatory compliance activities related to disability support services, and enforcement of accommodations for qualified individuals with disabilities. In partnership with USC key leaders, the program sets policy and programs in response to regulations, coordinates training, provides guidance and conducts assessments to improve access university-wide.

The Office of Culture, Ethics and Compliance coordinates with the Office of General Counsel and may report investigation results to the Office of Professionalism and Ethics for direction and monitoring.

Audit Services

The Office of Audit Services is responsible for assisting university management with risk mitigation strategies with the objective of improving business processes and internal controls, as well as facilitating strong stewardship and management accountability at all levels.

In addition to carrying out the university's annual internal audit plan together with the university's outside audit service provider Ernst & Young (EY), the Office of Audit Services investigates complaints concerning accounting misappropriation and internal controls issues.

Audit Services coordinates and may report investigation results to the Office of Professionalism and Ethics for direction and monitoring.

Office of Community Expectations (formerly Student Judicial Affairs and Community Standards)

<https://communityexpectations.usc.edu>

The Office of Community Expectations (OCE) is responsible for investigating and responding to complaints from the university community related to violations of the university's Living our Unifying Values: The USC Student Handbook.

Following the investigation of a complaint, OCE conducts an administrative review of the allegations with the student and may dismiss the case against the student or make findings against the student. If the student denies the allegations yet is subsequently found responsible, OCE completes a Summary Administrative Review and renders findings of fact and policy as appropriate. OCE is also responsible for assessing any outcomes deemed warranted against a student, which may include, without limitation, educational classes, warning, disciplinary probation, service, restitution, removal from USC Housing, revocation of degree or revocation of admission, suspension, and/or expulsion.

USC OFFICES THAT CONDUCT INVESTIGATIONS

The Office of Professionalism and Ethics (OPE) serves as a centralized hub for concerns and the subsequent tracking of those concerns for both campuses and all university programs and affiliates. It also provides oversight of certain investigations of non-protected class concerns.

COMPLAINT CATEGORIES

There are two categories of complaints: protected class concerns and non-protected class complaints. Offices charged with authority to investigate concerns include:

PROTECTED CLASS CONCERNS

- **Office for Equity, Equal Opportunity and Title IX:**
Responsible for responding to all reports of discrimination

and harassment based on a protected characteristic (e.g., sex, gender identity, race, disability, religion) and related retaliation involving university faculty, staff, or students.

NON-PROTECTED CLASS COMPLAINTS

- **Faculty Affairs (for individual schools):** For complaints that do not meet the threshold of other investigative units and the respondent is a faculty member. Faculty Affairs units within individual schools often work closely with Human Resources and Central Academic and Faculty Affairs (AFA) in the Provost's Office.
- **Human Resources:** For complaints that do not meet the threshold of other investigative units and the respondent is a staff member. University Human Resources and local human resources offices throughout the university respond to such matters.
- **Employee and Labor Relations:** For complaints where the employee is a faculty or staff member and the alleged conduct is persistent, pervasive, or inherently does not fall within the jurisdiction of one of the other campus investigative offices. Employee and Labor Relations may also provide investigative assistance to Faculty Affairs and Human Resources.
- **Office of Audit Services:** For complaints related to internal misappropriation of assets or internal controls.
- **Office of Culture, Ethics and Compliance:** For complaints related to conflicts of interest, privacy and security laws, health care billing, youth protection and misconduct related to research grants and violations not within another office's jurisdiction.

- **Office of Professionalism and Ethics:** In addition to being the centralized hub for concerns and the subsequent tracking of those concerns, there are instances when OPE will be charged with conducting investigations at the direction of the vice president of OPE or university senior leadership.
- **Office of Athletic Compliance:** For complaints related to athletic policies and procedures, such as NCAA, PAC-12, and USC rules.
- **Office of Community Expectations & Office of Academic Integrity (formerly Student Judicial Affairs and Community Standards):** For complaints related to violations of the university's Living Our Unifying Values: The USC Student Handbook.

TRAINING REQUIREMENTS FOR UNIVERSITY EMPLOYEES WHO INVESTIGATE DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, AND STALKING COMPLAINTS

Individuals responsible for implementing the university's response to reports under the Policy on Prohibited Discrimination, Harassment, and Retaliation must receive annual training on: the scope of the university's education program and activity (to include employment and other university programs and activities); how to conduct an investigation and resolution process, including hearings, appeals, and alternative resolution, that is fair and impartial, provides parties with notice and a meaningful opportunity to be heard, and protects the safety of Reporting Parties while promoting accountability; how to create an investigation report that fairly summarizes relevant evidence; how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias; on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, except in

specific instances. In addition, university investigation and resolution processes must be conducted by officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault and stalking and how to conduct an investigation and the hearing process that protects the safety of victims and promotes accountability. A link to the training for TIX implementers can be found here: <https://eotix.usc.edu/resources/eo-title-ix-implementers-training/>

The Title IX Coordinator, as well as Investigators, Hearing Officers, Sanctioning Officers, Appellate Authorities, and anyone facilitating an Alternative Resolution will be impartial and free from conflict of interest or bias.

FACULTY DISCIPLINARY PROCESS

For faculty, following a formal investigation and, as appropriate, an investigative office will send investigative results to the Provost's Committee on Professional Responsibility (CoPR) for a determination of appropriate disciplinary or remedial action to be taken. An appeal of a disciplinary or remedial action determination will be reviewed by the Provost or Provost's delegate.



STAFF DISCIPLINARY PROCESS

For staff, following a formal investigation and as appropriate, an investigative office will send investigative results to the Senior Vice President of Human Resources or delegate for a determination of appropriate disciplinary or remedial action to be taken. An appeal of a disciplinary or remedial action determination will be reviewed by the Senior Vice President of Human Resources or delegate.

STUDENT DISCIPLINARY PROCESS FOR STUDENTS IN CASES WHERE AN INVESTIGATIVE OFFICE SENDS ITS INVESTIGATION RESULTS TO THE OFFICE OF COMMUNITY EXPECTATIONS (OCE)

This office is responsible for maintaining the integrity of the university's student conduct system and guarantees a series of procedural protections for students. These include written notice of a complaint; a fair, impartial, and timely review of the incident; the right to inspect any documents and relevant information on file; the opportunity to be present at the review and to present witnesses and evidence; the right to an advisor; and a formal written decision following the complaint. All non-permanent notation outcome appeals are reviewed by the Vice President for Student Life or their designee. The Vice President for Student Life or their designee will send their decision which is final and binding on all parties.



FORMAL COMPLAINT

The formal resolution process (i.e., investigation, hearing, and appeal) is initiated by the filing of a Formal Complaint. A Formal Complaint is a written document submitted to the EEO- TIX Office by the Reporting Party alleging that a Respondent engaged in sexual misconduct and requesting an investigation. At the time of filing the Formal Complaint, the Reporting Party must be participating in or attempting to participate in the university's education program or activities.

In addition, the Vice President for EEO-TIX retains discretion, in consultation with relevant university stakeholders, to file a Formal Complaint on behalf of any individual. In evaluating the appropriate manner of resolution, including whether the Vice President for EEO-TIX will file a Formal Complaint in the absence of a Formal Complaint by the Reporting Party, the Vice President for EEO-TIX will consider a list of risk factors outlined in the Policy on Prohibited Discrimination, Harassment, and Retaliation. The EEO-TIX Office will take all reasonable steps to respond to the report in a manner that honors the Reporting Party's requested course of action, but its ability to do so may be limited based on the nature of the reported information. Where the Vice President for EEO-TIX files a Formal Complaint on behalf of the Reporting Party, the Vice President for EEO-TIX will inform the Reporting Party about the chosen course of action and the underlying rationale based on the risk factors listed above.

DISMISSAL OF THE FORMAL COMPLAINT

The Vice President for EEO-TIX may dismiss a Formal Complaint in the following circumstances:

1. The conduct occurred outside of the university's education program or activity;
2. The conduct alleged does not constitute Prohibited Conduct;

3. The Reporting Party notifies the VP for EEO-TIX in writing that the Reporting Party would like to withdraw the Formal Complaint or any of its allegations;

4. The Respondent is no longer enrolled or employed by the university; or

5. Specific circumstances, including a Reporting Party's decision not to respond to outreach by the EEO- TIX Office, prevent the university from gathering evidence sufficient to reach a determination as to the Formal Complaint or its allegations.

Either party may appeal a dismissal of a Formal Complaint.

CONSOLIDATION OF FORMAL COMPLAINTS

The university may consolidate Formal Complaints against more than one Respondent, or by more than one Reporting Party against one or more Respondents, or by one party against the other party (i.e., counterclaim), where the allegations of sexual misconduct arise out of the same or substantially similar facts or circumstances. The university permits the filing of counterclaims; however, it will use an Initial Assessment (outlined in the Policy on Prohibited Discrimination, Harassment, and Retaliation) to assess whether the allegations in the counterclaim are made in good faith. Counterclaims determined based on the available information to be made in good faith (which is not the same as a determination as to whether they are substantiated or not) will be processed using this resolution process.

ROLE OF ADVISORS

The Reporting Party and Respondent each have the right to be accompanied at any meeting or proceeding under the Policy on Prohibited Discrimination, Harassment, and Retaliation by an advisor of their choice. The advisor may be any person, including an attorney, but need not be an attorney. A party's advisor of choice

may provide support and advice to the party at any meeting and/or proceeding, but they may not speak on behalf of the party or otherwise participate in, or in any manner delay, disrupt, or interfere with meetings and/or proceedings. The university may remove or dismiss advisors who do not abide by the restrictions on their participation or who are otherwise disruptive. If a party does not have an advisor for the hearing, the university will provide an advisor, free of charge. This university-appointed advisor may be, but is not required to be, an attorney, and will attend the hearing and conduct questioning on behalf of that party. The university-appointed advisor is referred to as a hearing advisor. The hearing advisor will be selected from a pool of diverse individuals that reflect a multiplicity of identities who have been trained on the university's Policy on Prohibited Discrimination, Harassment, and Retaliation.

An advisor may be asked to meet with a member of the EEO-TIX Office in advance of any meetings or proceedings to receive and acknowledge the university's overview of the Policy on Prohibited Discrimination, Harassment, and Retaliation and Resolution Process, expectations of the role, privacy considerations, and appropriate decorum. Generally, all communications between the EEO-TIX Office and a Reporting Party or Respondent will occur through the party directly, not the advisor, and the party, rather than the advisor, is required to submit any written correspondence or documents. An advisor should plan to make themselves reasonably available for all meetings and proceedings. The university will not unduly delay the scheduling of meetings or proceedings based on the advisor's unavailability. An advisor is entitled to review all information gathered in the investigation that is directly related to the allegations (as part of evidence review) and access to the investigation report.

FORMAL RESOLUTION: EXPECTATIONS OF THE PARTIES

During the formal resolution process, both the Reporting Party and Respondent can expect:

- A prompt, fair, impartial, thorough, and equitable investigation and resolution of allegations of Prohibited Conduct conducted by individuals with sufficient and annual training and/or experience related to their role; including; issues related to dating violence, domestic violence, sexual assault, and stalking;
- An investigation and hearing process that protects the safety of victims and promotes accountability;
- An investigator, decision-maker, and/or facilitator of alternative or formal resolution free from conflict of interest or bias for or against reporting parties or respondents generally or the individual parties related to the report or Formal Complaint;
- Privacy, to the extent possible, in accordance with the Policy on Prohibited Discrimination, Harassment, and Retaliation and any legal requirements;
- Access to reasonably available supportive measures without fee or charge;
- The opportunity to request and receive reasonable accommodations for a disability or necessary language translation or interpreter services to ensure meaningful participation in any step of the proceedings under the Policy on Prohibited Discrimination, Harassment, and Retaliation; freedom from Retaliation for making a good faith report of Prohibited Conduct or participating in any proceeding

pursuant to the Policy on Prohibited Discrimination, Harassment, and Retaliation;

- A presumption that the Respondent is not responsible until a determination is made at the conclusion of the formal resolution process;
- Written notice of any meeting or proceeding at which the party's presence is contemplated by the Policy on Prohibited Discrimination, Harassment, and Retaliation, including the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;
- An equal opportunity to identify witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- Freedom to discuss the allegations under investigation or to gather and present relevant evidence;
- The opportunity to be accompanied by an advisor of choice, including the right to have that advisor accompany the party at any meeting or proceeding, and to have the university provide an advisor at no cost to conduct questioning on the party's behalf at any hearing;
- An objective evaluation of all relevant evidence, including both inculpatory and exculpatory evidence, by an impartial decision-maker;
- Reasonably prompt time frames with permissible extensions for good cause;
- Written notice of a Formal Complaint (i.e., investigation), including notice of potential Policy on Prohibited

Discrimination, Harassment, and Retaliation violations and the nature of the alleged Prohibited Conduct;

- Timely and equal access to any information that will be used during formal resolution and any related meeting or proceeding under the Policy on Prohibited Discrimination, Harassment, and Retaliation, including all;
- Information gathered that is directly related to the allegations in the formal complaint as well as the information contained in the investigation report;
- Reasonable time to prepare any response contemplated by the formal resolution process;
- Timely, written notice of the hearing;
- The opportunity, through a party's advisor of choice or hearing advisor provided by the university, to question the other party or any witnesses during the hearing; The opportunity to be heard, verbally and/or in writing, as to the determination of a Policy on Prohibited Discrimination, Harassment, and Retaliation violation and the appropriate sanction;
- Written notice of the outcome of any Formal Resolution, including the determination of a Policy on Prohibited Discrimination, Harassment, and Retaliation violation, any sanctions, and the rationale; and
- The opportunity to appeal the outcome of the hearing, as described later in this section.

PARTICIPATION BY THE PARTIES GENERALLY

The Investigator may receive any information presented by the parties, but the Investigator, not the parties, is responsible for gathering relevant evidence. The Reporting Party and Respondent will be asked to identify witnesses and provide other relevant information, such as documents, communications, and other evidence, if available. The parties are encouraged to provide all relevant information as soon as possible to facilitate prompt resolution. The university will not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence, but the parties should be advised that doing so in a way that constitutes Harassment or Retaliation may subject them to additional policy violations.

INITIATING AN INVESTIGATION

The Vice President for EEO-TIX will assign one or more trained investigators to conduct a prompt, thorough, fair, and impartial investigation. The Vice President for EEO-TIX will assign an Investigator, who may be a university employee or an external professional. The role of the Investigator will be to gather information through interviews of the Reporting Party, Respondent, and relevant witnesses, and to synthesize relevant information in a report that will be provided to the Reporting Party, the Respondent, and the Hearing Officer. The investigation report will include all relevant information provided by either party, including inculpatory and exculpatory information, that will be used in the determination of responsibility or sanction.

NOTICE OF INVESTIGATION

After a Formal Complaint is filed and accepted, the VP for EEO-TIX will simultaneously notify the Reporting Party and the Respondent, in writing, of the following information:

1. The process for formal and alternative resolution;
2. A meaningful summary of all allegations with sufficient details regarding:
 - a. the identity of the Reporting Party and the Respondent, if known;
 - b. the date, time (if known), location, and precise nature of the reported conduct;
3. Specific potential Policy violation(s);
4. The name and contact information of the Investigator;
5. How to challenge participation by the Investigator on the basis of a conflict of interest or bias;
6. Information about the parties' respective expectations and responsibilities;
7. The university's prohibition against Retaliation;
8. The importance of preserving any potentially relevant evidence in any format;
9. Information about the privacy of the process;
10. Information about how a party may request reasonable accommodations for a disability or language diversity during the process;

11. A statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the formal resolution process;

12. That the parties are entitled to an advisor of their choice, including an attorney advisor, and the advisor is permitted to review the evidence gathered in the investigation that is relevant or directly related to the investigation, and also that if parties at a hearing do not have an advisor, the university will provide one to them at no cost or charge;

13. That the university prohibits providing false or misleading information; and

14. A copy of the Policy on Prohibited Discrimination, Harassment, and Retaliation and Resolution process.

If, at any time, the investigation reveals the existence of additional or different potential policy violations, including a violation of a supportive measure, the Vice President for EEO-TIX will promptly issue a supplemental notice of investigation to both parties detailing any additional allegations and corresponding potential policy violations.

OVERVIEW OF FACT-GATHERING PROCESS

During an investigation, the Investigator will seek to meet separately with the Reporting Party, Respondent, and relevant witnesses. The Investigator will send a written notice of the interview date, time, and location, name of participant(s), and purpose of the interview to the parties and witnesses, and any identified party advisor, in sufficient time for the party to prepare and participate. The Investigator will also independently gather other relevant information or evidence, including documents, photographs, communications between the parties, and medical records (subject

to the consent of the applicable person), and other electronic records as appropriate, as well as identify relevant witnesses not identified by the parties.

The Investigator will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally-recognized privilege, unless the person holding such privilege has waived the privilege. If a person voluntarily chooses to share medical or counseling records with the Investigator, they must sign a written consent that acknowledges that relevant information from the medical or counseling records must be shared with the other party to ensure the other party has notice of that information and an opportunity to respond.

At the conclusion of the investigation, the Reporting Party and the Respondent will both have the opportunity to review and respond to all information gathered in the investigation that is directly related to the allegations, including information shared by the Reporting Party or the Respondent during their interviews or through evidence that either party provides or that the Investigator independently gathers.

The Investigator may visit relevant sites or locations and record observations through written, photographic, or other means. In some cases, the Investigator may consult medical, forensic, technological, or other experts when expertise on a topic is needed in order to achieve a fuller understanding of the issues under investigation. The Investigator may also consider information publicly available from social media or other online sources that comes to the attention of the investigator. The EEO-TIX Office does not, however, actively monitor social media or online sources, and as with all potentially relevant information, the Reporting Party, Respondent, or witnesses are encouraged to bring online information to the attention of the Investigator.

EVIDENCE REVIEW

At the conclusion of the fact-gathering, the Investigator will make information gathered in the investigation available for review by the parties and any advisors. The parties will have an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a Formal Complaint, including the evidence upon which the university does not intend to rely in reaching a determination regarding responsibility, and inculpatory or exculpatory evidence, whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation. The Investigator will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties will have ten (10) calendar days to submit a written response, which the Investigator will carefully consider prior to completion of the investigative report. The written response may include comments or proposed questions for the Investigator to ask the other party, or identify additional witnesses or sources of evidence, which the Investigator will consider prior to completion of the investigative report.

EVIDENTIARY CONSIDERATIONS

Only relevant evidence will be considered by the Investigator and Hearing Officer. Evidence that is not relevant is: (1) legally privileged information, including medical and counseling records, unless the offering party has signed a voluntary waiver of the legal privilege, and (2) the prior sexual history of a Reporting Party, unless that evidence is being used to show how consent was communicated between the parties on prior occasions, or to show that someone other than Respondent engaged in the Prohibited Conduct.

INVESTIGATIVE REPORT

The Investigator will produce a written investigation report that fairly summarizes the relevant information gathered during the investigation. The investigative report will include both inculpatory and exculpatory information. As noted above, the Investigator has the discretion to determine the relevance of any witness or other evidence. For reports of Sexual Harassment, Sexual Assault, Dating Violence, Domestic Violence, and Stalking, the Vice President for EEO-TIX will simultaneously provide the investigative report, along with a written notice of hearing, to the parties, their advisors, and the Hearing Officer, in an electronic format or a hard copy at least ten (10) calendar days prior to the scheduled hearing. The Reporting Party and Respondent may submit a written response to the investigation report that will be considered by the Hearing Officer. The written response may address the assessment of scope, the Investigator's determination of relevance, or any other information from the investigative report. The written response must be submitted within ten (10) calendar days of notice of the availability of the investigative report.

ACCEPTANCE OF RESPONSIBILITY

At any point during the investigation, the Respondent may elect to accept responsibility for some or all of the Policy violations at issue. Where there is an acceptance of responsibility as to some but not all of the charges, the investigation will continue to conclusion and any acceptance of responsibility will be documented in the investigative report. Where there is an acceptance of responsibility as to all of the potential Policy on Prohibited Discrimination, Harassment, and Retaliation violations, the Investigator will complete an investigative report of all information gathered to date and, after consultation with the Vice President for EEO-TIX, will refer the matter for sanctioning, as described below. Where both parties agree, the matter may also be resolved through the alternative resolution process.

HEARING

For reports of Sexual Harassment, Sexual Assault, Dating Violence, Domestic Violence, and Stalking, a hearing will follow the investigation. After providing both parties with sufficient notice of the hearing, the parties will convene with their advisors and the Hearing Officer for a hearing where the Hearing Officer will determine responsibility. The hearing will be live and require the participants to simultaneously see and hear each other. The format of the hearing (e.g., in person or virtual) is at the discretion of the Hearing Officer and/or Vice President for EEO-TIX. The hearing is an opportunity for the parties to address the Hearing Officer. The parties may address any information in the investigative report and supplemental statements submitted in response to the investigative report. The university will make all evidence directly related to the allegations, as shared in the evidence review, available to the parties at the hearing to give each party an equal opportunity to refer to such evidence during the hearing, including for purposes of cross-examination.

Only relevant questions may be asked of a party or witness. Before a Reporting Party, Respondent, or witness responds to a question, the Hearing Officer will first determine whether the question is relevant and briefly explain any decision to exclude a question as not relevant. Questions related to the following areas of inquiry are irrelevant: information protected by a legally-recognized privilege, or any party's medical, psychological, and similar records, unless the party has given voluntary, written consent; and information about the Reporting Party's prior sexual history, except as described above.

If a party or witness does not submit to questioning by the other party's advisors at the hearing, the Hearing Officer may not rely on any statement of that party or witness in reaching a determination regarding responsibility. The Hearing Officer may not draw any adverse inference from the decision of a party or witness to not participate at the hearing.

At the conclusion of the hearing, the Hearing Officer will deliberate in private to determine whether there is sufficient evidence, by a preponderance of the evidence, that Respondent engaged in conduct that violated the Policy on Prohibited Discrimination, Harassment, and Retaliation. The Hearing Officer will draft a written notice of determination that will be distributed as follows:

- Where there is a finding of non-responsibility, the VP for EEO-TIX will issue a written notice of determination as set forth below.
- Where there is a finding of responsibility, the VP for EEO-TIX will initiate the sanctioning process.

Following a finding of responsibility, a Sanctioning Officer/Panel will determine the appropriate sanction based on all available information, and the written notice of determination will be distributed as set forth below.

The hearing will be audio-recorded by the university. Neither the parties, nor any participants or observers, will be permitted to make any audio or video recordings of the hearing. However, upon request, the hearing transcript will be made available to the parties for review and inspection.

STANDARD OF EVIDENCE

The standard of review that the university will use when reviewing a Formal Complaint and making related determinations is preponderance of the evidence. This means that the university will decide whether it is more likely than not, based upon the available information, that the Respondent is responsible for the alleged Policy on Prohibited Discrimination, Harassment, and Retaliation violation(s). A Respondent is presumed to be not responsible for the alleged conduct unless and until a determination regarding responsibility is made at the conclusion of the resolution process.

SANCTIONING

The composition of the Sanctioning Panel/Officer will be determined by the role of the Respondent:

- For Student Respondents, the Sanctioning Panel will be composed of two employees: One appointed by the Provost and Senior Vice President for Academic Affairs, and one appointed by the Vice President for Student Life and one student appointed by the Vice President for Student Affairs.
- For Faculty Respondents, the Committee on Professional Responsibility will serve as the Sanctioning Panel. Under the Faculty Handbook, the Committee on Professional Responsibility is a subcommittee of the Committee on Tenure and Privileges Appeals Committee. It is appointed by the Provost after consulting with the Chair of the Committee on Tenure and Privileges Appeals and the President of the Faculty. It will include past Presidents of the Faculty, if available, and research, teaching, practitioner, or clinical-track faculty members.
- For a Staff Respondent, the Sanctioning Officer is a delegate of the Senior Vice President of Human Resources.

The Sanctioning Panel/Officer will convene no later than ten (10) calendar days following the referral of the Hearing Officer's or Investigator's finding of facts and determination of responsibility.

The Sanctioning Panel/Officer is responsible for reviewing the investigative report, written responses to the investigative report, the Hearing Officer's or Investigator's finding of facts and determination of responsibility, and any mitigation or impact statements submitted.

IMPACT AND MITIGATION STATEMENTS

The Reporting Party may submit a written statement describing the impact of the Prohibited Conduct on the Reporting Party. The Respondent may submit a written statement explaining any factors that the Respondent believes should mitigate or otherwise be considered in determining the sanctions(s) imposed. The VP for EEO-TIX will provide any statement(s) to the Sanctioning Panel/Officer. Each party has the opportunity to view the other party's statement prior to the imposition of sanction.

SANCTIONING CONSIDERATIONS

In determining sanction, the Sanctioning Panel/Officer will consider the following factors:

- the nature and severity of the conduct;
- the impact of the conduct on the Reporting Party;
- the impact or implications of the conduct on the community or the university;
- prior misconduct for which the Respondent has been found responsible, including the Respondent's relevant prior discipline history, both at the university or elsewhere (if available), including criminal convictions;
- whether the Respondent has accepted responsibility for the conduct;
- maintenance of a safe and respectful environment conducive to learning, including whether there is a continued hostile environment on campus caused by the Respondent's conduct;
- presence or absence of bias as a motivation for the Respondent's conduct;

- protection of the university community requiring extended protective measures or other sanctions; and
- any other mitigating, aggravating, or compelling circumstances in order to reach a just and appropriate resolution in each case.

The Sanctioning Panel/Officer will draft a written sanctioning determination that will include the sanction and the rationale for the sanction, and forward it to the EEO-TIX Office within five (5) calendar days for inclusion in the written notice of determination set forth below. In the event the Sanctioning Panel/Officer recommends dismissal of a tenured faculty member, that information should be included in the written sanctioning determination that is forwarded to both the parties and the Provost. The imposition of sanctions will take effect immediately and will not be stayed pending the resolution of any appeal.

SANCTIONS

The list of available sanctions for Students is: warning, censure, education, counseling, disciplinary probation, loss of privileges, suspension or expulsion from university housing, suspension or expulsion from university premises, and/or suspension or expulsion from the university's academic or extracurricular programs.

The list of available sanctions for employees, including Faculty and Staff, is: warning, censure, education, counseling, disciplinary probation, paid or unpaid suspension of employment, demotion, or termination of employment. For tenured Faculty Respondents, the Sanctioning Panel may recommend that the Provost initiate formal charges for termination consistent with Chapter 8 of the Faculty Handbook. This recommendation will consider whether the findings and conclusions meet the criteria stated in Section 8-C of the Faculty Handbook for adequate cause for dismissal of a tenured faculty member. The Provost may decide to bring formal charges and, if so,

the charges shall be considered pursuant to the formal proceedings set forth in Section 8-D(2) of the Faculty Handbook, commencing with Step 4. Formal charges are heard by a dismissal Hearing Board as provided in Step 5 of Section 8-D (2). It is up to the Provost to decide whether to file formal dismissal charges, regardless of whether the panel has recommended them. At the conclusion of the tenure dismissal process, the Provost will communicate the sanctioning determination to the Vice President for EEO-TIX.

REMEDIES

The Vice President for EEO-TIX will review the determination of responsibility and sanction, if any, to determine whether additional remedies for the Reporting Party or the university community are necessary to restore and preserve equal access to the university's education program and activity.

Examples of such remedies may include the continuation or initiation of supportive measures, including the provision of counseling, academic services, escort services, and/or training for members of the university community, as well as modifications to academic, employment, or housing conditions or assignments.

WRITTEN NOTICE OF OUTCOME

The Hearing Officer and Sanctioning Panel/Officer will prepare a written decision, including the finding of responsibility or non-responsibility, and rationale, and provide that determination simultaneously and in writing to the parties. The Vice President for EEO-TIX will issue the written notice of outcome to the Reporting Party and Respondent simultaneously, and within ten (10) calendar days following the conclusion of the deliberations.

The notice of outcome will include: (i) Identification of the allegations potentially constituting Prohibited Conduct; (ii) A description of the procedural steps taken from the receipt of the Formal Complaint through the determination, including any notifications to the parties, interviews with parties and witnesses,

site visits, methods used to gather other evidence, and hearings held; (iii) Findings of fact supporting the determination; (iv) Conclusions regarding the application of the Policy on Prohibited Discrimination, Harassment, and Retaliation to the facts; (v) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions imposed on the Respondent, and whether remedies designed to restore or preserve equal access to the university's education program or activity will be provided to the Reporting Party; and (vi) The procedures and permissible bases for the Reporting Party and Respondent to appeal. In disciplinary cases where the policy violation includes a crime of violence USC will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

APPEALS

Both a Reporting Party and Respondent have the right to appeal the dismissal of the Formal Complaint, the final determination of responsibility, and/or the resulting sanction based on the following three limited grounds:

1. Procedural irregularity that affected the outcome of the matter. Procedural or technical irregularities will not be sufficient to sustain an appeal unless found to have affected the outcome of the Formal Complaint.
2. New evidence, not reasonably available at the time of the hearing, regarding responsibility or dismissal of the Formal Complaint, that could affect the outcome of the matter. An appeal on this basis is

limited to new evidence that was not reasonably available at the time the determination regarding responsibility was made and that could affect the outcome of the Formal Complaint. The appeal must specify the new evidence that was not reasonably available at the time of the determination, why the evidence was unknown or unavailable, and how the new evidence could affect the outcome of the Formal Complaint.

3. The Vice President for EEO-TIX, Investigator(s), Hearing Officer, or Sanctioning Officer/Panel had a conflict of interest or bias for or against Reporting Parties or Respondents generally, or the individual Reporting Party or Respondent, that affected the outcome of the matter. The appeal must specify the basis on which the party believes there is an actual conflict of interest or bias that affected the outcome of the matter.

A concise written request for appeal must be submitted to the VP for EEO- TIX within seven (7) calendar days following delivery of either the notice of the outcome in the event of a finding of non-responsibility, or the written sanctioning decision in the event of a finding of responsibility. Each party may respond in writing to any appeal submitted by the other party. Written responses must be submitted within seven (7) calendar days following delivery of the notice of the written appeal. Written requests for appeal submitted by one party will be shared with the other party.

The designated Appellate Authority may be an external professional or a university administrator who is appropriately trained and free from conflict of interest or bias. Depending on the identity of the Respondent at the time of the alleged Sexual Misconduct, the Appellate Authority may be:

- For a Student Respondent, the Appellate Authority is a delegate of the Vice President for Student Life who is, otherwise, not involved in any step of the process.

- For a Faculty Respondent, the Appellate Authority is a delegate of the Provost who is not otherwise involved in any step of the process.
- For a Staff Respondent, the Appellate Authority is a delegate of the Senior Vice President of Human Resources who is not otherwise involved in any step of the process.

Either party may challenge the Appellate Authority on the basis of conflict of interest or bias. The Appellate Authority will review the written appeal submissions by the parties, the investigative report (including all exhibits and related materials), and the written notice of outcome.

The Appellate Authority may:

1. Affirm the findings or determination of responsibility;
2. Affirm or modify the sanction(s); or
3. Remand the matter for reevaluation or further investigation.

The Appellate Authority will issue a simultaneous written decision to the parties, including any changes to the underlying findings and sanction, and when those results become final.

The time frame for filing an appeal based on newly-discovered information may be extended at the discretion of the Vice President for EEO-TIX where the evidence could not reasonably have been discovered within the time frame and a compelling justification exists for its consideration within (10) calendar days of receipt of the appeal. In reaching a decision, the Appellate Authority has the discretion to consult with relevant stakeholders. The decision by the Appellate Authority is final.

TIMEFRAMES FOR RESOLUTION

The university will seek to complete the formal resolution process in a prompt and timely manner consistent with the reasonably prompt timeframes for the major stages of the process. The university may extend any timeframe for good cause. An extension may be required for good cause to ensure the integrity and thoroughness of the investigation; to comply with a request by law enforcement; in response to the unavailability of the parties (or their advisors) or witnesses; based on the need for language assistance or accommodation of disabilities; or for other legitimate reasons, such as intervening breaks in the academic calendar, finals periods, the complexity of the investigation, the volume of information or length of the written record, and/or the severity and extent of the alleged misconduct. While requests for delays by the parties may be considered, the university cannot unduly or unreasonably delay the prompt resolution of a report.

Reasonable requests for delays by the parties will serve to extend the anticipated time period for resolution of the report. The VP for EEO-TIX, in consultation with the Investigator, has the authority to determine whether an extension is required or warranted by the circumstances, and will notify the parties simultaneously in writing of any extension of the timeframes for good cause and the reason for the extension.

ALTERNATIVE RESOLUTION

Following receipt of a Formal Complaint, the university may resolve reports through Alternative Resolution, as appropriate based on the circumstances. Alternative Resolution is available only once a Formal Complaint has been filed, prior to a determination of responsibility, and if the Reporting Party and Respondent voluntarily consent to the process in writing. Under the Title IX regulations, Alternative Resolution is not available in cases in which an employee (faculty or staff) is alleged to have sexually harassed a student. In all cases, the Vice President for EEO-TIX will have discretion to determine whether

or not Alternative Resolution, or any particular form of Alternative Resolution, is appropriate to the circumstances.

Alternative Resolution may involve agreement to pursue individual or community remedies, including targeted or broad-based educational programming or training; supported direct conversation or interaction with the Respondent; mediation; indirect action by the EEO-TIX Office or other appropriate university officials; and other forms of resolution that can be tailored to the needs of the parties. With the voluntary consent of the parties, alternative resolution may be used to impose agreed-upon disciplinary sanctions.

If the parties are interested in pursuing Alternative Resolution, the Vice President for EEO-TIX will send written notices to the parties describing:

1. the allegations at issue;
2. the requirements of the Alternative Resolution process;
3. the circumstances under which the parties are precluded from resuming a Formal Complaint arising from the same allegations;
4. the right to end the Alternative Resolution process at any time prior to resolution and resume the Formal Complaint process; and
5. the consequences resulting from participating in the Alternative Resolution, including that the records and communications created or maintained as part of the Alternative Resolution process may be viewed by parties, or later used or considered in the Formal Complaint process, including in an investigation or at a hearing if found to be relevant by the Investigator or Hearing Officer.

All parties will be required to return signed copies of the written notices agreeing to the Alternative Resolution process. With any form of Alternative Resolution, each party has the right to choose

and consult with an advisor, or request that one be provided to them by the university, if available.

Any form of Alternative Resolution and any combination of interventions and remedies may be utilized. If an agreement acceptable to the university, the Reporting Party, and the Respondent is reached through Alternative Resolution, the terms of the agreement are implemented and the matter is resolved and closed. The Vice President for EEO-TIX or designee will monitor the implementation of the agreement as appropriate. If an agreement between the parties, and subject to the Vice President for EEO-TIX's approval, is not reached, or if a Respondent fails to comply with the terms of the Alternative Resolution, the Formal Complaint may be referred for investigation or an investigation may resume under the formal resolution process. Depending on the terms of the Alternative Resolution agreement, the matter may be considered closed, and the parties will be precluded from filing another Formal Complaint arising from the same set of facts or circumstances. Prior to reaching a resolution, any party can withdraw from the Alternative Resolution process, and the university will resume the Formal Complaint process. The university's goal is to complete an Alternative Resolution within thirty (30) calendar days of the parties' written agreement to participate in the process. If the university anticipates the process will take longer, written notification will be provided to the parties with an explanation regarding the delay.



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Definitions of Dating Violence, Domestic Violence, Sexual Assault & Stalking

DATING VIOLENCE

The Clery Act defines Dating Violence as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

USC Policy on Prohibited Discrimination, Harassment, and Retaliation: Dating Violence includes any act of violence committed by an individual:

- a. who is or has been in a social relationship of a romantic or intimate nature with the Reporting Party; and
- b. where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - i. The length of the relationship;
 - ii. The type of relationship; and
 - iii. The frequency of interaction between the individuals involved in the relationship.

DOMESTIC VIOLENCE

Domestic Violence is defined by the Clery Act as a felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;

- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; and/or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

The USC Policy on Prohibited Discrimination, Harassment, and Retaliation, Domestic Violence includes any act of violence committed by a current or former spouse or intimate partner of the Reporting Party, by an individual with whom the Reporting Party shares a child in common, by a person who is cohabitating with, or has cohabitated with, the Reporting Party as a spouse or intimate partner, by a person similarly situated to a spouse of the Reporting Party under California state law, or by any other individual against an adult or minor Reporting Party who is protected from that individual's acts under California state law.

SEXUAL ASSAULT

The Clery Act defines Sexual Assault as any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent. This includes Rape, Fondling, Incest, and Statutory Rape.

The USC Policy on Prohibited Discrimination, Harassment, and Retaliation defines Sexual Assault as having or attempting to have sexual contact with another individual without consent or where the individual cannot consent because of age or temporary or permanent mental incapacity (see below for definition of consent and incapacitation).

Sexual contact includes:

1. Sexual intercourse (anal, oral, or vaginal), including penetration with a body part (e.g., penis, finger, hand, tongue) or an object, or requiring another to penetrate themselves with a body part or an object, however slight; or
2. Sexual touching of the private body parts, including, but not limited to, contact with the breasts, buttocks, groin, genitals, or other intimate part of an individual's body for the purpose of sexual gratification.

STALKING

Under the Clery Act, Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling.

Under USC Policy on Prohibited Discrimination, Harassment, and Retaliation, Stalking occurs when an individual engages in a course of conduct directed at a specific individual under circumstances that would cause a reasonable person to fear for their own safety or the safety of others or suffer substantial emotional distress. "Course of conduct" means two or more instances, including but not limited to unwelcome acts in which an individual directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about an individual, or interferes with an individual's property. "Substantial emotional distress" means significant mental suffering or anguish. Stalking includes the concept of cyber-stalking, a particular form of stalking in which electronic media such as the internet, social networks, blogs, cell phones, texts, or other similar devices or forms of contact are used.

See Appendix A of this document for the California Penal Code definitions of dating violence, domestic violence, sexual assault and stalking.



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Programs and Campaigns to Promote Awareness of Dating Violence, Domestic Violence, Sexual Assault & Stalking

ONGOING PREVENTION AND AWARENESS CAMPAIGNS

USC prohibits dating violence, domestic violence, sexual assault, and stalking and provides sexual violence prevention education to its campus community each year. To this end, students are required to participate in mandatory educational programs about preventing sexual harassment and assault and practicing behaviors that create healthy relationships of care and respect.

USC Student Health, Confidential Advocacy, Resources, and Education – Support Center (CARE-SC) (formerly RSVP), provides additional required educational programs to undergraduate students. Confidential Advocacy, Resources, and Education – Support Center provides programming throughout the year for the reduction and prevention of sexual misconduct, domestic violence, dating or intimate partner violence, stalking and sexual harassment.

DPS offers self-defense training by request for the purposes of risk reduction. The definitions of the terms ‘Primary Prevention’ programs and ‘Awareness’ programs are contained in Appendix B of this document.

A summary of training programs offered by various divisions follows:

OFFICE FOR EQUITY, EQUAL OPPORTUNITY AND TITLE IX

EEO-TIX is responsible for overseeing the university’s compliance with federal and state laws regarding sexual harassment, sexual assault, dating violence, domestic violence, stalking, and other protected class harassment, discrimination, and related retaliation complaints. Providing mandatory trainings for students and employees in compliance with state and federal laws is one of the core functions of the office.

The office provides numerous educational opportunities to the entire campus community for the purposes of primary prevention training and programs to raise awareness about sexual assault, dating and domestic violence, and stalking, as well as other forms of discrimination, harassment, and retaliation. The office provides in-person trainings when requested by students, staff, faculty or when a need is identified, in addition to overseeing mandatory trainings for these groups.

All incoming and returning students are required to take an online training provided by the EEO-TIX Office through an external vendor, called Sexual Assault Prevention that addresses primary prevention as well as risk reduction methods. Primary prevention is defined as efforts that address sexual, dating and domestic violence, and stalking before they occur. This mandatory training uses social norming questions that allow students to engage with a scenario and then see how their peers responded. The training also covers efforts that deal with the immediate effects of sexual, dating and domestic violence, and stalking if they do occur. The training makes clear that sexual harassment can occur in the provision of patient care in a healthcare setting and explains how to report and get help in such circumstances. The online training provides students with on-campus and off-campus resources available to students such as confidential counseling services, medical exam facilities, and other crisis intervention resources. The training covers efforts that manage long-term effects of sexual violence, as well as provides suggestions on how to best support someone who has experienced sexual, dating and domestic violence, or stalking. Finally, the training covers risk reduction is defined as efforts that give potential victims tools that could minimize risk of sexual violence. The only person responsible for sexual, dating and domestic violence and stalking is the person who harms another, but it is important to empower people to know how to safely engage in upstander intervention and safe social practices.

CONFIDENTIAL ADVOCACY, RESOURCES, AND EDUCATION – SUPPORT CENTER

CARE-SC is a program of USC Student Health of Keck Medicine, which provides support through advocacy and confidential counseling to those who have experienced sexual/gender and power-based harm during their time at USC. Through its educational programs, CARE-SC promotes awareness of sexual violence, relationship abuse, stalking, and healthy relationships/sexuality. Above all, CARE-SC serves as a haven for students and provides opportunities to make change on campus, through its educational programs and outreach. For more information, please visit the CARE-SC website at: <https://sites.usc.edu/clientservices/>.

Programs and resources offered by the Confidential Advocacy, Resources, and Education – Support Center include the following:

- CARE-SC Prevention component provides required live, virtual workshops for all undergraduate students to complete during their academic careers at USC on affirmative consent, healthy relationships and bystander intervention.
- The office also provides Confidential Advocate services for students who have experienced gender and power-based harm as a result of sexual or relationship violence, stalking and sexual/gender harassment with 24/7/365 coverage. Advocates will arrange transportation and go with students to a Sexual Assault Response Team (SART) center; they can accompany you to police stations, court, and on-campus services to provide on-going support and assistance navigating these systems. Advocates provide immediate response and referrals to longer-term mental health services on- and off-campus. They can connect students to on- and off-campus resources to support safety and well-being, including academic and housing accommodations. Advocates can help students understand their reporting options and next steps before making any decisions.

- Programming for raising awareness about gender-based and power-based harm and violence, such as Domestic Violence Awareness Month, Stalking Awareness Month, and Sexual Assault Awareness Month.
- Licensed mental health providers who provide counseling for survivors of gender and power-based harm.
- Support for the student group, Student Assembly for Gender Empowerment (SAGE), which provides programming for Take Back the Night Week events. CARE-SC provides confidential advocacy at all events.

Services at CARE-SC are available to all students of the USC community including University Park, Health Sciences, and all satellite locations. The Confidential Advocacy, Resources, and Education – Support Center office is primarily located in the Engemann Student Center at UPC and also provides services through the Eric Cohen Student Health Center. CARE-SC can be reached at (213) 740-9355. The main CARE-SC office is open during the hours of student health operations. CARE-SC advocates are available 24/7/365 as “first responders” to all students who have been impacted by gender and power-based harm and/or violence. All CARE-SC services can be accessed by calling (213) 740-9355.

DPS VIOLENCE AGAINST WOMEN ACT TRAINING

USC’s DPS collaborates with various community stakeholders (including EEO-TIX and CARE-SC) and partners with community and industry experts from the Santa Monica Rape Treatment Center, the LAPD, Peace over Violence and the Alliance for Hope, among others, in effective responses to reports of sexual and gender-based violence.

Training focuses on crimes of sexual assault, domestic violence, dating violence and stalking, the neurobiology of trauma, victim

resources within and outside USC, evidence preservation and the impact of preserved evidence on prosecutorial efforts, report writing, trauma-informed considerations for first responders, trauma-informed investigations, cultural sensitivity, the definitions of rape culture, bystander intervention, secondary trauma and self-care and regulatory compliance with the Violence Against Women Reauthorization Act.

New DPS employees receive a three-day training from multiple departments at USC, which includes presentations by the Clery Act Coordinator, EEO-TIX, CARE-SC, DPS personnel, Fraternity and Sorority Leadership Development, Student Life, and Residential Education regarding their respective roles and objectives. All DPS officers complete Trauma-Informed Care training.

ATHLETICS

All staff and student-athletes are trained on USC's policies prohibiting sexual/interpersonal violence and protected class misconduct. This training includes education on response to incidents and reporting responsibilities. Staff and student-athletes participate annually in person and through online platforms in customized, USC-specific trainings. Further, as required by NCAA rules, USC's President, Athletic Director and the Title IX Coordinator attests that coaches, athletic administrators, and student-athletes are annually educated in sexual violence prevention. All athletic staff employees, including volunteers, also annually attest to promptly report all Prohibited Conduct to the Office for Equity, Equal Opportunity, and Title IX (EEO-TIX).

OFFICE FOR FRATERNITY AND SORORITY LEADERSHIP DEVELOPMENT

Fraternity & Sorority Leadership Development in collaboration with campus stakeholders provide numerous trainings throughout the year to fraternity and sorority members. Topics include: alcohol and substance education, hazing prevention, cultural competency, sexual misconduct and consent, domestic violence and stalking, mental health, student organization and department policies, responsible event hosting education, and campus and community safety.



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Procedures to Follow if a Crime of Sexual Assault, Domestic Violence, Dating Violence, or Stalking Occurs

WHAT TO DO IF A SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, OR STALKING HAS OCCURRED

1. Go to a safe location.
2. Preserve all physical evidence of the assault that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order, even if you are unsure whether you want to report the crime. Do not shower, bathe, douche, eat, drink, wash your hands or brush your teeth until you have had a medical examination.
3. Get medical help as soon as possible.
4. Call a trusted friend, family member or someone else who can provide emotional support.
5. Call DPS at (213) 740-4321.
6. Call 911 to reach the LAPD.
7. Call CARE-SC at (213) 740-9355 (24 hours). CARE-SC provides confidential advocacy services 24/7 and crisis intervention. CARE-SC victim advocates are available to accompany students to a SART center, assist with transportation, and other needs. Confidential Advocacy, Resources, and Education – Support Center (formerly RSVP), as the designated Sexual Assault Resource Center, recommends that any person who believes they may have been sexually assaulted consider seeking the assistance of the professionals at a SART Center.

SART centers are open 24-hours a day, 7-days a week and provide free, important services in the aftermath of an assault, including:

- Free and confidential medical care (including medications to assist in preventing sexually transmitted infections (including HIV) and emergency contraception, if requested);
- Free and confidential crisis counseling;
- Collection of forensic evidence; and
- Free transportation, if necessary.

Local SART centers include:

- LAC/USC VIP SART Center (323) 409-3800
- Santa Monica Rape Treatment Center (424) 259-7208
- Antelope Valley Hospital
- Citrus Valley Medical Center- Queen of the Valley
- Community Hospital Long Beach
- Pomona Valley Hospital Medical Center
- PIH Health Hospital – Whittier
- Providence Little Company of Mary Medical Center - San Pedro
- San Gabriel Valley Medical Center

Students may also visit USC Student Health for medical care (including emergency contraception and prophylaxis and testing for sexually transmitted infections) (213) 740-9355. USC Student Health does not perform evidence collection (forensic examinations).

Professional confidential advocates are available through CARE-SC, and they will accompany you to the medical clinic and/or assist you

through the reporting process upon your request. CARE-SC advocates are available 24-hours daily at (213) 740-9355.

If you are a victim of any crime, please promptly contact DPS to report the crime at:

DPS University Park Campus Emergency	(213) 740-4321
Health Sciences Campus Emergency	(323) 442-1000

When a student or employee informs EEO-TIX that they have been the victim of dating violence, domestic violence, sexual assault, or stalking, the student or employee is given a written handout that explains her or his rights and options. This includes information as to counseling options, mental health, and victim advocacy.

IMPORTANCE OF PRESERVING EVIDENCE

It is important that you take steps to preserve and collect evidence; that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order. To preserve evidence, try your best to: (1) not wash your face or hands; (2) not shower or bathe; (3) not brush your teeth; (4) not change clothes or straighten up the area where the assault took place; (5) not dispose of clothes or other items that were present during the assault, or use the restroom; and, (6) seek a medical exam immediately. If you already engaged in any of these behaviors, you can still report the crime, as well as seek medical or counseling treatment.

Victims of dating and domestic violence and stalking should save other types of evidence such as:

- Text message conversations, emails or other written communications;

- Instant message conversations;
- Social networking pages;
- Call logs or any other types of communications; photographs or audio or video recordings; and,
- Logs or other copies of documents.

You may consult USC’s Title IX Coordinator by calling (213) 740-5086 or with Confidential Advocates of CARE-SC at (213) 740-9355 for assistance.

The university strongly encourages prompt reporting of all crimes and prohibited conduct. Prompt reporting allows for the collection and preservation of evidence, including physical evidence, digital media, and witness statements. The ability to effectively investigate and respond may be limited by delay.

Reports of crime and prohibited conduct made to the university will be documented in compliance with the Clery Act, a federal law requiring data collection of crime within the campus geography. Personal information is not documented, only type of conduct, and the time, date, and location. This data collection is an important tool for keeping our community safe.

DRUG-FACILITATED SEXUAL ASSAULT

Alcohol is the most commonly used substance in drug-facilitated sexual assaults. However, other drugs (sometimes called “date rape” drugs, although that can be a misnomer as the drugs may be used by a perpetrator who is not dating the victim) might also be used in conjunction with alcohol to cause another person to become quickly incapacitated. These substances radically reduce a victim’s ability to resist and, oftentimes, to remember the details of an assault or even the fact that an assault occurred. So called “date rape

drugs” come in many forms, including over-the-counter medications (sleep aids, antihistamines or allergy pills), prescription medications (anti-anxiety medications, sleeping pills), or street drugs (Rohypnol, ecstasy, ketamine, GHB). Street drugs are particularly dangerous because they can be added to drinks – very often to alcohol – without changing drink color or taste. Symptoms of drugging may vary and will depend on the type of drug, whether it was combined with alcohol, and the quantity of the drug consumed. For many drugs, symptoms will start quickly, often within 15- 30 minutes, and may include:

- Rapidly reduced inhibitions;
- Low blood pressure (particularly from Rohypnol);
- Dizziness, disorientation or blurred vision (common from other drugs, but particularly Rohypnol);
- Nausea;
- Loss of bowel or bladder control;
- Difficulty breathing;
- Feeling drunk when you haven’t consumed any alcohol or very limited amounts;
- Loss of balance or finding it hard to move;
- Sudden body temperature change that could be signaled by sweating or chattering teeth;
- Waking up with no memory, or missing large portions of memories;
- Waking up feeling particularly confused or disoriented; and,

- Hallucinations.

If you believe you were drugged, get to a hospital quickly (within 24-hours if possible) and request a blood or urine test to determine what might be in your system as many of these drugs leave the body rapidly. This can help preserve evidence for a future disciplinary investigation or to support a potential criminal prosecution against an assailant. Students can call 213-740-9355 24 hours a day to arrange for testing.

The following safety information is offered to reduce the likelihood of an individual being drugged without their knowledge:

- Never leave your drink unattended and keep an eye on your friends’ drinks;
- Don’t accept a drink from someone you don’t know;
- Open and pour your own drink;
- Consider sticking to bottled drinks and avoid punch bowls or jugs or pitchers of cocktails; and,
- Don’t give out your address to someone you’ve just met.

If you think your drink has been tampered with, don’t drink it – tell trusted friends immediately (if possible, try to keep the drink to preserve as possible evidence).



When possible, use the buddy system when out with friends; agree to keep an eye on your friends and to go home together.

If a friend starts to exhibit symptoms of possible drugging, seek medical help immediately.

If you are a victim of a drug-facilitated sexual assault, please promptly contact DPS to report the crime at:

DPS University Park Campus Emergency	(213) 740-4321
Health Sciences Campus Emergency	(323) 442-1000

DATING AND DOMESTIC VIOLENCE

There are certain signs that can alert you that you may be in an abusive relationship/situation. Below are some of the most common signs (This is not an exhaustive list):

PHYSICAL SIGNS

- Controlling money and funds
- Controlling what you consume (food, drugs, alcohol, etc)
- Monitoring social media and phone/email usage
- Physical Abuse
- Throwing items
- Pulling hair
- Pushing or pulling

- Grabbing clothing
- Preventing you from leaving or forcing you to go

SEXUAL SIGNS

- Forcing you to engage in sexual behaviors or sexual contact
- Rape, or other forms of sexual assault

EMOTIONAL SIGNS (VERBAL, PSYCHOLOGICAL)

- Name calling
- Insults
- Character attacks
- Continual criticism
- Public put downs
- Humiliation
- Blaming
- “Walking on eggshells”
- Intimidation through manipulation/Gaslighting
- Threatening to end their life without you/engaging in other forms of self-harm
- Social isolation
- Monitoring

- Refusing trust/acting jealous
- Financial pressure
- Utilizing finances as leverage

If you are a victim of domestic or dating violence, please promptly contact DPS to report the crime at:

DPS University Park Campus Emergency	(213) 740-4321
Health Sciences Campus Emergency	(323) 442-1000

STALKING

Stalking often involves individuals known to each other or who have a current or previous relationship. It may also involve strangers, and it is experienced by people of all gender identities, sexual orientations, ethnicities, worldviews, ages, and abilities. It can affect every aspect of a person’s life. It often begins with phone calls, emails, text messages or letters and may escalate to physical violence.

Some examples of behavior, when part of a course of conduct, which may come under this definition (this is not an exhaustive list):

- Unwanted communication, including face-to-face contact, telephone calls, voice messages, emails, text messages, postings on social networking sites, written letters, or gifts;
- Posting picture(s) or information on social networking sites or other websites;
- Sending unwanted or unsolicited email or chat requests;

- Posting private or public messages on school bulletin boards or internet sites;
- Installing spyware on another person’s computer using Global Positioning Systems (GPS) to monitor another person;
- Pursuing, following, waiting or showing up uninvited at or near a course; classroom, residence, workplace or other places frequented by the victim;
- Surveillance or other types of observation, including staring or “peeping”;
- Vandalizing property;
- Gathering information about an individual from friends, family or co-workers;
- Threatening to harm self or others; and,
- Defaming by lying to others about the victim (e.g., rumors of infidelity, etc.).

If you are a victim of stalking, please promptly contact DPS to report the crime at:

DPS University Park Campus Emergency	(213) 740-4321
Health Sciences Campus Emergency	(323) 442-1000



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USC Policies and Educational Programming Related to Alcohol and Other Drugs

DRUG-FREE SCHOOLS AND COMMUNITIES ACT

USC complies with the Drug-Free Schools and Campuses Regulations of 1989 and the Drug-Free Workplace Act of 1988, which state that “as a condition of receiving funds or any other form of financial assistance under any federal program, an institution of higher education must certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees.” A summary of related services, policies, and procedures is sent to each member of the USC community in accordance with this regulation.

USC is committed to providing students and employees alike with a drug-free environment for both work and study. All members of the university community are encouraged to be actively involved in the prevention of alcohol and other drug abuse.

Prevention and early intervention programs are available, along with counseling and referrals to appropriate mental health and medical services. Multiple resources on this topic are available for students and employees and can be located at: <http://policy.usc.edu/drug-free/>.

To access USC’s alcohol and other drug policy for information concerning potential institutional and criminal sanctions for violations of university policy or the law, or for information concerning resources for help in addressing alcohol or drug related health issues, please refer to Living Our Unifying Values: The USC Student Handbook (Student Handbook) at <https://policy.usc.edu/studenthandbook> and to the USC Drug-Free policy at <http://policy.usc.edu/drug-free/>.

Students may also visit USC Student Health for services and referrals regarding alcohol or other drug abuse at: <http://studenthealth.usc.edu>.

AWARENESS, INFORMATION, AND EDUCATION REGARDING ALCOHOL USE

MANDATORY ONLINE PREVENTION EDUCATION MODULES (PEMS) FOR STUDENTS

The safety and health of students are essential to their success at USC. On the myUSC website, there are several prevention education modules designed to provide formative knowledge and exposure to some personal skill development on the critical topics of substance use disorder prevention, consent/healthy relationship, sexual assault prevention, diversity/equity/inclusion and campus safety.

Students must complete the PEMs by certain deadlines. A hold will be placed on the student’s account if the required PEMs are not completed by their due date. Failure to complete these PEMs will also delay ability to join a social fraternity or sorority. For more information, see <https://sites.usc.edu/pems/>

ALCOHOLEDU FOR COLLEGE

Whether or not you decide to drink alcohol while you are at USC, AlcoholEdu for College aims to assist you in making well-informed decisions and responding to the possible drinking-related behavior of your peers. Please note that incoming undergraduate students are required to complete the AlcoholEdu prevention education module and pass the final exam even if you have done so at another institution. For technical support, contact TrojanLearn@usc.edu

SEXUAL ASSAULT PREVENTION

Sexual Assault Prevention is a series (SAPu, SAPg, and SAPo) of online prevention education modules (PEMs) that encourages students to reflect critically on such topics as healthy relationships, consent, dating violence, sexual assault, bystander intervention, and university resources and reporting options available through the university’s administrative process and through local law enforcement. For technical support, contact TrojanLearn@usc.edu.

For program questions, contact the Office for Equity, Equal Opportunity and Title IX at (213) 740-5086 or eeotix@usc.edu.

STAYING SAFE

This is a training program required for new students through Trojan Learn.

OPIOID OVERDOSE PREVENTION

USC sponsors a variety of programs and events to increase awareness of the risks of opioid overdose and availability of naloxone. Naloxone is available at no charge at on campus health centers, through insurance at no cost for students and employees, and for a small fee in 24 hour vending machines. USC regularly conducts public information campaigns on the topic and sponsors Drug Disposal opportunities on campus.

REQUIRED PREVENTION EDUCATION MODULES

CONSENT AND HEALTHY RELATIONSHIPS

As part of required prevention educational modules for students, undergraduates must complete:

“CHRSRSH 01: Trojans Respect Consent” — All new undergraduate students are required to attend a live session activity, “CHRSRSH 01 Trojans Respect Consent.” These live virtual sessions are conducted by CARE-SC. Second-year students are required to take a follow up live session, “CHRSRSH 02: Healthy Relationships”; and third-year students are required to take the live session “CHRSRSH 03: Upstander Behaviors.”

The schedule for booking sessions will be available in late August, and students will be notified in the my.usc.edu student portal of the correct module to schedule in Trojan Learn."

PROHIBITED CONDUCT REGARDING ALCOHOL

The following are prohibited under USC policy, California state law, and City of Los Angeles municipal ordinance:

- Purchase, possession, or consumption of alcoholic beverages (including beer and wine) by any person under the age of 21;
- Provision of alcoholic beverages to individuals under 21 years of age; sale, either directly or indirectly, of alcoholic beverages (including beer and wine), except under the authority of a California Alcoholic Beverage Control Board license;
- Service of alcohol to an intoxicated person or to the point of intoxication; manufacture, use, or provision of a false state identification card, driver's license, or certification of birth or baptism;
- Drunk and disorderly behavior in public view, including on public sidewalks, walkways, public areas of academic facilities, recreation fields, university housing corridors, and lounges;
- Consumption of alcoholic beverages in a public place unless the location is licensed for consumption; and possession of an alcoholic beverage in any open container in a motor vehicle or while operating a bicycle, skates, skateboard, or scooter is prohibited regardless of who is driving and whether one is intoxicated

Alcoholic beverages are prohibited on USC property and at any event sponsored or hosted by a campus individual, university recognized student group (including fraternities and sororities), department, or office unless they are approved in advance by the university.

The university's policy is to conform to all applicable laws and follows the current stance of the medical and mental health professions regarding the use of psychoactive substances including stimulants, depressants, narcotics, inhalants, and hallucinogens, including marijuana. The university expects all students and student groups to comply with all local, state and federal laws. It is the responsibility of each individual to be aware of, and abide by, all federal, state and local ordinances and university regulations. Current laws provide for severe penalties for violations, which may result in criminal records. The university's policy on alcohol and other drugs can be viewed online at <https://policy.usc.edu/studenthandbook> at Drugs, Drug Paraphernalia, and Tobacco.

ACTIONS TAKEN WHEN A STUDENT HAS VIOLATED THE ALCOHOL AND OTHER DRUGS POLICY

As an academic community, USC exercises certain discretion with respect to protecting the educational environment by establishing and enforcing standards of conduct that students and student groups are expected to follow. These standards mandate outcomes related to certain use and abuse of alcohol and other drugs where appropriate. Students are expected to respect these standards, the authority of the university, faculty and staff, and each other. If a student violates any standards of conduct, the university or any individual within the university may file a complaint against the student. Students who participate in the Overseas Studies Programs are subject to the laws of the host country as well as university standards of conduct. Student organizations are expected to follow the standards of conduct as is any individual student. In the event the university determines that a violation of the alcohol and other drug policy has occurred, any of the following outcomes may be imposed:

- Community service
- Suspension

- Revocation of recognition as a student organization
- Educational sessions
- Expulsion from the university
- Social probation
- Denial of use of university facilities
- Disciplinary probation
- Suspension from the university

ACTIONS TAKEN WHEN A FACULTY OR STAFF MEMBER HAS VIOLATED THE ALCOHOL AND OTHER DRUGS POLICY

When problems arise due to alcohol and other drug use and abuse, it is the university's goal to provide faculty and staff members, whenever possible, with options for assessment, recommendations, counseling, referrals and/or treatment. In the event that a faculty or staff member is found to be in violation of university policy, in addition to potential federal, state and municipal legal action and penalties, the individual may be subject to university disciplinary sanctions up to and including dismissal. Thus, self-referral and early detection and referral are critical to the rehabilitation of employees.

For details, please refer to the Faculty Handbook which can be located at: <https://policy.usc.edu/faculty/faculty-handbook/>.

For staff, please refer to the Staff Disciplinary Practices policy at: <https://policy.usc.edu/staff-disciplinary-practices/>.

SANCTIONS UNDER STATE AND FEDERAL LAW

Failure to comply with state and federal laws concerning alcohol or drug use, possession, transportation, or consumption may result in criminal sanctions, including imprisonment, fines and penalties, and suspension or revocation of driving privileges.

INCENTIVES FOR REPORTING MISCONDUCT AND SEEKING HELP

The Health and Safety Intervention Policy was implemented August 31, 2022, through the USC Student Life, to remove any fear or hesitation students may have about contacting a resident assistant, calling a DPS Officer, or calling 911 while under the influence of alcohol or other substance. Students who seek help, report sexual misconduct or seek medical assistance for themselves or another will not be held responsible through the USC disciplinary process for their consumption or distribution of alcohol or other substances under this policy. This policy also extends to students for whom help is sought. The full text of the policy can be located in Living Our Unifying Values: The USC Student Handbook or at the following link <https://policy.usc.edu/studenthandbook>. Substance abuse resources are listed in Appendix C to this document.





Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | UPC

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	12	16	1	5	16	26	3	6	11	16	0	12
	Fondling	2	17	7	1	2	12	10	6	4	17	9	9
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	1	0	0	0	0	0	0	0	0	0	0
	Robbery	0	9	19	2	1	11	22	2	3	10	13	0
	Aggravated Assault	1	11	35	7	3	13	28	8	2	4	14	18
	Burglary	11	32	0	20	6	22	0	25	7	20	0	23
	Motor Vehicle Theft	0	246	21	30	3	268	17	34	3	48	8	13
	Arson	4	6	0	1	1	2	0	1	1	1	0	0

CA Penal Code defines electric/motorized scooters/bicycles/skateboards as a vehicle for the purposes of motor vehicle theft. Of the 297 motor vehicle thefts reported, 241 are electric scooters, bikes, skateboards, or golf carts.

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	0	2	0	3	0	0	0	0	0	1	0	0
	Dating Violence	6	8	8	4	5	8	5	6	1	3	4	9
	Stalking	9	40	0	3	12	49	2	10	4	14	1	4
Arrests	Weapons Violation	0	3	2	0	1	3	6	1	0	4	7	0
	Drug Violation	0	0	1	1	0	1	2	4	0	2	3	2
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	5
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	38	38	0	6	21	21	0	0	4	4	0	0
	Liquor Law Violation	2	6	0	0	20	21	0	0	0	10	0	1
Unfounded		0	0	0	25	0	0	0	0	0	1	0	0

2023

Two public property crimes of aggravated assault based on national origin
Two on-campus crimes of intimidation based on national origin
One on-campus crime of intimidation based on race
One public property crime of intimidation based on race
Two non-campus crimes of intimidation based on religion
Two on-campus in a residential facility crime of intimidation based on sexual orientation
Four public property crimes of simple assault based on national origin
One on campus crime of stalking based on national origin

2022

One on-campus crime of intimidation based on gender
One public property crime of intimidation based on race
One on-campus crime of vandalism based on sexual orientation
One on-campus crime of vandalism based on national origin
Two on-campus crime of intimidation based on national origin

2021

One on-campus crime of vandalism based on race
One on-campus crime of vandalism based on religion
Two on-campus crimes of simple assault based on national origin
One public property crime of intimidation based on race
One public property crime of simple assault based on race
Two non-campus crimes of intimidation based on sexual orientation

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | HSC

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	1	1	3	1	6	0	2	2	5	0	0
	Fondling	0	13	0	1	0	6	0	4	0	4	0	1
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	1	2	0	0	0	3	0	1	2	0
	Aggravated Assault	0	4	2	6	1	2	1	14	0	0	2	0
	Burglary	0	4	0	1	2	7	0	4	0	2	0	0
	Motor Vehicle Theft	0	5	4	9	0	7	3	9	0	4	1	0
	Arson	0	1	0	0	0	0	0	2	0	1	0	0

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	0	1	0	1	1	1	0	2	0	0	0	0
	Dating Violence	1	1	0	0	0	1	1	0	2	3	1	0
	Stalking	2	6	0	1	0	3	0	3	0	5	0	0
Arrests	Weapons Violation	0	0	0	0	0	0	1	1	0	0	0	0
	Drug Violation	0	0	0	4	0	1	0	7	0	0	1	0
	Liquor Law Violation	0	0	0	0	0	0	0	1	0	0	1	0
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	1	0	0	0	0	0	0
	Drug Violation	0	0	0	1	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded		0	0	0	0	0	0	0	0	0	0	0	0

Hate Crimes

2023

None Reported

2022

One on-campus crime of simple assault based on sexual orientation

2021

None Reported

ABROAD OFFICE LOCATIONS AND POLICE JURISDICTION CONTACT INFORMATION

1. China office: Room 601, Jinguang Center Office Building, Hujialou, Chaoyang District, Beijing 100020, PRC
Police: For emergencies call 110.

2. Hong Kong office: 77 Leighton Road, Room 1203, Causeway Bay, Hong Kong
Police: For emergencies call 999.

3. Mumbai office: SannamS4 Management Services Pvt. Ltd. Devika Tower, 3rd Floor, No. 6, Lala Lajpat Rai Rd., Nehru Place, New Delhi, Delhi 110019
Police: For emergencies call 100.

4. Mexico office: Prado Sur 140, Piso 2, Colonia Lomas de Chapultepec, Miguel Hidalgo, CDMX, 11000
Police: For emergencies call 911.

5. London: Bedford Square, London, WC1 3JA
Police: For emergencies call 112 or 999.

6. Sao Paulo: Rua Ramos Batista, 444-2º andar – Vila Olímpia São Paulo, SP – Brasil – 04552-020 Police: For emergencies call 190.

7. Seoul: Royal Palace Suite #413 7, Yulgok-ro 2-gil, Jongno-gu, Seoul, Korea 03143
Police: For emergencies call 112.

8. Shanghai: 288 Nanjing Road West, Room 2704, Shanghai, 200003
Police: For emergencies call 110.

9. Taipei: 7C03, No. 5, Xinyi Road, Section 5, Taipei 110
Police: For emergencies call 110.

SECURITY OF AND ACCESS TO USC FACILITIES

The relevant law enforcement agency in each country patrols the property surrounding the USC abroad offices. DPS does not patrol the property at the USC abroad offices and does not maintain a sub-station at the location.

JURISDICTION AND LAW ENFORCEMENT AND ARREST AUTHORITY

The relevant law enforcement agency in each country has law enforcement arrest authority for all property located at the USC abroad offices.

WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The USC international offices are located in multiple countries, each of which have foreign law enforcement agencies with primary jurisdiction over property located in that country. DPS does not have a Memorandum of Understanding (MOU) with foreign law enforcement but will collaborate with foreign law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC abroad locations.

MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor and or record criminal activity at USC abroad locations.

MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at USC abroad locations. Crime reported for those locations will be included in the Non Campus location column for the respective affiliated campus.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | ALHAMBRA

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	1	0	0	0	1	0	0	0	0	0	0
	Motor Vehicle Theft	0	0	0	0	0	1	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded		0	0	0	0	0	0	0	0	0	0	0	0

Hate Crimes

2023
None Reported

2022
None Reported

2021
None Reported

ALHAMBRA CAMPUS

1000 S. Fremont Avenue Alhambra, CA 91803

1. POLICE JURISDICTION

Alhambra Police Department

211 S. 1st Street

Alhambra, CA 91803

Emergency: 9-1-1

Non-emergency: (626) 570-5151

2. LAW ENFORCEMENT ARREST AUTHORITY

The Alhambra Police Department has law enforcement arrest authority for all property located at the USC Alhambra campus.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The Alhambra Police Department has primary jurisdiction over all property located at the USC Alhambra campus. DPS does not have a Memorandum of Understanding (MOU) with the Alhambra Police Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC Alhambra campus.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The Alhambra Police Department patrols the property surrounding the USC Alhambra campus. DPS does not patrol the property at the USC Alhambra campus and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor or record criminal activity at the USC Alhambra campus.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the USC Alhambra campus.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | AVIATION SAFETY

Offense		2023				2022				2021			
		On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus
		Residence Hall	Total On Campus			Residence Hall	Total On Campus			Residence Hall	Total On Campus		
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	0	0	0	0	0	0	0	0	0	0	0
	Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	1	0	0
	Arson	0	0	0	0	0	0	0	0	0	0	0	0

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Dating Violence	0	0	0	0	0	0	0	0	0	1	0	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded		0	0	0	0	0	0	0	0	0	0	0	0

Hate Crimes

2023

None Reported

2022

None Reported

2021

None Reported

AVIATION SAFETY CAMPUS

6033 W. Century Blvd. Suite 920,
Los Angeles, CA 90045
(310) 342-1355

POLICE JURISDICTION

Los Angeles Airport Police
Emergency: 9-1-1
Non-emergency: (855) 463-5252

LAW ENFORCEMENT ARREST AUTHORITY

The Los Angeles Airport Police Department has law enforcement arrest authority for all property located at the USC Aviation Safety campus.

WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The Los Angeles Airport Police Department has primary jurisdiction over all property located at the USC Aviation Safety campus. DPS does not have a Memorandum of Understanding (MOU) with the Los Angeles Airport Police Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC Aviation Safety campus.

SECURITY OF AND ACCESS TO USC FACILITIES

The Los Angeles Airport Police Department patrols the property surrounding the USC Aviation Safety campus. DPS does not patrol the property at the USC Aviation Safety campus and does not maintain a sub-station at the location.

MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor or record criminal activity at the USC Aviation Safety campus.

MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the USC Aviation Safety campus.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | CATALINA

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	0	0	0	0	0	0	0	0	0	0	0
	Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded		0	0	0	0	0	0	0	0	0	0	0	0

Hate Crimes

2023

None Reported

2022

None Reported

2021

None Reported

CATALINA CAMPUS – WRIGLEY INSTITUTE FOR ENVIRONMENTAL STUDIES

1 Fisherman's Cove,
Santa Catalina, CA 90704
(213) 740-6780

1. POLICE JURISDICTION

Los Angeles Sheriff's Department
Emergency: 9-1-1
Non-emergency: (213) 229-1700

2. LAW ENFORCEMENT ARREST AUTHORITY

The Los Angeles Sheriff's Department has law enforcement arrest authority for all property located at the USC Wrigley Institute for Environmental Studies campus.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The Los Angeles Sheriff's Department has primary jurisdiction over all property located at the USC Wrigley Institute for Environmental Studies campus. DPS does not have a Memorandum of Understanding (MOU) with the Los Angeles Sheriff's Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC Wrigley Institute for Environmental Studies campus.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The Los Angeles Airport Police Department patrols the property surrounding the USC Wrigley Institute for Environmental Studies campus. DPS does not patrol the property at the USC Wrigley Institute for Environmental Studies campus and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor or record criminal activity at the USC Wrigley Institute for Environmental Studies campus.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the USC Wrigley Institute for Environmental Studies campus.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | LAC + USC

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Manslaughter by Negligence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Rape	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
	Fondling	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Incest	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Statutory Rape	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Robbery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Aggravated Assault	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	3	0	0
	Burglary	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
	Motor Vehicle Theft	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
	Arson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0

*Beginning with the 2022 data in the 2023 Annual Security & Fire Safety Report, Clery Act Crime data reported to have occurred at LAC+USC will be included in the HSC Non-campus category to accurately reflect the HSC Non-campus designation for this location

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Dating Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Stalking	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
Arrests	Weapons Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	1	0	0
	Drug Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Liquor Law Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Disciplinary Referrals	Weapons Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Drug Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Liquor Law Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Unfounded		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0

Hate Crimes

2023
None Reported

2022
None Reported

2021
None Reported

Los Angeles General Medical Center (Formerly LAC+USC)

2015 Marengo Street,
Los Angeles, CA 90033
(323) 409-1000

1. POLICE JURISDICTION

Los Angeles Sheriff's Department
Emergency: 9-1-1
Non-emergency: (213) 229-1700

2. LAW ENFORCEMENT ARREST AUTHORITY

The Los Angeles Sheriff's Department has law enforcement arrest authority for all property located at the Los Angeles General Medical Center.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The Los Angeles Sheriff's Department has primary jurisdiction over all property located at the Los Angeles General Medical Center. DPS does not have a Memorandum of Understanding (MOU) with the Los Angeles Sheriff's Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the Los Angeles General Medical Center.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The Los Angeles Sheriff's Department patrols the property the property surrounding Los Angeles General Medical Center. DPS does not patrol the property at the Los Angeles General Medical Center and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor or record criminal activity at the Los Angeles General Medical Center.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the Los Angeles General Medical Center.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | MARINA DEL REY

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	1	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	1	0	0	0	0	0	0	0	0	0	0
	Motor Vehicle Theft	0	0	0	0	0	2	0	0	0	0	0	0
	Arson	0	0	0	0	0	1	0	0	0	0	0	0

Offense		2023				2022				2021			
		On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus
Violence Against Women Act	Domestic Violence	Residence Hall	Total On Campus			Residence Hall	Total On Campus			Residence Hall	Total On Campus		
			Dating Violence	0	0	0	0	0	0	0	0	0	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	
Arrests	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	
	Unfounded	0	0	0	0	0	0	0	0	0	0	0	

Hate Crimes

2023

None Reported

2022

None Reported

2021

None Reported

MARINA DEL REY CAMPUS

13851 Fiji Way,
Marina Del Rey, CA 90292

1. POLICE JURISDICTION

LA County Sheriff Marina Del Rey Station
13851 Fiji Way,
Marina Del Rey, CA 90292
Emergency: 9-1-1
Non-emergency: (310) 482-6000

2. LAW ENFORCEMENT ARREST AUTHORITY

The L.A. County Sheriff's Department has law enforcement arrest authority for all property located at the USC Marina Del Rey campus.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The L.A. County Sheriff's Department has primary jurisdiction over all property located at the USC Marina Del Rey campus. DPS does not have a Memorandum of Understanding (MOU) with the L.A. County Sheriff's Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC Marina Del Rey campus.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The L.A. County Sheriff's Department patrols the property surrounding Marina Del Rey campus.. DPS does not patrol the property at the USC Marina Del Rey campus and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor and or record criminal activity at the Marina Del Rey campus.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the Marina Del Rey campus.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | ORANGE COUNTY

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Manslaughter by Negligence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Rape	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Fondling	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Incest	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Statutory Rape	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Robbery	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Aggravated Assault	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Burglary	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Motor Vehicle Theft	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Arson	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0

*As of July 2021, USC no longer owns the Orange County campus.

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Dating Violence	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Stalking	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Arrests	Weapons Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Drug Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Liquor Law Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Disciplinary Referrals	Weapons Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Drug Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
	Liquor Law Violation	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Unfounded		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0

Hate Crimes

2023

N/A

2022

N/A

2021

N/A

USC ORANGE COUNTY CENTER - IRVINE

2300 Michelson Dr.
Irvine, CA 92714
(949) 437-0001

1. POLICE JURISDICTION

Irvine Police Department
1 Civic Center Plaza Irvine, CA 92606-5207
Emergency: 9-1-1
Non-emergency: (949) 724-6000

2. LAW ENFORCEMENT ARREST AUTHORITY

The Irvine Police Department has law enforcement arrest authority for all property located at the USC Orange County Center.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The Irvine Police Department has primary jurisdiction over all property located at the USC Orange County Center. DPS does not have a Memorandum of Understanding (MOU) with the Irvine Police Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC Orange County Center.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The Irvine Police Department patrols the property surrounding the USC Orange County Center. DPS does not patrol the property at the USC Orange County Capitol Center and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor and or record criminal activity at the USC Orange County Center.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the USC Orange County Center.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | SACRAMENTO

Offense		2023				2022				2021			
		On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus
		Residence Hall	Total On Campus			Residence Hall	Total On Campus			Residence Hall	Total On Campus		
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	
	Rape	0	0	0	0	0	0	0	0	0	0	0	
	Fondling	0	0	0	0	0	0	0	0	0	0	0	
	Incest	0	0	0	0	0	0	0	0	0	0	0	
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	
	Robbery	0	0	0	0	0	0	0	0	0	0	0	
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	
	Burglary	0	0	0	0	0	0	0	0	0	0	0	
	Motor Vehicle Theft	0	0	0	0	0	0	1	0	0	0	1	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	3	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded		0	0	0	0	0	0	0	0	0	0	0	0

Hate Crimes

2023

None Reported

2022

None Reported

2021

None Reported

USC STATE CAPITOL CENTER – SACRAMENTO

1800 I Street,
Sacramento, CA 95811-3004
(916) 442-6911

1. POLICE JURISDICTION

Sacramento Police Department Public Safety Center
5770 Freeport Blvd.
Suite 100
Sacramento, CA 95822
Emergency: 9-1-1
Non-emergency: (916) 264-5471

2. LAW ENFORCEMENT ARREST AUTHORITY

The Sacramento Police Department has law enforcement arrest authority for all property located at the USC State Capitol Center.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The Sacramento Police Department has primary jurisdiction over all property located at the USC State Capitol Center. DPS does not have a Memorandum of Understanding (MOU) with the Sacramento Police Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC State Capitol Center.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The Sacramento Police Department patrols the property surrounding the USC State Capitol Center. DPS does not patrol the property at the USC State Capitol Center and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor and or record criminal activity at the USC State Capital Center.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the USC State Capital Center.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | SAN DIEGO

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	0	0	0	0	0	0	0	0	0	0	0
	Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
	Arson	0	0	0	0	0	0	0	0	0	0	0	0

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Violence Against Women Act	Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Arrests	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Referrals	Weapons Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Violation	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violation	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded		0	0	0	0	0	0	0	0	0	0	0	0

Hate Crimes

2023
None Reported

2022
None Reported

2021
None Reported

SAN DIEGO CAMPUS

9860 Mesa Rim Road,
San Diego, CA 92121
Alzheimer's Research Institute

1. POLICE JURISDICTION

San Diego Police Department
Emergency: 9-1-1
Non-emergency: (619) 531-2000

2. LAW ENFORCEMENT ARREST AUTHORITY

The San Diego Police Department has law enforcement arrest authority for all property located at the USC San Diego campus.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The San Diego Police Department has primary jurisdiction over all property located at the USC San Diego campus. DPS does not have a Memorandum of Understanding (MOU) with the San Diego Police Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC San Diego campus.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The San Diego Police Department patrols the property surrounding the USC San Diego campus. DPS does not patrol the property at the USC San Diego campus and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor or record criminal activity at the USC San Diego campus.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the USC San Diego campus.

Crime Report Statistics for the Annual Security and Fire Safety Report 2024 | CAPITAL CAMPUS

Offense		2023				2022				2021			
		Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus	Residence Hall	Total On Campus	Public Property	Non Campus
Criminal Offenses	Murder/Non-Negligent Manslaughter	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Manslaughter by Negligence	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Rape	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Fondling	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Incest	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Statutory Rape	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Robbery	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Aggravated Assault	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Burglary	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Motor Vehicle Theft	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Arson	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

		2023				2022				2021			
Offense		On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus	On-Campus Property		Public Property	Non Campus
		Residence Hall	Total On Campus			Residence Hall	Total On Campus			Residence Hall	Total On Campus		
Violence Against Women Act	Domestic Violence	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Dating Violence	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Stalking	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Arrests	Weapons Violation	0	0	1	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Drug Violation	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Liquor Law Violation	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Disciplinary Referrals	Weapons Violation	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Drug Violation	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Liquor Law Violation	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Unfounded		0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Hate Crimes

2023
None Reported

2022
N/A

2021
N/A

USC Capital Campus

1771 N St. NW
Washington, DC 20036

1. POLICE JURISDICTION

Metropolitan Police Department
Emergency: 9-1-1
Non-emergency: (202) 727-9099

2. LAW ENFORCEMENT ARREST AUTHORITY

The Metropolitan Police Department has law enforcement arrest authority for all property located at the USC Capital Campus.

3. WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES

The Metropolitan Police Department has primary jurisdiction over all property located at the USC Capital Campus. DPS does not have a Memorandum of Understanding (MOU) with the Metropolitan Police Department but will and does collaborate with them and relevant local, state and federal law enforcement agencies, with regard to the reporting of offenses, investigations and notifications made to campus community members at the USC Capital Campus.

4. SECURITY OF AND ACCESS TO USC FACILITIES

The Metropolitan Police Department patrols the property surrounding the USC Capital Campus. DPS does not patrol the property at the USC Capital Campus and does not maintain a sub-station at the location.

5. MONITORING AND RECORDING OF CRIMINAL ACTIVITY

DPS does not monitor or record criminal activity at the USC Capital Campus.

6. MONITORING OF USC STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

DPS does not monitor USC student organizations at the USC Capital Campus.

DEFINITIONS OF REPORTABLE CRIMES

- **Murder/Manslaughter** – defined as the willful killing of one human being by another. Negligent Manslaughter – is defined as the killing of another person through gross negligence.
- **Sexual Assault** – is defined as any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent, as well as incest or statutory rape. The following sex offenses fall with the definition of Sexual Assault:
 - **Rape** - The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
 - **Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
 - **Incest** - Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - **Statutory Rape** - Non forcible sexual intercourse with a person who is under the statutory age of consent.
- **Robbery** – is defined as taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault** – is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary** – is the unlawful entry of a structure to commit a felony or a theft.
- **Motor Vehicle Theft** – is the theft or attempted theft of a motor vehicle.
- **Arson** – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Hate Crimes** – includes all of the crimes listed above that manifest evidence that the victim was chosen based on one of the categories of bias listed below, plus the following crimes.
- **Larceny/Theft** – includes, pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.

- **Simple Assault** – an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
- **Intimidation** – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction/Damage/Vandalism or Property (except Arson)** – to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

CATEGORIES OF PREJUDICE

- **Race** – A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind
- **Gender** – A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Gender Identity** – A preformed negative opinion or attitude toward a group of persons because of the gender identify by those persons.
- **Religion** – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs

regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

- **Sexual Orientation** – A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
- **Ethnicity/national origin** – A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions.
- **National Origin**- A preformed negative opinion about a group of persons based upon them being from a particular country or part of the world.
- **Disability** – A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/

ARRESTS AND REFERRALS FOR DISCIPLINE FOR VIOLATIONS OF LIQUOR, DRUG, AND WEAPONS LAWS²

- **Liquor Law Violations** - The violation of state and local municipal laws and ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
- **Weapons Law Violations** - The violation of federal, state and local laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the
- **Drug Law Violations** - Violations of federal, state, and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives(morphine, heroin, codeine),marijuana, synthetic narcotics (demerol, methadone), and dangerous non-narcotic drugs (barbiturates, benzedrine).

² Under Clery, an arrest is defined as the processing of a person by arrest, citation, or summons. A referral for disciplinary action is defined as the referral of any person to an institution official who institutes a disciplinary action of which a record is kept and which may result in the imposition of a sanction. Disciplinary action occurs where an official receiving the information initiates a disciplinary action, a record of the action is kept, and the action may, but not need have to, result in a sanction. Disciplinary actions may be initiated in both informal and normal manners and can include an interview or a simple, initial review of names submitted to an institutional official. An incident involving both an arrest and a referral for discipline is counted only as an arrest.

CLERY ACT GEOGRAPHY DEFINITIONS

The following definitions apply to the geographical locations of incidents disclosed in the crime statistics tables contained in this report. The university's on-campus, on-campus residential and public property map for 2024 can be accessed on DPS website at: <https://dps.usc.edu/alerts/clery-map/>.³

- **On-Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the property described above in this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).
- **On-Campus, Student Housing Facilities:** An institution that has on-campus student housing facilities must separately disclose two sets of on-campus statistics: the total number of crimes that occurred on campus, including crimes that occurred in student housing facilities, and the number of crimes that occurred in on-campus student housing facilities as a subset of the total. In other words, if a Clery Act crime is

reported to have occurred in an on-campus residence hall, the incident is counted twice. It is reported in the overall on-campus statistics table and once in the on-campus residence hall statistics table.

- **Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.
- **Non-Campus:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. The university owns or controls several different types of non-campus properties, including but not limited to property owned by USC recognized student organizations including some fraternity and sorority houses, student housing, sporting venues, academic facilities, administrative support services, child care facilities and parking.

See Appendix D of this report for maps of USC campuses.

³ Additional campus maps are located in Appendix D.



The Higher Education Opportunity Act (HEOA) of 2008 requires higher education institutions to annually report fire safety information to the U.S. Department of Education (DOE). All eligible colleges and universities are required publish their fire safety information and fire statistics by October 1st each year.

This report is intended to inform current and prospective students and the university community of the fire safety programs and policies in place at USC, and the institution's state of readiness to detect and respond appropriately to fire-related emergencies. The university is committed to maintaining excellent fire safety in campus residential facilities, and consequently has never had fire resulting in a serious injury, or fatality in a university residential building. This report describes fire safety systems in university residential facilities, fire drill and fire prevention programs, fire reporting procedures, and statistics regarding the incidence of fires and fire alarms.

RESIDENTIAL FIRE LIFE SAFETY SYSTEMS

University-owned residential buildings are covered by an integrated automatic fire sprinkler and fire alarm system, which is monitored 24 hours a day. The buildings are equipped with either emergency generators or batteries that provide backup power for fire safety equipment and emergency lighting. The university's approach is to voluntarily retrofit every residential building with automatic fire sprinklers to maintain the highest standard of fire/life safety possible for 100% of university owned residential buildings. University owned residential facilities fire safety equipment and systems are inspected, tested, and maintained regularly by examiners approved by the Los Angeles Fire Department, as required by municipal code.

PROCEDURE FOR FIRE DRILLS

Supervised fire drills are conducted each year for every on-campus, non-campus, and managed residential building at the beginning of each semester, in coordination with the office of OFSEP, USC Facilities Planning and Management, and Housing. Residents are required to participate in fire drills and are walked through the process of evacuating the building in which they reside at the time of each fire drill. Each resident who signs a lease agreement with Housing is given a copy of the USC Resident Information Move-In Guide, which includes information on fire safety and the appropriate action to take during a fire alarm or fire emergency. In addition, Resident Assistants are trained annually in fire safety, basic first aid, and life safety procedures.

PROCEDURES FOR EMERGENCY RESPONSE AND EVACUATION TESTS

USC's OFSEP department conducts annual emergency response and evacuation drills of all residential properties and documents the results of each drill in a log with a description of the drill, the date and time of the drill and whether it was announced or unannounced.

RULES ON PORTABLE ELECTRICAL APPLIANCES, SMOKING AND OPEN FLAMES

Policies regarding portable electrical appliances, smoking and open flames are contained in the residential contract at Section P: Prohibited Activities and Section Q: Prohibited Possessions. USC's Housing and Hospitality Services Contract & Living Agreement can be accessed at: <https://housing.usc.edu/?s=housing+agreement>.

Additional safety information is also available on the Fire Safety and Emergency Planning website at: <https://fsep.usc.edu/fire-safety/>

PROCEDURES FOR FIRE AND BUILDING EVACUATION WITHIN UNIVERSITY HOUSING

If a fire is detected or the fire alarm sounds:

- Everyone is to evacuate the building by stairs and exit pathways;
- Do not use elevators;
- Isolate the fire by closing doors as you leave;
- Do not attempt to extinguish fires unless you have been trained on the proper use of portable fire extinguishers;
- Activate the nearest fire alarm if it has not already been activated;
- Report the fire to DPS (213) 740-4321 by using a telephone in a safe area or a campus emergency phone (blue light phone);
- Once outside the building, stay out and move away from the building to clear access for the Fire Department and other emergency responders;
- Do not re-enter the building until expressly advised that it is safe to do so by the Fire Department or a DPS officer;
- Any fires that are extinguished or any evidence of recent fires must be reported immediately to a university Housing staff member or DPS, which will document and log the incident as required; and,
- OFSEP staff will coordinate with the Los Angeles Fire Department in the investigation of each fire incident

Evacuation of specific buildings or all buildings may be necessary in a major emergency. Representatives of the Office for Residential Education or DPS will direct residents to an outdoor meeting place away from the structure. In the event of extended nighttime evacuation, residents will be directed to other assembly areas.

FIRE PREVENTION RELATED POLICIES

It is the goal of USC to provide faculty, staff, students, and visitors with a safe environment free from potential fire hazards. The primary goal of the university's Fire Prevention Program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency. Faculty, staff, and students are provided with basic information and guidelines on how to respond in a variety of potential emergency situations.

For more on fire prevention and other fire related topics visit:
<https://fsep.usc.edu/fire-safety>

For a complete list of prohibited items, please refer to the University Housing Living Agreement at: <https://housing.usc.edu/index.php/publication/2023-2024-living-agreement>.

THE OFFICE FOR RESIDENTIAL EDUCATION

The Office for Residential Education assigns live-in staff, including full-time Associate Directors, Assistant Directors, Residential College/Community Coordinators and Graduate Residential College/Community Coordinators, and graduate and undergraduate Resident Assistants to reside in various on-campus residences. Some of USC's most prestigious faculty members and their families also live and work within the residential colleges.

The staff of OFSEP train staff members in the Office for Residential Education in fire safety, incipient fire suppression, disaster first aid, and the university's Emergency Operation Plan. Residential Education staff provides basic information on fire safety

requirements to residents within their buildings at the beginning of the academic semester and assist residents during evacuation in the event of a fire alarm. In the event of an emergency, the employees holding these positions are trained and required to “report to duty” in accordance with the university’s Emergency Operations Plan.

Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the Residential Education staff is trained to assist in emergency response efforts and to mobilize other staff members as needed.

NOTIFICATION PROCEDURE

The Office of OFSEP will coordinate with DPS and the Los Angeles Fire Department in the investigation of each fire incident. The following persons or organization should be notified if a fire occurs:

DPS

Emergency: (213) 740-4321

Non-Emergency: (213) 740-6000

DPS Sub-Station on the HSC

Emergency: (323) 442-1000

Non-Emergency: (323) 442-1200

FIRE LOG PROCEDURE FOR ON-CAMPUS RESIDENTIAL COMMUNITY

USC’s Fire Log is combined with its Daily Crime Log and, as required by the Clery Act, the log records any fire that occurs in on-campus student housing by date reported. Information is entered by DPS dispatchers, and the resulting action(s) of DPS officers and/or the Los Angeles Fire Department is captured and documented in the log. The Fire Log reflects certain residential fires and locations but may not include all incidents reported to DPS. The Daily Crime and Fire Log (DCFL) can be accessed at <http://dps.usc.edu/alerts/log>.

PLANS FOR FUTURE IMPROVEMENTS

The university continues to invest in the maintenance and necessary upgrades and improvements to fire life safety equipment. When an additional residential building is purchased or donated to the university, that building is retrofitted with a fire alarm and fire sprinkler system as soon as the work can be planned and funded.

Annual Security & Fire Safety Report 2024 | Fire Statistics for On-campus Student Housing Facilities 2021-2023

DATE	FACILITIES	INFORMATION
12/08/2023	May Ormerod Harris Hall Residence Hall 634 West 34TH ST	Cause: Burnt paper towel – bathroom #2217
		Damage: \$250
		Injuries: None
		Deaths: None
11/28/2023	University Residence Hall, Room 1329 616 West 34TH ST	Cause: Trash chute fire
		Damage: \$250
		Injuries: None
		Deaths: None
11/17/2023	May Ormerod Harris Hall Residence Hall 634 West 34TH ST	Cause: cleaning staff found a crumpled piece of paper that had been partially burnt, under a fire extinguisher next to room #1340.
		Damage: \$100
		Injuries: None
		Deaths: None
11/15/2023	May Ormerod Harris Hall Residence Hall 634 West 34TH ST	Cause: damaged curtain with a small portion burnt by unknown means inside bathroom #2217.
		Damage: \$100
		Injuries: None
		Deaths: None
11/06/2023	May Ormerod Harris Hall Residence Hall 634 West 34TH ST	Cause: Ash from intentional burning found in bathroom #2217
		Damage: \$100
		Injuries: None
		Deaths: None
08/19/2023	McMorrow Residential College 835 Jefferson Bl	Cause: Burnt food in an oven
		Damage: \$2,000
		Injuries: None
		Deaths: None

DATE	FACILITIES	INFORMATION
02/16/2023	Parkside Residential Apartments 920 West 37th Pl	Cause: Trash chute fire
		Damage: \$250
		Injuries: None
		Deaths: None
12/11/2022	College Residence Hall 615 35th St suite 1141	Cause: Burned popcorn on the stove top
		Damage Amount: \$5,000
		Injuries: None
		Deaths: None
11/07/2022	McCarthy Honors College 3096 McClintock Avenue	Cause: Arson
		Damage Amount: \$100
		Injuries: None
		Deaths: None
04/17/2022	Nemirovsky and Bohnett College 3201 S. Hoover Street	Cause: Overheated charging cable
		Damage Amount: \$125,000
		Injuries: None
		Deaths: None
10/23/2021	International Residential College 3371 McClintock Avenue	Cause: Box left next to commercial kitchen burner in residential dining hall.
		Damage Amount: \$50
		Injuries: None
		Deaths: None
10/22/2021	Helena Apartments 1220 28th Street	Cause: Student was warming their jacket in the oven and forgot about it. The jacket caught fire.
		Damage Amount: \$600
		Injuries: None
		Deaths: None

DATE	FACILITIES	INFORMATION
09/12/2021	University Gateway Apartments 3335 Figueroa St.	Cause: Student spilled lighter fluid on kitchen counter and lit it on fire
		Damage Amount: \$0
		Injuries: None
		Deaths: None
4/29/2021	Cardinal Gardens Apartments 3131 McClintock Avenue	Cause: Student lit a candle. Flame from candle ignited a shirt nearby.
		Damage Amount: \$200
		Injuries: None
		Deaths: None
1/28/2021	Pacific Apartments 2637 Severance Street	Cause: Student placed paper towels near a burner while cooking. Towels caught fire briefly activating the smoke alarm.
		Damage Amount: \$50
		Injuries: None
		Deaths: None

Facilities Fire Safety Systems for On-Campus Residential Facilities 2023 | UNIVERSITY PARK CAMPUS

FACILITIES	FIRE SAFETY SYSTEM	
Cecele & Michael Birnkrant Residence Hall (BIR) 642 West 34th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Century Apartments (CAP) 3115 South Orchard Ave.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Cardinal Gardens (CAR) 3131 McClintock Ave.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Internationally Themed Residential College (IRC) 3771 McClintock Ave.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

FACILITIES	FIRE SAFETY SYSTEM	
La Sorbonne Apartments (LAB) 1170 West 31st St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
David X. Marks Tower (DMT) 612 Hellman Way	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
McClintock Apartments Building One (MCO) 1076 West 30th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
McClintock Apartments Building Two (MCK) 1082 30th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

Facilities Fire Safety Systems for On-Campus Residential Facilities 2023 | UNIVERSITY PARK CAMPUS

FACILITIES	FIRE SAFETY SYSTEM	
Marianne & J. Douglas Pardee Tower (PTD) 614 Hellman Way	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	Parkside Apartments I (PKS) 3730 McClintock Ave.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes
Parkside Residential Building (PRB) 920 West 37th Pl.		Alarm Dialer
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	New North Residential College (EVK-Elisabeth Von Kleinsmid Memorial Residence Hall) 635 McCarthy Way	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes

FACILITIES	FIRE SAFETY SYSTEM	
USC Hotel (USH) 35400 South Figueroa St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	N/A
	University Gateway Apartments (UGW) 3335 Figueroa St.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes
Webb Tower (WTO) 1015 West 34TH St.		Alarm Dialer
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

Facilities Fire Safety Systems for On-Campus Residential Facilities 2023 | UNIVERSITY VILLAGE HOUSING

FACILITIES	FIRE SAFETY SYSTEM	
A.C. Allen Cowlings and Illium Residential College (CRC) 3131 Hoover St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	1
	Evacuation Plans	Yes
	Shelly & Ofer Nemirovsky and David C. Bohnett Residential College (NBC) 3201 Hoover St.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		1
Evacuation Plans		Yes
Jessie & Charles Cale and Ray Irani Residential College (CIC) 929 Jefferson Blvd.		Alarm Dialer
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	1
	Evacuation Plans	Yes

FACILITIES	FIRE SAFETY SYSTEM	
The Kathleen L. McCarthy Honors House 3069 McClintock Ave.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	1
	Evacuation Plans	Yes
	McMorrow Residential College (MRC) 835 West Jefferson Bl	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		1
Evacuation Plans		Yes

On-Campus Residential 2023 | HEALTH SCIENCES CAMPUS

FACILITIES	FIRE SAFETY SYSTEM	
Currie Hall 2215 Alcazar St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

Facilities Fire Safety Systems On-Campus Residential 2023 | CATALINA ISLAND HOUSING

FACILITIES	FIRE SAFETY SYSTEM	
Marine Sciences Center Residence Hall (MSR) 1 Catalina Island	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Wrigley "300" Units (WIH) 1 Big Fisherman Cove	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

FACILITIES	FIRE SAFETY SYSTEM	
Wrigley Boone Cottages (BCH) 1 Big Fisherman Cove	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Two Harbor Residence (THR) 1 Big Fisherman Cove	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

Facilities Fire Safety Systems for Non-Campus Residential Facilities 2023

FACILITIES	FIRE SAFETY SYSTEM	
Annenberg House (ANH) 711 West 27th	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	Bel Air Apartments (BAA) 1124 West 29th St.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes

FACILITIES	FIRE SAFETY SYSTEM	
Cardinal 'N' Gold (CNG) 737 West 30th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	Centennial Apartments (CNT) 2390 Portland St.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes

Facilities Fire Safety Systems for Non-Campus Residential Facilities 2023

FACILITIES	FIRE SAFETY SYSTEM	
Fairmont Apartment (FMT) 2629 Portland St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Founders Apartments (FMT) 2610 Portland St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Helena Apartments (HAP) 1220 West 28th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

FACILITIES	FIRE SAFETY SYSTEM	
Hillview Apartments (HIL) 2605 Severance St	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Manor Apartments (MAB) 2636 Portland St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Max Kade House 2718 South Hoover St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

Facilities Fire Safety Systems for Non-Campus Residential Facilities 2023

FACILITIES	FIRE SAFETY SYSTEM	
Pacific Apartments (PCA) 2637 Severance St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Regal Trojan Apartments (RTA) 870 West Adams Blvd.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Regent Apartments (RGA) 1138 West 29th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

FACILITIES	FIRE SAFETY SYSTEM	
Stardust Apartments (SAI) 634 West 27th	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Seven Gables Apartments (SGA) 620-626 West 30th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Severance Street Apartments (SSA) 2630 Severance St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

Facilities Fire Safety Systems for Non-Campus Residential Facilities 2023

FACILITIES	FIRE SAFETY SYSTEM	
Senator Apartments (SNA) 1101-1109 28th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	Sierra Apartments (SIE) 2638 Portland St.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes
Veterans House/ Commons House Apartments (ADX) 725-731 West 32nd St.		Alarm Dialer
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	Sunset Apartments (SUN) 1144 West 29th St.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes

FACILITIES	FIRE SAFETY SYSTEM	
Terrace 1275 West 29th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	Troy East 3025 Royal St.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes
Troy Hall (TRH) 3025 Royal St.		Alarm Dialer
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
	Troyland Apartments (TAP) 955-959 West Adams Blvd.	Alarm Dialer
Fire Alarm System		Yes
Fire Sprinkler System/ Full or Partial		Yes Full
Fire Extinguisher		Yes
Smoke Alarms		Yes
2023 Fire Drills		2
Evacuation Plans		Yes

Facilities Fire Safety Systems for Non-Campus Residential Facilities 2023

FACILITIES	FIRE SAFETY SYSTEM	
Twin Palms Apartments (TPA) 2635 Portland St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
University Regent Apartment (URA) 1219 West 27th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Vista Apartments (VIS) 2701 Severance St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes
Windsor Apartments (WIN) 1149 West 28th St.	Alarm Dialer	Yes
	Fire Alarm System	Yes
	Fire Sprinkler System/ Full or Partial	Yes Full
	Fire Extinguisher	Yes
	Smoke Alarms	Yes
	2023 Fire Drills	2
	Evacuation Plans	Yes

APPENDIX A

CALIFORNIA PENAL CODE DEFINITIONS FOR DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT AND STALKING

The following is a summary of the definitions applicable to Title IX and the Violence Against Women Reauthorization Act (2013) offenses (sexual assault, dating violence, domestic violence, and stalking) under California state law.

Consent: Positive cooperation in act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue. Nothing in this section shall affect the admissibility of evidence or the burden of proof on the issue of consent. See Cal. Penal Code § 261.6.

Sexual Assault: The California Penal Code establishes three categories of sexual assault and related offenses: rape, spousal rape, statutory rape, and sexual battery.

Rape: Rape is defined under section 261 of the California Penal Code as an act of sexual intercourse under certain, enumerated circumstances, including:

- a. Where a person is incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the accused;
- b. Where the accused uses force, violence, duress, menace, or fear of immediate and unlawful bodily injury;

- c. Where any intoxicating or anesthetic substance, or any controlled substance, prevents the accuser from resisting, and this condition was known, or reasonably should have been known by the accused;
- d. Where the accuser is at the time unconscious of the nature of the act, and this is known to the accused;
- e. Where the accuser submits under the belief that the accused is someone known to the accuser other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with intent to induce the belief;
- f. Where the accused threatens to retaliate physically in the future against the accuser or any other person, and there is a reasonable possibility that the accused will execute the threat; and
- g. Where the accused threatens to use the authority of a public official to incarcerate, arrest, or deport the accuser or another and the accuser has a reasonable belief that the accused is a public official.

Spousal Rape: The definition of spousal rape under section 262 of the California Penal Code generally tracks the definition of rape, except that the accused is the spouse of the accuser.

Statutory Rape: Section 261.5 of the California Penal Code refers to statutory rape as “unlawful sexual intercourse.” The term means an act of sexual intercourse accomplished with a person who is not the spouse of the perpetrator, if the person is under eighteen years old. The crime is either a misdemeanor or a felony depending on whether the age difference between the accused and accuser is greater or less than three years. Under section 243.4 of the California Penal Code, sexual battery is defined, in part, as touching the

intimate part of the accused against his or her will for the purpose of sexual arousal while the accuser is either: (1) unlawfully restrained by the accused or an accomplice; (2) institutionalized for medical treatment and seriously disabled or medically incapacitated; or (3) under the impression, due to the accused's fraudulent representations, that the touching served a professional purpose.

Domestic Violence: Section 243(e) of the California Penal Code defines "domestic battery" to mean willful and unlawful touching that is committed against: (1) the accused's spouse or former spouse; (2) the accused's cohabitant or former cohabitant; (3) the parent of the accused's child; (4) the accused's fiancé or fiancée, either former or current; or (5) someone with whom the accused has, or has had, a dating relationship (i.e. frequent, intimate associations primarily characterized by the expectation of affectional or sexual involvement independent of financial considerations). In addition, section 273.5 of the California Penal Code prohibits the willful infliction of corporal injury resulting in a traumatic condition upon an accuser who meets these same five categories.

Dating Violence: California law has no criminal law that exclusively addresses dating violence. However, California domestic battery and corporal injury laws, both set forth above, encompass acts committed within the context of dating relationships.

Stalking: Under section 646.9 of the California Penal Code, stalking is defined as willfully, maliciously, and repeatedly following or harassing the accuser and making a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family.

APPENDIX B

DEFINITION OF PRIMARY PREVENTION PROGRAMS

Primary prevention programs are defined as programming, initiatives and strategies intended to stop dating violence, domestic violence, sexual assault and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions. Examples of these programs might include programs that promote good listening and communication skills, moderation in alcohol consumption and common courtesies.

DEFINITION OF AWARENESS PROGRAMS

Awareness programs are defined as community-wide or audience-specific programming, initiatives and strategies that increase audience knowledge, and share information and resources to prevent violence, promote safety and reduce perpetration.

DEFINITION OF BYSTANDER INTERVENTION

Bystander intervention is defined as safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of harm e.g. alcohol or other substance use, privacy intrusion, or violence, including dating, domestic, gender-based. Bystander intervention includes:

- Recognizing situations of potential harm;
- Understanding institutional structures and cultural conditions that facilitate violence (this might include fraternity or sports cultures at some institutions);
- Overcoming barriers to intervening;
- Identifying safe and effective intervention options; and
- Taking action to intervene

DEFINITION OF RISK REDUCTION

Risk reduction is defined as options designed to:

- Decrease perpetration and bystander inaction;
- Increase empowerment for victims in order to promote safety; and
- Help individuals and communities address conditions that facilitate violence

APPENDIX C

Faculty and staff services are provided in conjunction with employee health benefits. The following are resources for faculty and staff to assist in addressing substance abuse:

USC WorkWell Center

No cost education, information, assessments, referrals and treatment for all faculty and staff (including hospital staff), and their dependent family members

<https://workwell.usc.edu/>

(213) 821-0800

USC Faculty/Staff Health Clinic in the Engemann Student Health Center (ESH 435)

Keck Medicine of USC Medical assessments and referrals to counseling and treatment

<http://www.keckmedicine.org/locations/>

(800) 872-2273

USC EPO and PPO Members

Premiere Care can assist members with a range of health care needs.

Phone

(833) SC NURSE (833-726-8773)

Email

USCPremierCare@med.usc.edu

<https://www.keckmedicine.org/usc-premier-care/>

Anthem Blue Cross

For hospital employees

represented by a collective bargaining unit www.anthem.com/ca/

HMO (800) 227-3613

PPO (800) 759-3030

Kaiser (Member Service Call Center)

<https://healthy.kaiserpermanente.org/southern-california/support>

(800) 464-4000

THE FOLLOWING ARE INTERNAL RESOURCES AT USC FOR STUDENTS TO ADDRESS ALCOHOL OR OTHER SUBSTANCE USE:

USC Student Health

<https://studenthealth.usc.edu/meet-your-providers/>

For medical providers, mental health and counseling and relationship and sexual violence prevention and services

USC Student Health, Medical Services

<https://studenthealth.usc.edu/>

USC Student Health, Counseling and Mental Health Services

<https://studenthealth.usc.edu/medical-care/>

USC Campus Support and Intervention

<https://campussupport.usc.edu/>

Office of Community Expectations (formerly Student Judicial Affairs and Community Standards) policy and procedure questions, response to incidents involving violations of university policy <https://communityexpectations.usc.edu> (213) 821-7373

Vice President for Student Life

<https://studentlife.usc.edu/>

(213) 740-2421

DPS

Safety and legal questions and concerns <http://dps.usc.edu/>

UPC (213) 740-6000

HSC (323) 442-1200

UPC Emergency Number

(213) 740-4321

HSC Emergency Number (323) 442-1000

Immediate response to on-call medical or psychological assistance

USC Village

Emergency (213) 740-4321

Non-Emergency (213) 740-6000

Sub-Station (213) 821-6677

HSC/Eric Cohen Student Health

<https://studenthealth.usc.edu/>

(323) 442-5631

OTHER EXTERNAL RESOURCES FOR USC COMMUNITY MEMBERS:

Alcoholics Anonymous

www.laocaa.org/

English (323) 936-4343 en Español (323) 750-2039

University Religious Center, Mondays at noon and Wednesdays at 6pm, URC 205.

For more information about AA on campus, contact the Office of Religious and Spiritual Life at orl@usc.edu.

For more information about other AA-based recovery programs, contact The Haven at USC at (310) 822-1234.

Additional Support Services for Students

<https://eotix.usc.edu/get-help/confidential-and-private-resources/>

Al-Anon (www.alanonla.org) / (818) 760-7122

Adult Children of Alcoholics www.adultchildren.org

(310) 534-1815

Cocaine Anonymous

www.ca4la.org

(888) 714-8341

Family Anonymous Drug Abuse

famanon@familiesanonymous.org

(847) 294-5877

Marijuana Anonymous
www.marijuana-anonymous.org
(English/Español) (800) 766-6779

Narcotics Anonymous
<https://na.org/>
English (800) 863-2962
en Español (888) 622-4692

National Council on Alcohol and Drug Dependency
www.ncadd-sfv.org
(818) 997-0414

Appendix D MAPS



University Park Campus

General Information: (213) 740-2311 or www.usc.edu
Public Safety, Security and Emergency: (213) 740-4321



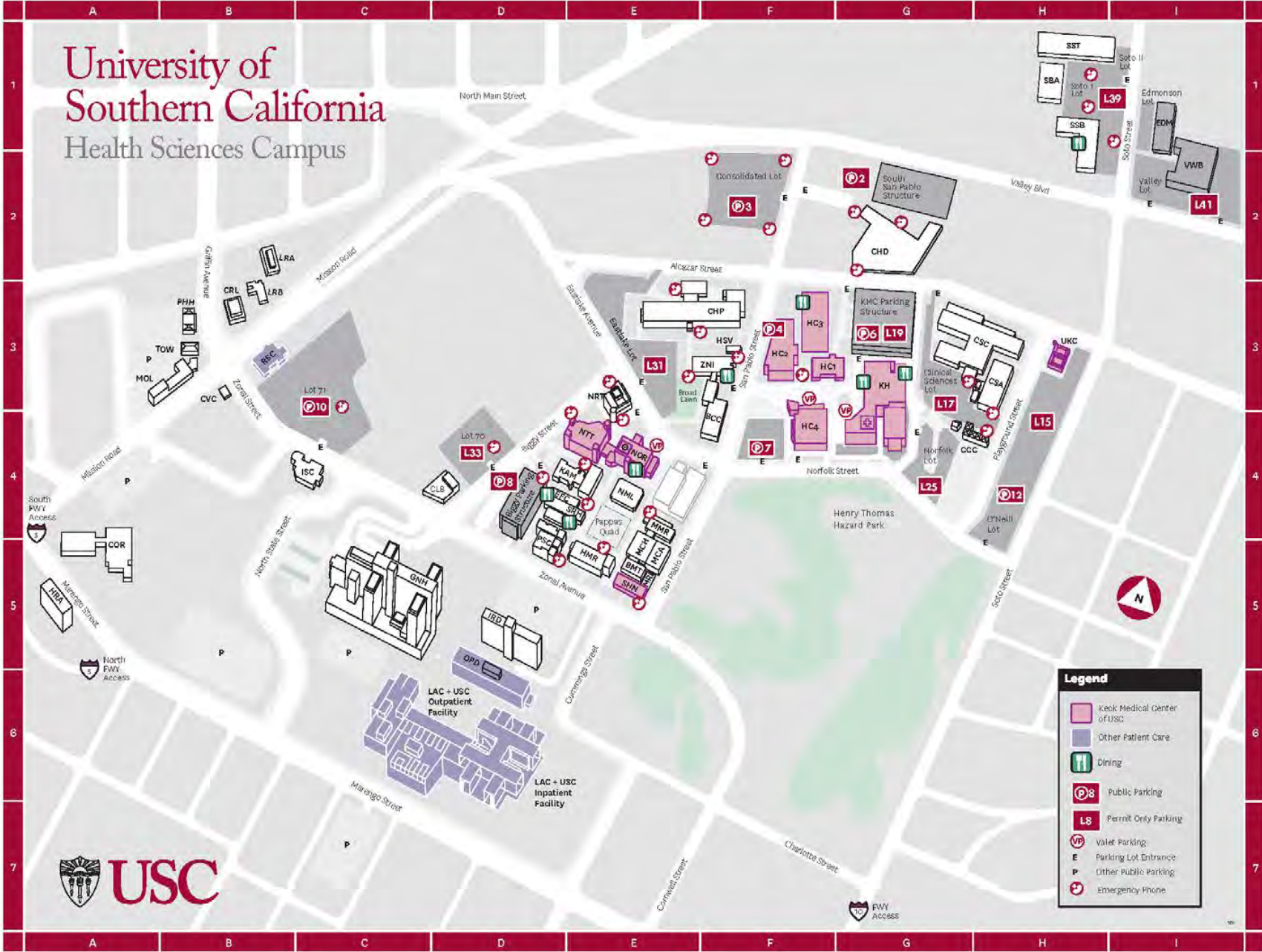
USC Village Map



- RETAIL
- FOOD AND BEVERAGE
- MARKET AND GROCERY
- FITNESS AND RECREATION
- ⓪ EMERGENCY PHONES
- 🚒 DEPARTMENT OF PUBLIC SAFETY
- VG VILLAGE GATES
- GATE
- 🏠 HE CUBA
- ♿ RESTROOMS
- ⬆️ ELEVATOR
- 🏢 ATHENA PROPERTY MANAGEMENT

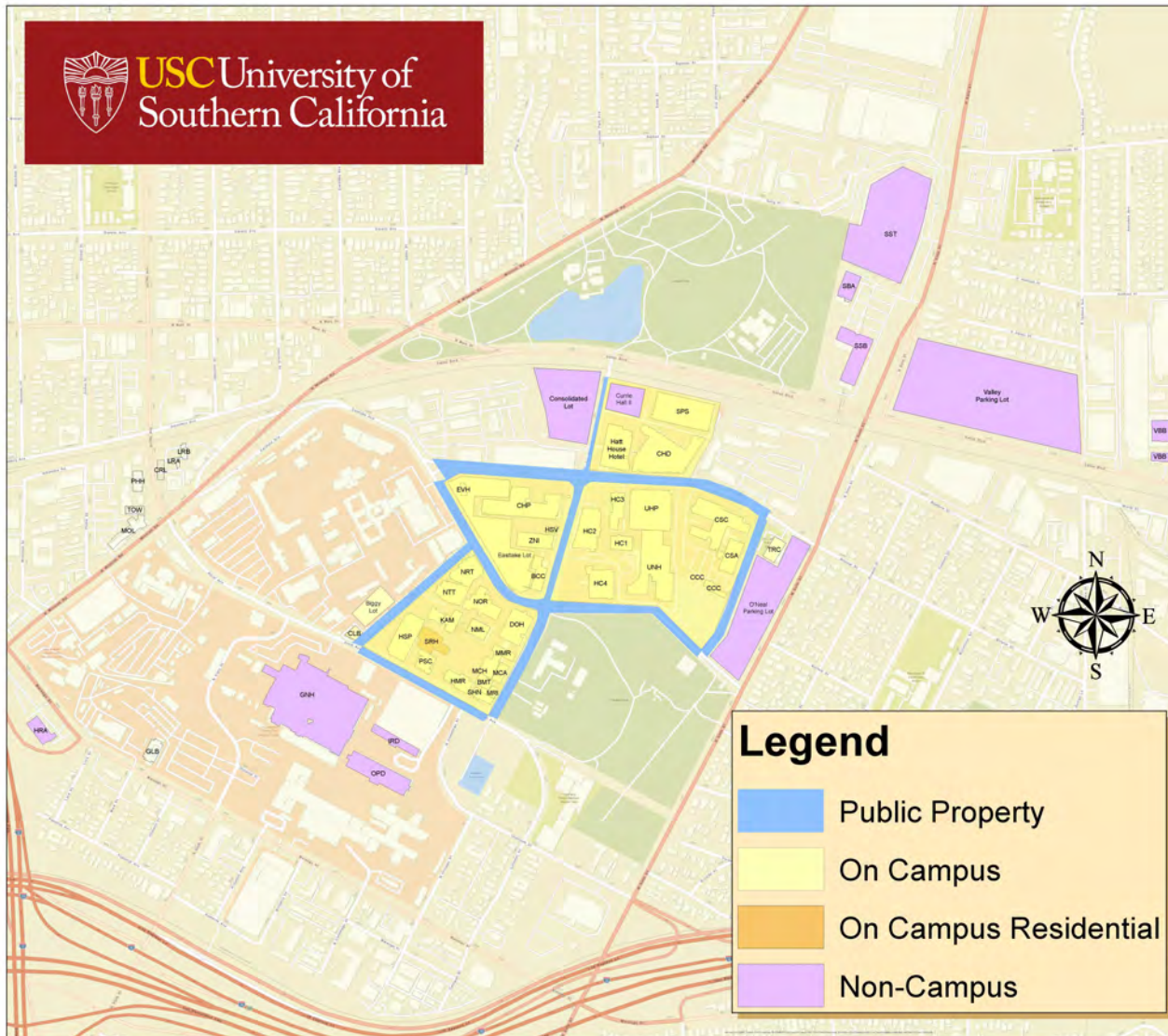
- BUILDING NAMES**
- CIC** CALE AND IRANI RESIDENTIAL COLLEGES
 - MHC** MCCARTHY HONORS RESIDENTIAL COLLEGE
 - NBC** NEMIROVSKY AND BOHNETT RESIDENTIAL COLLEGE
 - CRC** COWLINGS AND ILLUM RESIDENTIAL COLLEGES
 - MRC** PRIAM RESIDENTIAL COLLEGE
 - UVO** CENTRAL PLANT

University of Southern California Health Sciences Campus



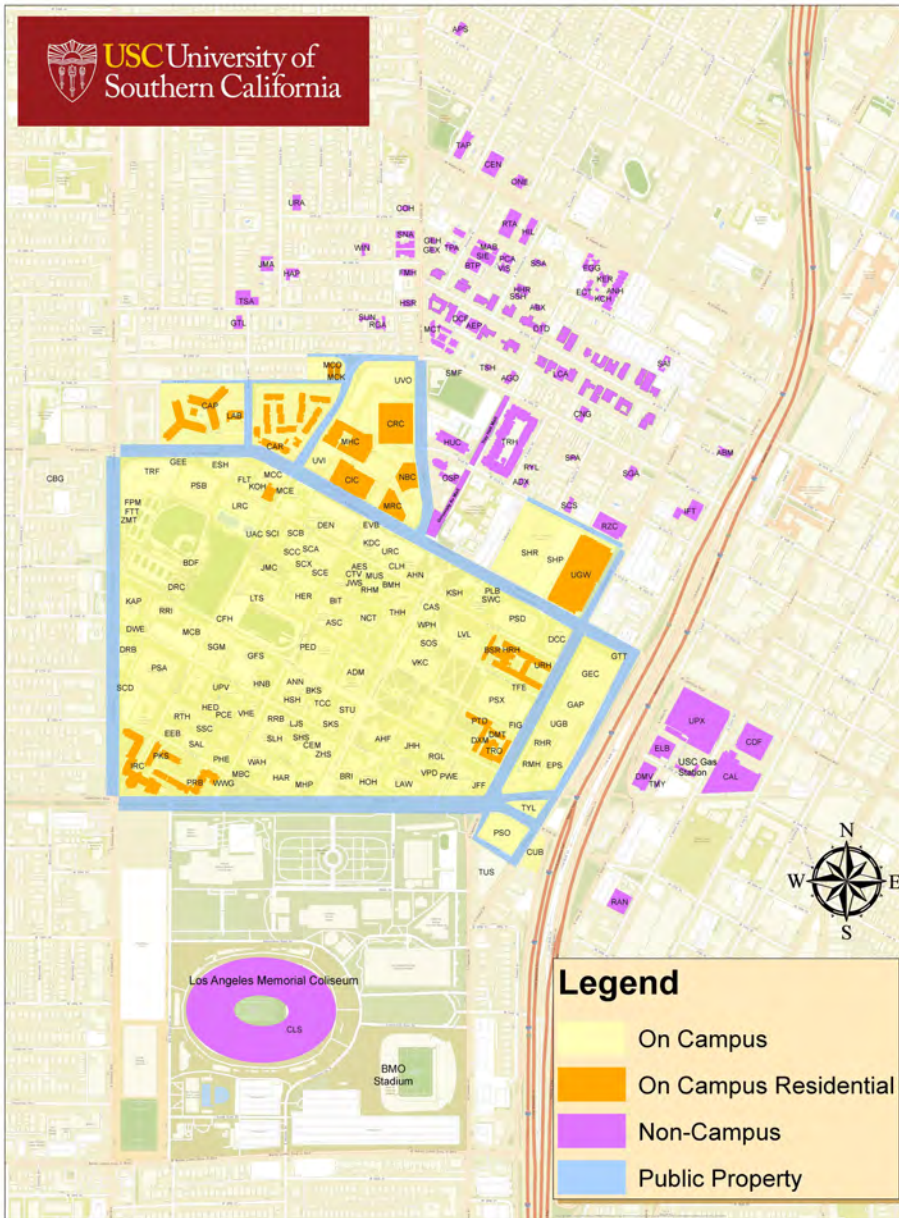


USC University of
Southern California



Health Sciences Campus

2023 Clery Geography Map



University Park Campus

2023 Clery Geography Map